

SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, OCTOBER 23, 2023
NOON

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law. President Kristal Koberg Schaefer called to order the October 23, 2023, meeting of the Scott County Library Board of Trustees at noon at the Eldridge branch.

Board of Trustees present: Chuck Brockmann, Kevin Cahill, Dan True, Kristal Koberg Schaefer, Linda Tuftee, Shelli Engelbrecht, Angie Ehlers, and Director Tricia Kane. Emily Haage was also in attendance.

Approval of Agenda: The agenda was reviewed and approved by Linda Tuftee; seconded by Dan True. Motion carried.

Approval of the Minutes: Linda Tuftee moved to approve the minutes; seconded by Dan True. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of Scott County Board of Supervisors for 9/18/23 – 10/16/23 were reviewed and discussed. Kevin Cahill moved to approve the bills and receipts; seconded by Chuck Brockmann. Motion carried.

Review of the Circulation and Budget: Circulation has increased from last year and two years ago. Digital circulation is strong. Programming attendance has increased largely at all branches, patron count is up, and when we look at the past two years, there has been a nice increase in card registration.

Budget – there is currently \$26,000 in our Bookmobile line item.

Correspondence: Sarah Ganzer, Friends of Donahue member, promoted the partnership with the library, city of Donahue and the Friends of Donahue.

Board Education: Emily Haage, Youth Services Coordinator, recapped the summer reading program which showed an increase from the previous year. The library received an award from the Iowa Governor’s Stem Council in which we received a Mobile Maker Space Cart. Emily demonstrated projects that patrons will be able to create by using this cart filled with STEAM projects supplies and ideas.

Director’s Report:

- Our Scott County Community Memory Project story has been selected to be included with photos in the second edition of the book entitled, “Winning Grants,” published by the American Library Association.
- Tricia has received her Public Library Director Endorsement from the State Library of Iowa, having received 45 hours of continuing education.
- Oct. 18 Tricia represented the Durant branch at the Cedar County Library Association meeting.

Old Business:

- City council meeting visits will be wrapping up soon
- Eldridge Library Lease – Discussion was held on how we want to move forward. Kristal Koberg Schaefer recommended we ask to use the current lease with additional bullet points:
 - The library monthly payment will be 1/12 of the City of Eldridge's insurance payment.
 - The library has the ability to review that insurance premium to possibly negotiate a lower rate.
 - The library has the option to buy the property, or have it deeded to the library.
 - Would like to renew the current and future leases after 23 years.

New Business:

- Materials Selection Policy – minor changes were made to this policy and moved to approved by Dan True; seconded by Kevin Cahill. Motion carried.

Our next meeting will be November 16, 2023 at noon, in person at the Scott County Library Eldridge branch.

Respectfully Submitted,
Angie Ehlers