SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, SEPTEMBER 28, 2026
NOON

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law. President Kristal Koberg Schaefer called to order the September 28, 2026, meeting of the Scott County Library Board of Trustees at noon at the Eldridge branch.

Board of Trustees present: Kristal Koberg Schaefer, Dan True, Marty O'Boyle, Chuck Brockmann, Kevin Cahill, Linda Tuftee (zoom), Angie Ehlers, and Director Tricia Kane.

Approval of Agenda: The agenda was reviewed and approved by Marty O'Boyle; seconded by Dan True. Motion carried.

Approval of the Minutes: Chuck Brockmann moved to approve the minutes; seconded by Angie Ehlers. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of Scott County Board of Supervisors for 08/15/26 – 9/18/26 were reviewed and discussed. Kevin Cahill moved to approve the bills and receipts; seconded by Dan True. Motion carried.

Review of the Circulation and Budget: August (traditional) circulation from one year ago is down slightly but digital is holding strong – showing solid use. Our website is used much more and our social media following has increased. Program attendance has been amazing.
Library cards were purged and if a card hadn't been used in four years, it got purged. However, we will most likely be gaining card holders because we are going to more schools with the Bookmobile.

Board Education: The board was given the final report for the summer reading program, compiled by Emily Hagge. One of the biggest take aways was that participation increased by 18.3% from 2025, all while nation-wide trends have shown decreases in summer reading participation. The board was also given the annual report.

Director's Report:

- A full-page ad appeared in the Sept. 23rd issue of the NSP.
- There are two library-related challenges going on now – the Fall Into Reading seasonal challenge and the Library Crawl.
- The Bookmobile has started visits to elementary schools – back at Walcott this year.
- Grace Brodersen has accepted another job, part-time branch associate will be hired for the Walcott location. Grace does plan to stay on as a substitute.

Old Business:

- Director's Annual Evaluation – Kristal Koberg Schaefer collected written comments pertaining to Tricia Kane's annual evaluation. Consensus is again that Tricia is doing an outstanding job and the board appreciates her devotion to the Scott County Library System, and her rapport with fellow employees.

New Business:

- Materials Selection Policy: Chuck Brockmann moved and Kevin Cahill seconded to add language to the Materials Selection Policy which says that if a title has been requested for reconsideration, it will not be considered again for a three-year period. Motion carried.
- Circulation Policy: We received a radon detector as a donation and have added it to our Beyond the Book collection. Angie Ehlers moved to add this to Appendix A of the Circulation Policy; seconded by Dan True. Motion carried.
- Holiday Closing Schedule: Discussion was held on early closings for December 23rd and December 30th. Angie Ehlers moved for all branches of the Scott County Library System to close at 4:30 p.m. on December 23rd and December 30th and that this be perpetual when those days fall on days when our locations are normally open past 4:30 p.m.; seconded by Kevin Cahill. Motion carried.
- City Council Meetings: It was discussed which board members would go to which city council meetings.

Marty O'Boyle moved to adjourn the meeting; seconded by Kevin Cahill. Our next meeting will be Monday, October 26, 2026 at noon.

Respectfully Submitted,
Angie Ehlers