

SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, MARCH 28, 2022
NOON

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law. President Kristal Koberg Schaefer called to order the March 28, 2022, meeting of the Scott County Library Board of Trustees at noon at the Eldridge branch.

Board of Trustees present: Kristal Koberg Schaefer (via Zoom), Niki Wuestenberg (via Zoom), Linda Tuftee, Kevin Cahill, Shelli Engelbrecht, Kim Hildebrand, Dan True, Angie Ehlers, and Director Tricia Kane.

Approval of Agenda: The agenda was reviewed and approved by Linda Tuftee; seconded by Kevin Cahill. Motion carried.

Approval of the Minutes: Kevin Cahill moved to approve the minutes; seconded by Linda Tuftee. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of Scott County Board of Supervisors for 2/21/22 – 3/21/22 were reviewed and discussed. Shelli Engelbrecht moved to approve the bills and receipts; seconded by Niki Wuestenberg. Motion carried.

Review of the Circulation and Budget: We saw an increase in usage in February 2022 from last year at this time – rebounding back to close to where we were two years ago. The ancestry portion is no longer allowed remotely – only done during pandemic (doesn't give us a remote option now). Programming is back at all locations and families are starting to return.

Correspondence: We received a heartfelt letter from a patron, and a letter asking if the Princeton branch will be open more mornings than the current schedule. Tricia will call the patron to discuss.

Board Education: The Friends of Eldridge Library gave an activity report for 2020 and 2021.

Director's Report:

- We will soon start providing access to Kanopy for cardholders. This is a video streaming service that provides instant access to thousands of critically acclaimed movies, documentaries and kid favorites.
- A new exterior sign has been ordered for the Buffalo branch.
- Tricia attended the Cedar County Library Association meeting. The Cedar County Board of Supervisors will be granting \$1,250 for the purchase of new materials or other needs.
- Becca Cox has been promoted from a Page to a Clerk at the Eldridge branch. Alex Hauser has been hired to fill the Page position.

New Business:

- FY22 Budget Amendment - Because the library has exceeded grant and donation revenue projections, Shelli Engelbrecht moved to amend the FY22 budget to \$1,308,708; seconded by Linda Tuftee. Motion carried.
- General Wage Increase – Kevin Cahill moved to approve a 3% general wage increase effective July 1, 2022 for all employees with the exception of the grant funded Project Manager position; seconded by Dan True. Motion carried.
- Video Surveillance Policy – Angie Ehlers moved to approve the revision of the Video Surveillance Policy; seconded by Kevin Cahill. Motion carried.
- Posting of Policies – tabled until April meeting.

Our next meeting will be Monday, April 25, 2022 at noon, in person at the Scott County Library Eldridge branch.

Kevin Cahill moved to adjourn the meeting; seconded by Dan True. Motion carried.

Respectfully Submitted,
Angie Ehlers