

SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, October 24, 2022
NOON
Eldridge Library Branch

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law.

Kristal Koberg Schaefer called the October 24, 2022 meeting of the Scott County Library Board of Trustees to order at the Eldridge Branch of the Scott County Library System at noon.

Board of Trustees present: Kristal Koberg Schaefer, Chuck Brockmann, Kevin Cahill, Shelli Engelbrecht, Dan True, Linda Tuftee, Niki Wuestenberg (via Zoom) and Director Tricia Kane.

Approval of the Agenda: The agenda was reviewed and approved by Niki Wuestenberg; seconded by Kevin Cahill. Motion carried.

Approval of the Minutes: Chuck Brockmann moved to approve the minutes of the September 26th meeting; seconded by Shelli Engelbrecht. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of the Scott County Board of Supervisors on 9/16/22 – 10/14/22 were reviewed and discussed. Kevin Cahill moved to approve the bills and receipts; seconded by Chuck Brockmann. Motion carried.

Review of the Budget Reports: The Budget Performance Report was reviewed and discussed.

Review of the Circulation Report: The September 2022 Circulation Report was reviewed and discussed.

Correspondence – A 5 star review (out of 5) was left for the Eldridge Branch on the Google Business listing.

Board Education - A report was shared on the percentage of cardholders from areas within our service boundaries. We will look to do targeted outreach in certain communities to increase our registrations.

Director's Report-

- The flooring project has been completed at Princeton, and it has transformed the space and looks great.
- On November 1st, RiverShare Libraries will start offering Vega, which is an enhanced catalog for patrons, and this will be available from a link on our website. The classic catalog will still be available, but the Vega experience will provide users with more robust searching options and an easier way to view and request different formats. We have given information in the form of a video tutorial and a follow up online exercise to all of our staff so that they have experience using this and can assist patrons when we go live.
- Kerri Weipert will be our new Programming Associate, Katie Jackson will be moving to the Outreach Services Librarian, and Grace Brodersen will be our new Branch Associate at the Walcott Branch.

Old Business:

- RiverShare Libraries will be making most of the adult materials fine free on January 1, 2023. We will still have fines on a selection of items like hotspots and passes.

New Business:

- Vehicle replacement – Linda Tuftee moved to proceed with replacing the library minivan. Seconded by Kevin Cahill. Motion carried.
- Shelli Englebrecht moved to close all locations of the Scott County Library System at 4:30pm on Monday, July 3rd and to close all locations on December 26th, 2023 and January 2nd, 2024. Seconded by Niki Wuestenbarg. Motion carried.
- Mission statement – Dan True moved to approve the new mission statement: The Scott County Library System brings information, ideas, learning, and creativity to all corners of the community, expanding possibilities and enriching lives both within and beyond our walls. Seconded by Linda Tuftee. Motion carried.
- Chuck Brockmann moved to table the vote on the library's strategic plan until the November meeting. Seconded by Linda Tuftee. Motion carried.

Our next meeting will be Thursday, November 17, 2022 at noon, in person at the Scott County Library Eldridge branch.

Chuck Brockmann moved to adjourn the meeting; seconded by Dan True. Motion carried.

Respectfully Submitted,

Tricia Kane