### **PLANNING & DEVELOPMENT**

500 West Fourth Street Davenport, Iowa 52801-1106

Email: planning@scottcountyiowa.com

Office: (563) 326-8643 Fax: (563) 326-8257



Timothy Huey Director

# SCOTT COUNTY PLANNING AND ZONING COMMISSION

Tuesday, October 6, 2015 7:00 P.M.

Scott County Administrative Center 1<sup>st</sup> Floor Board Room 600 W Fourth Street Davenport, Iowa 52801

#### **AGENDA**

- 1. Call to order.
- 2. <u>Minutes</u> Approval of the September 15, 2015 regular meeting minutes
- 3. <u>Annual Joint Meeting: Planning & Zoning Commission, Zoning Board of Adjustment, and Board of Supervisors</u> Planning & Zoning Commission members, Zoning Board of Adjustment members, Board of Supervisors, County Administrator, Planning Staff

Meeting/Hearing Procedures – ON BACK

Please turn off or silence all cell phones and other electronic devices

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## Public Hearing/Meeting Procedure

- a. Chairman reads public notice of hearing.
- b. Director reviews background of request.
- c. Applicant /Representative provide any additional comments on request.
- d. Public may make comments or ask questions.
- e. Director makes staff recommendation.
- f. Applicant may respond or comment.
- g. Commission members may ask questions.
- h. Chairman closes the public portion of the hearing (No more public comments).
- i. Discussion period for the Commission members.
- j. Commission members make motion to approval, deny, or modify request.
- k. Final vote. Recommendation goes to Board of Supervisors.