

**SCOTT COUNTY LIBRARY SYSTEM MINUTES**  
**MONDAY, November 16, 2021**  
**NOON**

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law. President Kristal Koberg-Shaefer called the November 16, 2021, meeting of the Scott County Library Board of Trustees at noon at the Eldridge branch (with a virtual option).

Board of Trustees present: Kristal Koberg-Schaefer (zoom), Kevin Cahill, Shelli Engelbrecht, Niki Wuestenberg (zoom), Angie Ehlers (zoom), and Director Tricia Kane.

**Approval of Agenda:** The agenda was reviewed and approved by Kevin Cahill; seconded by Nike Wuestenberg. Motion carried.

**Approval of the Minutes:** Niki Wuestenberg moved to approve the minutes; seconded by Angie Ehlers. Motion carried.

**Approval of Bills and Receipts:** The Accounts Payable Report for the meeting of Scott County Board of Supervisors for 10/19/21 – 11/9/21 were reviewed and discussed. Kevin Cahill moved to approve the bills and receipts; seconded by Shelli Engelbrecht. Motion carried.

**Review of the Circulation and Budget:** Our numbers still have not rebounded from what we saw before the pandemic, but our digital circulation remains very strong. We are seeing an increase in the Bookmobile.

**Board Education:** Policy Index will be reviewed at the January meeting.

**Director's Report:**

- A retention and recertification election was held in October by the Iowa Public Employment Relations Board to determine if the employee organization, Teamsters No. 238, would continue as the representative for the bargaining unit. These elections are held in accordance with Iowa Code and fall approximately ten months prior to the expiration of a collective bargaining agreement. The recertification election did not pass, so the employee organization is decertified and no longer represented. This makes the contract unenforceable, but until we have a Board approved personnel manual, we will follow it. The personnel manual will come to Board in January for approval.
- We received a grant from Lois Lensky Covey. We will be receiving \$1,125 to purchase juvenile non-fiction titles for the bookmobile.
- Scott County Human Resources is working on the implementation of the vaccination requirements for those employers that have over 100 employees. The Library is covered by the order, so it will require that employees submit proof of being fully vaccinated or undergo weekly COVID tests starting in January.
- The bookmobile has been off the road for awhile but will be back up and running soon.
- Nathan Billany has moved to Bettendorf and is no longer in our service area. The Board of Supervisors will be looking for his replacement.

**New Business:**

- Princeton hours – discussion was held on the Princeton branch’s new hours and aligning it with the other branch’s hours. Shelli Engelbrecht moved to permanently reduce the Princeton branch’s hours from 31 to 23 hours; seconded by Kevin Cahill. Motion carried.
- FY23 budget – the proposed budget is \$1,268,485 and of that amount, \$1,146,268, be raised by taxation. This reflects an overall budget increase by \$13,719. The population of our service area increased by 500 people so the levy rate will be slightly lower the next fiscal year. Kevin Cahill moved to approve the FY23 budget at \$1,268,485; seconded by Shelli Engelbrecht.
- The circulation policy was updated with minor changes. Niki Wuestenberg moved to approve the updated circulation policy; seconded by Angie Ehlers. Motion carried.

Our next meeting will be Monday, January 24, 2022 at noon, in person at the Scott County Library Eldridge branch.

Niki Wuestenberg moved to adjourn the meeting; seconded by Kevin Cahill. Motion carried.

Respectfully Submitted,  
Angie Ehlers