



MINUTES
TECHNICAL ADVISORY COMMITTEE
WEDNESDAY, MAY 16, 2012, 2:00 P.M.

Boardmembers Present: Chief Washburn, Sheriff Conard, Chief Redington, Chief Donchez, Executive Director Frederiksen, Doctor Vermeer, and Executive Director Kean.

Others Present: Steve Brauer, Doug Scott, Jim Bickford, Drew Waggoner, Paul Andorf, Sam Fleege, Brian Hitchcock, Mike Becker, Gloria Fitzpatrick, and Annie Nugent.

Chair Washburn called the meeting to order. A motion was made by Chief Donchez to approve the April 11, 2012 meeting Minutes, seconded by Sheriff Conard. All ayes.

Public Comments: Diana Holst asked the board how many personnel from the different agencies are pulled away from their assignment to be devoted to NWS? Gloria answered that there were 3; one from DPD, one from BPD, and one from SCSO. Diana went on to ask if the agencies had over time. The Sheriff answered they did, but it was not related to the project.

CAD/RMS System Update: Gloria reported that Jon Easterbrook, Kent McIntire, and Brian Leary from NWS were on site last week and spoke of the upcoming update and implementation, and did a presentation for the SECC Board.

- Dave Wright/NWS is currently on site working on the Field Reporting scope with the project officers and will deploy to the live environment the week of May 29th after testing is completed.
- Kent/NWS will be onsite the week of June 7th to work on GAP items. Gloria will get a copy of his notes and any items he has added.
- Nick/NWS will be onsite the week of June 25th to work on the SRM environment regarding redundancy. NWS stated that there is to be little to no impact on the end users.
- Week of July 2nd will see additional work on redundancy regarding Mobile. The week of July 9th will be working on the interface portion, and the week of July 30th is set for Go Live.
- Alert ID: Deputy Gibbs did a presentation a couple weeks ago and Gloria will speak what steps need to be taken moving forward with the SCSO. It will eventually interface with NWS and allow up to date criminal information.
- Pistols and Aegis Link: Illinois was given their IDs and the ability to share SECC's data on their side. Gloria reported that she is currently waiting for IDs back from Illinois for her to send back to the agencies for their access.

Radio System Update: The issue of intermittent problems has not been resolved as earlier reported, but Racom has narrowed the issue down to the Davenport site. Sam stated that rain and driving wind will lose 1 minute or 2, connection so they will be looking into if it is not sealed right, etc. Racom will also be realigning dishes from SECC to Davenport to 5 Points. They will be taking apart the connections and resealing them.

- Usage on tower sites appears to be doing well on cueing.
- Buffalo Shores BDA is working well.
- Racom currently working on SECC audio levels and getting them set with the telephone company for the dispatchers so they hear the radio and telephone calls at the same volume.
- Narrow banding: Racom has their equipment set to go, and they just need to know when the State Patrol changes, then they will change on the same day to stay in sync. Sam reported that Racom will be narrow banding the county fire agencies later in the year.

Director's Report: Brian reported that he has been working with the State regarding cellular 911 traffic. They will be switching from copper to fiber optic. There is to be no change in service.

- Back Up Center: Construction is under way and the updates for the backup radio, recorders, and the positron were also approved by the SECC Board.
- DPD Change Over: Additional calls have been coming into dispatch since the change over from the front desk, but it has not been over whelming.
- DPD Certification: CLEA were onsite regarding the certification of the Davenport Police Department.
- State Trailer: Brian reported the State trailer is under construction and all the capabilities that it has. It will be stored in the new Tremont storage building.
- Brian distributed a handout of statistics of 911 for 2011 and explained the numbers. There were 100,973 calls between March 1, 2011 and December 31, 2011. Chief Redington asked if the report could be broken into departments, as well as Police, Fire, and by shift, and Gloria responded that it could and Doug could find it in the CAD reports. Gloria will be running reports for each department and distributing them so the agencies can see the breakdown of their own department.
- Donor Letter: Brian also distributed a letter of appreciation from the Iowa Donor Network. SECC has 31 contacts since the first of the year.
- Tremont Storage Building: Is currently under construction.
- Executive Director Kean thanked Brian for the letter of appreciation for the Officer Memorial Week.

Other Business: Sheriff Conard reported on his and Chair Washburn's meeting with NWS. He stated that it was a positive meeting, and they were allowed to voice their opinions on the status of the project, and were assured that the end was in sight. Chief Washburn stressed the importance of an issue being addressed and pushed forward, so it gets resolved, rather than not reporting it officially.

- EMS Appreciation: Next week is EMS Appreciation Week.

A motion was made by Executive Director Frederiksen to adjourn, seconded by Chief Donchez. All ayes.

The next meeting was tentatively scheduled for Wednesday, June 20, 2012, at 2:00 p.m.

Adjournment was at 2:35 p.m.

Respectfully submitted by,

Annie Nugent, Administrative Assistant

Attested by,

Brian Hitchcock, SECC Director