

**SCOTT COUNTY LIBRARY SYSTEM MINUTES**  
**MONDAY, APRIL 22, 2024**  
**NOON**

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law. President Kristal Koberg Schaefer called to order the April 22, 2024, meeting of the Scott County Library Board of Trustees at noon at the Eldridge branch.

Board of Trustees present: Kevin Cahill, Dan True, Kristal Koberg Schaefer, Marty O'Boyle, Shelli Engelbrecht, Chuck Brockmann, Angie Ehlers, and Director Tricia Kane.

**Approval of Agenda:** The agenda was reviewed and approved by Shelli Engelbrecht; seconded by Angie Ehlers. Motion carried.

**Approval of the Minutes:** Dan True moved to approve the minutes; seconded by Kevin Cahill. Motion carried.

**Approval of Bills and Receipts:** The Accounts Payable Report for the meeting of Scott County Board of Supervisors for 3/18/24 – 4/12/24 were reviewed and discussed. Chuck Brockmann moved to approve the bills and receipts; seconded by Shelli Engelbrecht. Motion carried.

**Review of the Circulation and Budget:**

March circulation is less than last year, but higher than two years ago; digital still increasing.

**Correspondence:**

We received a complimentary email from an Eldridge patron saying that the library exceeds all expectations!

**Director's Report:**

- On Friday, April 12th a Library Block Party was held at the Eldridge Branch, and this program was paid for with donations that we received in memory of Cindi Davis. There was a display of some of the materials purchased with the memorial money, and there were stations where families could participate in fun activities. It was very well attended.
- Every year, the library works on the Scottie Reads challenge with all of the first graders in the North Scott school district. Emily and Kerri visit all of the classes to get the students excited about reading 10 books by the first week of April. Those who finish the challenge, and their families, are invited to a pizza party (Ascentra sponsors this challenge) – this year 341 attended the celebration.
- The library participated in the Donahue Business Fair on Sunday, April 15 and had a table with information on services and bookmobile visits. This was a wonderful opportunity to provide information on the services of the library and highlight when the bookmobile will be back in Donahue. Thank you to Tricia for attending on a Sunday!
- Tabatha Baker, our public services coordinator, was invited by the State Library of Iowa to serve on a panel discussion on selecting materials.
- The Friends of the Blue Grass Library are sponsoring two programs at Blue Grass Elementary School that will serve as a kickoff to the Summer Reading Program. There

will be a magic show for K-3 and another for 4-6 on the afternoon of May 16th. Chris and Shelley, our branch associates, will be there to talk about the Summer Reading Program before the magic show.

**New Business:**

FY24 Budget Amendment – we have had additional revenue in the form of grants and donations, and vehicle expenses have been higher. Discussion was held to make a budget amendment, including a transfer of \$8,000 from the reserve account. Shelli Engelbrecht moved to approve the budget amendment to our current budget, setting the revenues at \$1,366,107 and the expenses at \$1,374,107; seconded by Kevin Cahill. Motion carried.

We received the \$20,000 payment for the ALA Libraries Transforming Communities Grant, which is reflected in the budget amendment. However, we anticipate that we will not spend the total amount in this fiscal year. If that is the case, we will make adjustments in the next year's budget so that this grant funding can be accessed for the intended purchases.

FY25 Salary Schedule – Chuck Brockmann moved to approve the salary schedule presented to the board (which includes a 6% increase effective July 1 – with the exception of the project manager position). Seconded by Marty O'Boyle. Motion carried.

The next meeting will be May 20, 2024, at noon, in person at the Scott County Library Eldridge branch.

Marty O'Boyle moved to adjourn the meeting; seconded by Kevin Cahill.

Respectfully Submitted,  
Angie Ehlers