

**SCOTT COUNTY LIBRARY SYSTEM MINUTES**  
**MONDAY, JANUARY 24, 2022**  
**NOON**

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law. Vice President Shelli Engelbrecht called the January 24, 2022, meeting of the Scott County Library Board of Trustees at noon at the Eldridge branch.

Board of Trustees present: Kevin Cahill, Shelli Engelbrecht, Niki Wuestenberg, Kim Hildebrand, Dan True, Angie Ehlers, and Director Tricia Kane.

**Approval of Agenda:** The agenda was reviewed and approved by Niki Wuestenberg; seconded by Dan True. Motion carried.

**Approval of the Minutes:** Kevin Cahill moved to approve the minutes; seconded by Niki Wuestenberg, Motion carried.

**Approval of Bills and Receipts:** The Accounts Payable Report for the meeting of Scott County Board of Supervisors for 11/9/21 – 1/17/22 were reviewed and discussed. Niki Wuestenberg, moved to approve the bills and receipts; seconded by Dan True. Motion carried.

**Review of the Circulation and Budget:**

**Board Education:** We reviewed the Policy Index and proposed schedule for reviewing.

**Director's Report:**

- RiverShare implemented the auto renewal system on January 1. It is working well with positive patron response. Young adult materials were also made fine free for all of RiverShare.
- Walcott branch's furnace in the meeting room quit working due to a leak – needs replaced. Company that installed it is checking into the warranty.
- We were awarded a grant from the Moonlight Chase to create programming space for tween/teens at the Eldridge branch. In addition, we received a donation from a patron to be used towards this space as well.
- One of our long-time supporters from Riverdale, Ava McFarlin, passed away at the age of 100, and the Bookmobile was designated as one of her memorials.
- Ruth Jessee resigned her position at Blue Grass. Shelley Moses and Chris Wieckhorst have been hired and will split the hours.

**New Business:**

- Employee Manual – A retention and recertification election was held in October to determine if the employee organization would continue as the representative for the bargaining unit. The recertification election did not pass, so the employee organization is decertified and no longer represented. It was decided to make one manual and apply it to all Scott County Library System employees. A few items were added but most

transitioned from the union contract and Scott County policies. Kevin Cahill moved to approve the new employee handbook; seconded by Dan True. Motion carried.

- Interlibrary Loan Policy – refers to the transfer of materials between Scott County Library System and non-RiverShare libraries to fulfill patron requests. Patrons may borrow six free ILL items per year, per card. After that, a charge of \$3.00 per item will be added to their library account for each additional request filled. Niki Wuestenberg moved to approve the Interlibrary Loan Policy; seconded by Kevin Cahill. Motion carried.

**Other:** Kim Hildebrand suggested that any comments made by patrons to library staff to be shared with board members.

Our next meeting will be Monday, February 28, 2022 at noon, in person at the Scott County Library Eldridge branch.

Dan True moved to adjourn the meeting; seconded by Kim Hildebrand. Motion carried.

Respectfully Submitted,  
Angie Ehlers