

SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, AUGUST 24, 2026
NOON

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law. President Kristal Koberg Schaefer called to order the August 24, 2026, meeting of the Scott County Library Board of Trustees at noon at the Eldridge branch.

Board of Trustees present: Kristal Koberg Schaefer, Dan True, Marty O'Boyle, Chuck Brockmann, Shelli Engelbrecht (zoom) Angie Ehlers, and Director Tricia Kane.

Approval of Agenda: The agenda was reviewed and approved by Dan True; seconded by Chuck Brockmann. Motion carried.

Approval of the Minutes: Marty O'Boyle moved to approve the minutes; seconded by Chuck Brockmann. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of Scott County Board of Supervisors for 7/18/26 – 8/14/26 were reviewed and discussed. Chuck Brockmann moved to approve the bills and receipts; seconded by Dan True. Motion carried.

Review of the Circulation and Budget:

July circulation compared to the past two years shows that circulation is down, which goes along with the trends that we are seeing. Program attendance is still increasing considerably. FY'26 – underspent by \$15,487! \$4,000 of this total will roll over into the Bookmobile fund which will then have a balance of \$38,000. The balance of the underspent dollars will go into the unrestricted account. FY'27 is starting off great with donations up \$7,000.

Board Education:

A successful Scholastic Book Fair was held at the Eldridge branch August 3 – 8. Emily works with Scholastic and proceeds go towards prize books and collections.

Director's Report:

- The North Scott Press interviewed Christine Barth and the article was in the July 29th edition.
- Christine Barth and Emily Haage have been selected to present on our Learn to Read collection and the work we've been doing to support early literacy at the Iowa Library Association Conference in October.
- Tricia met with Jen Smith, the new consultant from the State Library of Iowa for our southeast district. She is based in Davenport. She was hired to fill the vacancy left by Becky Heil, our longtime consultant who retired earlier this year.
- Tricia has received a three-year renewal of her endorsement from the State Library of Iowa, and will continue to hold the Gold level endorsement, which is the highest level.
- We have hired Suzanne Brewer and Jill Kull to fill two open clerk positions at Eldridge, and we won't be filling a third position. Those duties have been distributed to other team

members as we look for ways to save on costs. One of the retirees sent a message to Tricia on her last day: “Thank you for everything! You are an awesome boss!”

Old Business:

- All board members please turn in director’s annual evaluations to Kristal as soon as possible. We will discuss at the September meeting.

New Business:

- Vacation Accrual – to assist in retention, Scott County has adopted changes to the vacation accrual schedule. Marty O’ Boyle moved to adjust the vacation accrual section of the employee handbook to match that of Scott County’s; seconded by Dan True. Motion carried.
- Internet Use Policy – no changes. Angie Ehlers moved to readopt the Internet Use Policy; seconded by Dan True. Motion carried.

Marty O’Boyle moved to adjourn the meeting; seconded by Angie Ehlers. Our next meeting will be Monday, September 28, 2026 at noon.

Respectfully Submitted,
Angie Ehlers