

**SCOTT COUNTY LIBRARY SYSTEM MINUTES**  
**MONDAY, FEBRUARY 28, 2022**  
**NOON**

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law. Vice President Shelli Engelbrecht called the February 28, 2022, meeting of the Scott County Library Board of Trustees at noon at the Eldridge branch.

Board of Trustees present: Linda Tuftee, Kevin Cahill, Shelli Engelbrecht, Kim Hildebrand, Dan True (via Zoom), Angie Ehlers, and Director Tricia Kane.

**Approval of Agenda:** The agenda was reviewed and approved by Kevin Cahill; seconded by Linda Tuftee. Motion carried.

**Approval of the Minutes:** Kim Hildebrand moved to approve the minutes; seconded by Angie Ehlers. Motion carried.

**Approval of Bills and Receipts:** The Accounts Payable Report for the meeting of Scott County Board of Supervisors for 1/17/22 – 2/21/22 were reviewed and discussed. Linda Tuftee moved to approve the bills and receipts; seconded by Kevin Cahill. Motion carried.

**Review of the Circulation and Budget:** January 2022 was the first month we started automatic renewals. We're starting to see programming coming back.

**Correspondence:** Comment forms are available on line as well as at all locations. Tricia gathered feedback from patrons and shared those with the board. Tricia is working with the city of Buffalo to try and get better signage at that location.

**Board Education:** At a board members' request, Tricia printed out all library policies for each board member.

**Director's Report:**

- The library held a Checkout Challenge during the month of February. The Scott County Library patron with the most check outs will win a special grand prize, as well as weekly prizes given.
- Quotes are being gathered for new flooring at the meeting rooms at Eldridge and Princeton. Tricia will submit a grant to see about securing funding.
- Haier has approved the warranty on the furnace at the Walcott branch.
- Cirissa Bentley has resigned as a clerk at the Eldridge branch so advertising to fill that position.

**New Business:**

- The Unattended Children Policy was discussed. Linda Tuftee moved to approve lowering the age of the supervising person from fourteen to twelve; seconded by Kevin Cahill. Motion carried.

Our next meeting will be Monday, March 28, 2022 at noon, in person at the Scott County Library Eldridge branch.

Angie Ehlers moved to adjourn the meeting; seconded by Kevin Cahill. Motion carried.

Respectfully Submitted,  
Angie Ehlers