



MINUTES
TECHNICAL ADVISORY COMMITTEE
WEDNESDAY, DECEMBER 19, 2012, 2:00 P.M.

Board members Present: Bettendorf Police Chief Redington, Bettendorf Fire Chief Voelliger, Davenport Police Chief Donchez, Davenport Fire Chief Washburn, Sheriff Conard, Conservation Executive Director Kean, and Eldridge Mayor O'Boyle, Scott County Rural Agency Representative.

Others Present: Keith Kimball, Justin Paul, Doug Scott, Jim Bickford, Tom Holladay, Brian Hitchcock, Pam Paulsen, Billie Huffman, Gloria Fitzpatrick, Mike Becker, and Annie Nugent.

Chair Washburn called the meeting to order. A motion was made by Sheriff Conard to approve the November 21, 2012 meeting Minutes, seconded by Bettendorf Fire Chief Voelliger after a correction on the amount of cost for Fire RMS. All ayes.

Public Comments: Diane Holst spoke stating there are many Boards and stated it would be more efficient with one and how would a tax payer know which Board to go to with issues. She questioned the monies and company that the radios were purchased from, and questioned if an attorney went over the RMS contract. Diane commented that the tax payer's money needs to be spent wisely. Director Hitchcock explained regarding the radios, SECC went with the recommendations of the consultant. The radios purchased were the most cost effective radios at that time in 2009 when the contract was signed. Sheriff Conard added that the departments had a 20 year relationship with Racom and the Sheriff's Office is still using radios that have gone over their life span. They have been good radios, and it was a long drawn out process to pick the radios that they did. Chief Voelliger commented that they were the best radios and most durable that his department has ever had. Director Hitchcock responded to Ms. Holst regarding the CAD, stating that there was a process in place, and a consultant was involved with the year and a half long process. All the entities agreed who they would go with and there were attorneys on both the NWS and Scott County side. He went on to add that the agencies will be doing a system acceptance in January of 2013 and SECC will determine if the contract needs have been met.

CAD/RMS System Update: A lot of issues have been resolved up to date. Outstanding lesser issues must be fixed and are mostly within MSP. NWS is currently in process in getting these scheduled. The fixes will be by a Hot Fix or in a full service pack update.

- NWS on site: Paul Case and Mike Schooley were recently on site and visited outside agencies mainly focusing on Records. They also went over concerned items with the department's representatives.
- IBR Report: Waiting on a Hot Fix to include the audit piece.
- NWS on site in February: They will be focused on the Fire departments and see what is being used and what the departments need.
- Chief Washburn questioned the emails regarding the passwords and if that has been resolved. Gloria stated that it entails interfaces moved to the appropriate place in the new cluster setting and that it should be done by the first of the year.

Approval of Police SOP amendment: An amendment has been made to the Police SOPs adding Schools and 'At Risk' Businesses Notification Procedure for Law Enforcement calls involving Weapons. A motion was made by Sheriff Conard to approve the addition, seconded by Chief Donchez. All ayes.

Director's Report:

- Back Up: The two 911 viber positrons are now linked. Half of the wire line trunks have been transferred down to the Back Up Center. Director Hitchcock reported that the State has now went with more of an internet based protocol for wireless trunks which caused issues of calls transferred to Medic. That issue is currently being

worked on. The State does not support back up or secondary PSAPs. The radio systems have been completed at the Back Up Center.

- Wireline 911 Plan: Each year Director Hitchcock has to complete the forms for the State, and he is currently working on it.
- Certification: Three of the management team at SECC are working on achieving ENP certification through NENA.
- Pro QA: Mike, Pam, Gloria, and Billie have recently implemented Fire Pro QA and plan on starting the Police side of it late February, early March of next year.
- Union Negotiations: Pam is currently working with the group and plan to have an agreement in the near future.
- Budget: Director Hitchcock will present the FY2014 Budget to the SECC Board tomorrow evening for approval.

A motion was made by Chief Redington to adjourn, seconded by Sheriff Conard. All ayes.

The next meeting was tentatively scheduled for Wednesday, January 16, 2013, at 2:00 p.m.

Adjournment was at 2:45 p.m.

Respectfully submitted by,

Attested by,

Annie Nugent, Administrative Assistant

Brian Hitchcock, SECC Director