

PLANNING & DEVELOPMENT

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Timothy Huey
Director

**SCOTT COUNTY
PLANNING AND ZONING COMMISSION
AGENDA**

Tuesday, April 21, 2020

1st Floor Board Room Administrative Center
5:00 P.M.

CALL-IN INFORMATION

Phone: **408-418-9388**

Meeting number (access code): **295 250 698**

Meeting password: **23456**

PUBLIC NOTICE is hereby given that the Scott County Planning & Zoning Commission meeting will be held by electronic telephone conference with the call originating from the Scott County Administrative Center with **MINIMAL** public access in an effort to mitigate the spread of **COVID-19**. The public will be allowed into the Scott County Administrative Center Board Room at 4:45P.M., however due to the Iowa Governor limiting gathering size limits 10 person, were recommend calling in. **The public may join the meeting by phone (408-418-9388) and entering the access code (295 250 698) followed by the meeting password (23456).** Please place your phone on mute until you are called upon from the Chair. The electronic meeting is allowed is allowed by Scott County Planning and Zoning Commission’s Administrative Rules and by Iowa Code Section 21.8(1)(b) as it is necessary to provide direction from the Commission for several time-sensitive issues listed on the agenda.

1. **Call to Order**
2. **Minutes:** Approval of the February 18, 2019 meeting minutes.
3. **Public Hearing – Text Amendment:** Application from **Kwik Trip, Inc.**, represented by Wade DuMond, for an amendment to add text to Section 6.6(I) of the Zoning Ordinance addressing high rise signage.

The proposed language to be added to Section 6.6(I): *“On Premise high rise signs, that exceed the maximum height and/or size limitations permitted in Section 6-28, shall be reviewed and approved in conjunction with the Special Use Permit established in Section 6-30 for any development in the C-1, C-2, I, and I-F zoning districts for Signs that exceed the maximum height or size permitted.”*

The applicant is requesting the text amendment to allow exceptions to sign heights to be reviewed on the basis of the effect of the proposed exception upon the character of the

neighborhood, the adjoining property values, and other matters relating to the public safety, public health, and general welfare.

4. **Other business:** Additional comments or issues to discuss (Commission members) / Opportunity for public comments

5. **Adjournment.**

Public Hearing/Meeting Procedure

- a. Chairman reads public notice of hearing.
- b. Director reviews background of request.
- c. Applicant /Representative provide any additional comments on request.
- d. Public may make comments or ask questions.
- e. Director makes staff recommendation.
- f. Applicant may respond or comment.
- g. Commission members may ask questions.
- h. Chairman closes the public portion of the hearing (No more public comments).
- i. Discussion period for the Commission members.
- j. Commission members make motion to approval, deny, or modify request.
- k. Final vote. Recommendation goes to Board of Supervisors.