



MINUTES

TECHNICAL ADVISORY COMMITTEE

WEDNESDAY, NOVEMBER 21 2012, 2:00 P.M.

**Board members Present:** Bettendorf Police Chief Redington, Davenport Fire Chief Washburn, Medic Executive Director Frederiksen, Sheriff Conard, Dr. Richard Vermeer, Physician's Advisory Board Medical Director, Conservation Officer Marc Miller, and Eldridge Police Chief Dave Kopatich, Scott County Rural Agency Representative.

**Others Present:** Justin Paul, Doug Scott, Jim Bickford, Sam Fleege, Tom Gibbs, Marty O'Boyle, Brian Hitchcock, Billie Huffman, and Annie Nugent.

Chair Washburn called the meeting to order. A motion was made by Sheriff Conard to approve the October 17, 2012 meeting Minutes, seconded by Dr. Vermeer. All ayes.

**Public Comments:** None.

**CAD/RMS System Update:** Billie reported on the upgrade last week. Things went well on the test side, but not so well on the live side. Issues have been reported to NWS and they are currently working on them and are to have the most critical issues resolved by the end of this week. Billie stated there were many issues of the users not reading their set up email and Gloria went to the different agencies to help with the set up. That was not a NWS issue. Jon Easterbrook/NWS stated that until the issues are rectified, they will have NWS full attention.

- Jim/DFD reported that Fire AVL is not up yet. Tom/SCSO answered that it is a mapping issue and currently pending resolution.
- Additional outages: Scott County IT to have an additional outage December 13<sup>th</sup> to stabilize the local network.
- RS6000: Scheduled for December 3<sup>rd</sup> to coincide with the new parsing program. This program will allow input from users how NCIC comes back. Tim and Brian from NWS will be on site during this time.
- Interface NWS with Firehouse: Possible, but NWS is steering away from Firehouse.
- Rural Fire agencies convert to Zoll: This could be done, but they would probably need DFD to host.
- RMS demo: Chair Washburn brought the concern of the system compared to the current NWS issues. She said it would be a benefit to have everyone in one system.
- Scott County IT at meetings: Chair Washburn stated that if SECC pays for IT people, they should be responsible to SECC and not to Scott County and just work on SECC issues when they have time. She also said if a representative was at the meeting, they could have discussion on concerns and issues and have their questions answered.
- NWS complaints: Chief Kopatich expressed his frustration on not having a working product delivered and asked how much longer to wait. Chair Washburn stated if issues with NWS don't settle down, the Board will take action, but it is not time for that yet. She asked if there were other communities struggling with issues, or if it was just our environment. SECC is the first to go live with the SP10.0. Chief Redington asked that when the current system is stable that the agencies stay with it for a couple years instead of going into a new release again.
- Director Hitchcock reported he asked for approximately \$300,000.00 for Fire RMS and \$57,000.00 for DSS in the Capital improvement in FY2014. He said maybe sooner for DSS depending on NWS stability.

**Radio System Update:** Sam/Racom reported that narrow banding is completed on all 6 sites and at SECC for the County paging system.

- Racom has received parts for the Buffalo Shores site and they will get them in before the busy season.
- The Back-up center is completed, and only minor cosmetic things need to be done.
- Racom currently working on the hospitals for their narrow banding.
- Chief Kopatich asked if SECC will purchase BDA for larger buildings or hard to receive places and Director Hitchcock indicated that these would not be SECC responsibilities.

**Director's Report:** On December 3<sup>rd</sup> Century Link is to hook up the 2 positrons at the Back-up Center. The Call Taker furniture is to be delivered next week.

- Positron Update: Last Tuesday there was an update to the positron to bring it to a new platform and mirroring system.
- Internal transfers: Issues are currently being worked on with Medic.
- Budget: The 2014FY budget will be presented to the SECC Board at the next meeting on November 29<sup>th</sup> at 3:00 p.m. for review, and then will go before the Board at December's meeting for approval.
- State trailer: The finishing touches are currently being added.
- Negotiations: Union negotiations are currently going on.
- Monitoring software: Was recently purchased to track who is on the NWS server system.
- Sound proofing: To be added to the dispatch floor. The material has arrived and SECC is currently waiting for it to be installed.
- Back hallway: There have been employees falling due to the slippery floor. The same tiling is to be completed like is in the lobby of the building.

**Other Business:** Chief Redington asked about the procedure of the Call Taker's position and what is to be expected, and asked for an open discussion on the topic at a later date.

- Doug/BPD asked when ProQA is to be implemented. Director Hitchcock stated that Mike Becker is currently working on it and has personnel to be off training first. The agencies will be notified when the implementation is to take place.
- Chief Redington introduced Captain Justin Paul, who has taken Steve Brauer's position.

A motion was made by Chief Kopatich to adjourn, seconded by Executive Director Frederiksen. All ayes.

**The next meeting was tentatively scheduled for Wednesday, December 19, 2012, at 2:00 p.m.**

Adjournment was at 3:17 p.m.

Respectfully submitted by,

Attested by,

Annie Nugent, Administrative Assistant

Brian Hitchcock, SECC Director