



**SCOTT COUNTY
PLANNING AND ZONING COMMISSION
AGENDA
Wednesday, November 22, 2023
5:30 P.M.**

1. **Call to Order**
2. **Approval of Minutes:** Approval of the November 7, 2023 meeting minutes.
3. **Public Hearing, Sketch Plan/Final Plat, Minor Subdivision:** Application from **Overland Engineering (deedholder, John Groves)** for approval of a minor subdivision known as RSBR Addition, to create an approximately 2.01-acre parcel from a 25.75-acre parcel, in Part of the NE ¼ of Section 2 of Buffalo Township (Parcel ID 720207008)
4. **Planning & Zoning Commission's 2024 Schedule:** Approval of meeting schedule for 2024
5. **Old Business:** Administrative Rules (Section 2.9, Attendance) change
6. **Zoning Administrator's Report**
7. **Public Comment**
8. **Adjournment**

Public Hearing/Meeting Procedure

- a. Chairman reads public notice of hearing.
- b. Director reviews background of request.
- c. Applicant /Representative provide any additional comments on request.
- d. Public may make comments or ask questions.
- e. Director makes staff recommendation.
- f. Applicant may respond or comment.
- g. Commission members may ask questions.
- h. Chairman closes the public portion of the hearing (No more public comments).
- i. Discussion period for the Commission members.
- j. Commission members make motion to approval, deny, or modify request.
- k. Final vote. Recommendation goes to Board of Supervisors.