



MINUTES
TECHNICAL ADVISORY COMMITTEE
WEDNESDAY, AUGUST 29 2012, 2:00 P.M.

Boardmembers Present: Chief Redington, Chief Washburn, Chief Donchez, Executive Director Frederiksen, Sheriff Conard, and Scott County Rural Representative Mark Slagel.

Others Present: Steve Brauer, Jim Bickford, Drew Waggoner, Sam Fleege, Marc Miller, Tom Gibbs, Gloria Fitzpatrick, Brian Hitchcock, Billie Huffman, Pam Paulsen, and Annie Nugent.

Present from NWS: Paul Case and Mike Schooley

Chair Washburn called the meeting to order. A motion was made by Sheriff Conard to approve the July 18, 2012 meeting Minutes, seconded by Chief Donchez. All ayes.

Public Comments: Diane Holst asked if the radios are now working at Buffalo Beach if they were going to bring back alcohol to the beach. Conservation Officer Miller answered there isn't a correlation between the radios and alcohol on the beach, it was 2 separate issues.

CAD/RMS System Update: Gloria reported that the primary to redundant cluster server is now set up and running. She is currently working with Medic going through testing. The RS6000, which is the State connection, is now at SECC from the courthouse and it will soon be working on redundancy.

- **Introductions:** Gloria introduced Paul Case and Mike Schooley from NWS. Paul is customer care and Mike is the from the technical side. In the near future they will be managing SECC's account moving forward. Paul states that they will meet with each agency and speak about how they are utilizing the system. Paul hopes to make a site visit every quarter.
- **Power down:** Sam Samara/Scott County IT reported on the power loss on August 26 and the reasons behind it. He explained that there are 2 core devices. When one loses power, the other is to take over. When powering the system down, a fault was realized and the directions of the operating system at SECC were not able to operate. Sam reports that going forward they will use QCICC, a fiber optic ring system they are currently using, and they will add NWS traffic onto this system when 10.0 goes into effect. There will be 2 presences for fiber optics, and they will no longer have this issue.

Approval of Police SOP: Pam reported that the Police SOP committee has approved the current document and it is now being presented to the TAC committee. Pam reminded the group that the Police SOP and the Fire SOP are ongoing documents. Chief Donchez made the motion to accept the SOPs, seconded by Sheriff Conard. All ayes.

Radio System Update:

- **Scott County Park:** An air conditioner failed and temperatures reached over 120°. That has now been resolved. Also at Scott County Park, there was an issue talking into Dubuque County. Racom will change the antennae next month and direct it more into Scott County and less the Northern direction.
- **West Lake:** An air conditioner failed, and it has been replaced.
- **Walcott:** Racom now has the FCC license. Every mobile and portable will need to be changed and programmed.
- **Jail:** Has had a BDA modification.
- **Maintenance on radios:** Racom is going department by department doing maintenance on the radios. Sam states this will be a yearly project and that they will possibly dedicating one man to this task.

Director's Report:

- **Recorder:** Brian reported that there are 7.7 million calls within the recorders at SECC in just over a year. There is enough space for further calls.

- Communications trailer: The State's communications trailer has now had the portable radios shipped to Montana where the construction is taking place. The trailer is to be in Iowa within a couple of months.
- August 17th and 18th: There were 2 Mid American electrical transformers that blew in the area which caused the generators to run 8 hours at SECC, and Brian explained why SECC has 2 generators. He reported that the generators ran very well.
- Back Up Center: The construction has been completed. There will be 3 rows of tables for call taking. There will be 7 radio positions and 6 call taker positions. The Positron Viper is in process and will be linked to the SECC main center Positron Viper. If one site would fail, the other would take over. October 10th will be the conversion from copper to cellular wireless trunks and Brian is working with the State on this. One half of the wireless trunks will be at the courthouse. Racom is working on the radio system.
- Storage facility: The outside is complete and the internal is in process.
- Scheduling Software: Pam is working on getting scheduling software for the dispatcher and call taker schedules.

Other Business: Chief Washburn stated in regards to the NWS system, there has been no progress working smoothly in the last year. Brian responded that the last 2 incidents have been Scott County issues. Comments were made that since the redundancy, there have been issues. Gloria reported that she no longer has to do a restart as it is not necessary. NWS has pulled log files to review what is going on. The findings have not been reported at this time.

- DSS: Gloria explained that the original quote was too high and she is looking into getting the rate discounted. Steve/BPD asked for a written response.
- DL interface: Kent/NWS has been out of the office and will be getting in touch with Gloria next week.
- Deer tags: Gloria reported that this interface is with the scheduler and that NWS will be working with Bettendorf on this.

A motion was made by Executive Director Frederiksen to adjourn, seconded by Chief Redington. All ayes.

The next meeting was tentatively scheduled for Wednesday, September 19, 2012, at 2:00 p.m.

Adjournment was at 3:03 p.m.

Respectfully submitted by,

Annie Nugent, Administrative Assistant

Attested by,

Brian Hitchcock, SECC Director