

SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, APRIL 25, 2022
NOON

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law. President Kristal Koberg Schaefer called to order the April 25, 2022, meeting of the Scott County Library Board of Trustees at noon at the Eldridge branch.

Board of Trustees present: Kristal Koberg Schaefer (via Zoom), Kevin Cahill, Shelli Engelbrecht, Kim Hildebrand, Dan True, Angie Ehlers, and Director Tricia Kane.

Approval of Agenda: The agenda was reviewed and approved by Kim Hildebrand; seconded by Kevin Cahill. Motion carried.

Approval of the Minutes: Dan True moved to approve the minutes; seconded by Kim Hildebrand. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of Scott County Board of Supervisors for 3/21/22 – 4/18/22 was reviewed and discussed. Shelli Engelbrecht moved to approve the bills and receipts; seconded by Kevin Cahill. Motion carried.

Review of the Circulation and Budget: Circulation and budget were reviewed – budget is right where it should be.

Correspondence: Emily Arnold is writing a column in the “North Scott Press” called “Shelfies.”

Director’s Report:

- The new sign has been installed at the Buffalo branch and patrons and city staff have been very complimentary about it.
- Printing features have been upgraded at all branches with the installation of new copier/printer units.
- Kim Hewlett has resigned from the Buffalo branch. At the Eldridge location, one of the full-time employees will be going out on extended medical leave, so advertising has begun for a substitute.

Old Business:

- Discussion was held on posting all policies on the website. Kim Hildebrand moved to post all current library policies on the website (with the exclusion of social media policy and employee handbook); seconded by Kevin Cahill. Motion carried.

New Business:

- Minor revisions were made to the Social Media Policy. Dan True moved to approve the new Social Media Policy; seconded by Shelli Engelbrecht. Motion carried.
- Due to town celebrations, Angie Ehlers moved to close the Walcott branch on Saturday, July 16, and the Durant Branch on Saturday, August 13; seconded by Kevin Cahill. Motion carried.

Our next meeting will be Monday, May 23, 2022 at noon, in person at the Scott County Library Eldridge branch.

Angie Ehlers moved to adjourn the meeting; seconded by Dan True. Motion carried.

Respectfully Submitted,
Angie Ehlers