



MINUTES  
TECHNICAL ADVISORY COMMITTEE  
WEDNESDAY, APRIL 11, 2012, 2:00 P.M.

**Boardmembers Present:** Chief Washburn, Sheriff Conard, Chief Redington, and Chief Donchez

**Others Present:** Steve Brauer, Doug Scott, Jim Bickford, Drew Waggoner, Paul Andorf, Sam Fleege, Marc Miller, Tom Gibbs, Diana Holst, Brian Hitchcock, and Annie Nugent.

Chair Washburn called the meeting to order. A motion was made by Sheriff Conard to approve the March 14, 2012 meeting Minutes, seconded by Chief Donchez.

**New Format for Meetings:** The public is now allowed to attend the TAC meetings. The board members and the subject matter experts will sit at the table. Everyone at the table will be able to participate in discussions. There will be chairs to the side of the table for the public. The Chair will allow the public to comment at either the beginning or the end of the meeting. Bylaws have been completed and will be followed. Agenda items need to be received a week in advance of the meetings.

**TAC By-Laws:** An amendment of the ByLaws in Section 5.0 adding 'Committee Members are allowed to bring subject matter experts to speak on behalf of Members for agenda item issues being discussed. Subject matter experts will not have voting rights', was proposed and voted upon. A motion was made from Sheriff Conard, seconded by Chief Redington. All ayes.

**CAD/RMS System Update:** Gloria was not available to attend the meeting, but had a handout to be distributed of her report. The next major release will be the MSP 10.0 and it will be made available May 29<sup>th</sup>. It will go to a test environment at that time for thorough testing.

- **Project Update:** The Project Team is reviewing a consolidated listing that NWS provided them on 4/9/12. Once this has been reviewed, they will submit to Deltawrx and NWS by end of business day 4/12/12. After this has been submitted, Deltawrx and NWS will work on a schedule of 'fixes' over the next 12 to 18 months of hotfixes and major releases. Chief Donchez expressed concern regarding the timeline, and said it was not acceptable. Sheriff Conard made a motion that the TAC committee does not agree with the timeline and that the executive members shall intercede on the TAC committee behalf, seconded by Chief Donchez. All ayes.
- **CJIS Interface:** Gloria reported that the State does not have the format of how CJIS is going to be implemented and may not be available for 5-7 years at this time. She suggests removing the interface and placing the funds within the contract contingency to be used for purchases of other software needs within NWS applications (i.e. DL photos from DOT from within NCIC returns). A motion to move the monies for the CJIS interface back in contingency for future interfaces was made by Sheriff Conard, seconded by Chief Redington. All ayes.
- **Backup/Redundancy Solution:** Format and design has been approved. NWS is to schedule resources to have this built out.
- **Replicated Data requested by Davenport IT:** A proposal of delivery has been submitted by Scott County IT to Davenport IT for review. The 2 agencies will be discussing future steps.

**Radio System Update:** Sam/Racom reported that the dish on the monopole was not aligned on the main path, but on a sub-path, so Racom moved it to the right path. There had been problems with it during July 2011's storm. Any issues pertaining to this are now resolved.

- **Portable radios:** Racom continuing to work on the audible issues. Sam encouraged the agencies to let them know if there is an issue, and that the more detailed information they have, the better to resolving the problem.

- Buffalo Shores: Since the towers have been realigned, Racom have not heard of any issues. Marc/Conservation reported that the campgrounds have recently opened. Sam asked to be notified if they found any issues or heard any feedback.
- Walcott: Racom applied for 2 frequencies and have received one. Sam states they applied again for another one. There have been no complaints since the Walcott update.
- Back Up Center at Courthouse: Racom has submitted the paperwork to SECC to begin. Brian indicates that this will be a subject on the next TAC Board meeting.

**Other Business:** Executive Director Kean asked that the TAC meetings be changed to another week as he has a conflict with his department's meeting. The TAC Committee meetings will now take place the third Wednesday of each month at 2:00 p.m.

- Paramount: Steve/BPD asked about Paramount and ProQA . Paul/Medic explained that it was the new version of ProQA. Brian stated the interface will be available in approximately a year.

A motion was made by Chief Donchez to adjourn, seconded by Chief Redington.

**The next meeting was tentatively scheduled for Wednesday, May 16, 2012, at 2:00 p.m.**

Adjournment was at 2:37 p.m.

Respectfully submitted by,

Annie Nugent, Administrative Assistant

Attested by,

Brian Hitchcock, SECC Director