

SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, APRIL 27, 2026
NOON

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law. President Kristal Koberg Schaefer called to order the April 27, 2026, meeting of the Scott County Library Board of Trustees at noon at the Eldridge branch.

Board of Trustees present: Dan True, Kevin Cahill, Kristal Koberg Schaefer, Linda Tuftee, Marty O'Boyle, Angie Ehlers, and Director Tricia Kane.

Approval of Agenda: The agenda was reviewed and approved by Marty O'Boyle; seconded by Kevin Cahill. Motion carried.

Approval of the Minutes: Dan True moved to approve the minutes; seconded by Marty O'Boyle. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of Scott County Board of Supervisors for 3/13/26 – 4/17/26 were reviewed and discussed. Kevin Cahill moved to approve the bills and receipts; seconded by Dan True. Motion carried.

Review of the Circulation and Budget: Digital circulation continues to increase, and programming continues to grow as well.

Director's Report:

- Christine Barth and Emily Haage presented a session at the Youth Services Conference from the State Library of Iowa on the work that we have been doing on the Learn to Read collection and how this supports our community in addressing the reading crisis.
- The Friends of the Eldridge Branch will be having their large Spring Book Sale from May 1st to May 8th. Other branch locations will be having sales coinciding with the weekends of their community garage sales.
- Some targeted marketing was done during National Library Week on our social media accounts to highlight our collections and services, and the amount of money that people saved by using the library instead of buying materials (\$3.1 million!). On National Library Workers Day, Tricia made a post thanking our great team, and we received some very nice responses from patrons.
- We have been selected for a STEM Scale Up Award through the Governor's STEM Advisory Council Program, and we will be receiving support over three years to bring STEMwonder to our community. This includes carefully curated kits of materials geared for preschool – 3rd grade and designed to engage students in science and engineering concepts through play-based integrative STEM and literacy experiences. Emily Haage submitted this application and will be our project lead.
- Our Summer at the Library Program – Plant a Seed -Read! -will start on June 1st and run through August 9th, with reading challenges for all ages, and our calendar is packed full of events at all locations.

New Business:

- FY26 Budget Amendment – Discussion was held on a budget amendment to pay for technology upgrades, computer purchases, and large building maintenance costs. The board would not be raising the budget, instead it is simply transferring money from the reserve account in the amount of \$70,000 to pay for these costs. Marty O’Boyle moved to set the revenues at \$1,420,146 and the expenses at \$1,490,146; seconded by Kevin Cahill. Motion carried.
- FY27 Salary Schedule – Linda Tuftee moved to approve the proposed salary schedule; seconded by Dan True. Motion carried.
- Circulation Policy – Appendix A – Dan True moved to add Tonies to our Beyond the Book collection, increase the limit from two to three, and make the kits available for holds at all RiverShare libraries; seconded by Kevin Cahill. Motion carried.
- Employee Handbook and Policy Manual (Donated Leave): Discussion was held on adding a new policy in which employees can donate leave to an employee in need. This leave would be donated in two-hour increments, and would apply to the employee only. Marty O’Boyle moved to approve this new policy; seconded by Linda Tuftee. Motion carried.

Kevin Cahill moved to adjourn the meeting; seconded by Linda Tuftee. Our next meeting will be Monday, May 18, 2026 at noon.

Respectfully Submitted,
Angie Ehlers