

**SCOTT COUNTY LIBRARY SYSTEM MINUTES**  
**MONDAY, JULY 24, 2023**  
**NOON**  
**Eldridge Library Branch**

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law.

Kristal Koberg Schaefer called the July 24, 2023 meeting of the Scott County Library Board of Trustees to order at the Eldridge Branch of the Scott County Library System at noon.

Board of Trustees present: Kristal Koberg Schaefer, Kevin Cahill, Dan True, Linda Tuftee, Chuck Brockmann, Shelli Engelbrecht, Niki Wuestenberg and Director Tricia Kane.

**Approval of the Agenda:** The agenda was reviewed and approved by Linda Tuftee seconded by Dan True. Motion carried.

**Approval of the Minutes:** Niki Wuestenberg moved to approve the minutes of the June 2023 meeting; seconded by Kevin Cahill. Motion carried.

**Approval of Bills and Receipts:** The Accounts Payable Report for the meeting of the Scott County Board of Supervisors on 6/13/23 – 7/17/23 were reviewed and discussed. Linda Tuftee moved to approve the bills and receipts; seconded by Dan True. Motion carried.

**Review of the Budget Reports:** The Budget Performance Report was reviewed and discussed.

**Review of the Circulation Report:** The FY2023 Circulation Report was reviewed and discussed.

**Correspondence:** A press release from the State Library of Iowa was shared recognizing the Scott County Library System for securing reaccreditation.

**Director's Report:**

- The Library has acquired the Nissan Rogue from Scott County, and we have increased deliveries between the branches to three times a week.
- The Summer Reading Program continues through August 7<sup>th</sup>. The Summer Reading Finale Carnival will be held on that evening at the Eldridge Branch and will offer bounce houses, games, foam blasters, hot dogs, popcorn and more.
- The Scott County Library System has gone live with Bridges, and Tabatha Baker, public services coordinator, will be at the August meeting to provide a demonstration.

**Old Business:**

- The schedule for the City Council meetings was distributed.
- Niki Wuestenberg motioned to approve the bylaws revision as presented; seconded by Kevin Cahill. Motion carried.
- Eldridge Library – possible dates and times were discussed to hold a meeting with the Eldridge City Council. Tricia will send them to the City of Eldridge.

**New Business:**

- Kevin Cahill motioned to reaffirm the vote from the July 25, 2022 regarding the Special Occasion Bonus; seconded by Dan True. Motion carried.
- Director's Evaluation – the forms were distributed and the process explained for the evaluation, and members are asked to submit the completed evaluation to Kristal by September 18<sup>th</sup>. The evaluation will be discussed at the September meeting.
- Library Fundraiser – the Library was asked to consider working with Raygun to have a t-shirt store to promote the Scott County Library System. Proceeds will support the program and services of the Scott County Library System. Shelli Engelbrecht motioned to support this fundraiser and approved up to \$50.00 in startup costs, if needed; seconded by Niki Wuestenberg. Motion carried.

The next regular meeting will be on Monday, August 28, 2023 at noon at the Scott County Library Eldridge Branch.

Niki Wuestenberg moved to adjourn the meeting; seconded by Linda Tuftee. Motion carried.

Respectfully submitted,  
Tricia Kane