

PLANNING & DEVELOPMENT

518 West Fourth Street
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Timothy Huey
Director

**SCOTT COUNTY
PLANNING AND ZONING COMMISSION
January 18, 2005
Scott County Administrative Center
(formerly the Bicentennial Building)
1st Floor Board Room
428 Western Avenue
7:00 P.M.**

1. Call to order.
2. Minutes - Approval of November 16, 2004 meeting minutes
3. **Public Hearing- Rezoning-** Burmeister, Section 3, Buffalo Township
4. **Site Plan Review-** Schneider, Section 31, Butler Township
5. **Election of Officers for 2005**

Public Hearing Procedure

- a. Chairman reads public notice of hearing.
- b. Director reviews background of request.
- c. Applicant /Representative provides any additional comments on request..
- d. Public may make comments or ask questions.
- e. Director makes staff recommendation.
- f. Applicant may respond or comment.
- g. Commission members may ask questions.
- h. Chairman closes the public portion of the hearing (No more comments from the public or applicant
- i. Discussion period for the Commission members.
- j. Commission members make motion to approval, deny, or modify request.
- k. Final vote. Recommendation goes to Board of Supervisors

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