

SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, SEPTEMBER 27, 2021
NOON

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law. President Kristal Koberg-Shaefer called the September 27, 2021, meeting of the Scott County Library Board of Trustees at noon at the Eldridge branch (with a virtual option).

Board of Trustees present: Kristal Koberg-Schaefer, Kevin Cahill, Dan True, Shelli Engelbrecht, Linda Tuftee, Angie Ehlers, and Director Tricia Kane.

Approval of Agenda: The agenda was reviewed and approved by Angie Ehlers; seconded by Linda Tuftee. Motion carried.

Approval of the Minutes: Kevin Cahill moved to approve the minutes; seconded by Dan True. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of Scott County Board of Supervisors for 8/16/21 – 9/20/21 were reviewed and discussed. Shelli Engelbrecht moved to approve the bills and receipts; seconded by Kevin Cahill. Motion carried.

Review of the Circulation and Budget: Tricia thinks we will continue to see increased numbers as people continue to get out and about more. Kevin Cahill questioned whether we should try to advertise our library system a little more. Tricia thought it would be a good idea to send a direct targeting mailer out so the library gets back on everyone's mind.

Board Education: Tricia presented the board with the annual report and highlights fact sheet. The annual report will be sent to area towns, while the highlights sheet will be available at all library locations.

Director's Report:

- Last year's financials have been closed. Scott County has transferred \$2,000 from the library's excess revenues to the bookmobile fund, bringing that total to \$18,000.
- Princeton branch's hours have been officially modified.
- RiverShare has voted to implement an enhancement to our current Polaris catalog to create a more robust and intuitive user experience. Tricia has been appointed to be the point of contact for the consortium with Innovative, the parent company of Polaris.
- Staff challenges continue: Circulation Clerk at Eldridge has resigned and part time person at Walcott has resigned. Coverage has been lined up for our Princeton associate and Cirissa Bentley has been hired as a branch substitute.
- Friends of Eldridge Library will have a book sale from October 8th – 16th.

New Business:

- Sunday hours at Eldridge, which were suspended in March 2020, were discussed. Angie Ehlers moved to permanently eliminate Sunday hours at the Eldridge location due to under-utilization; seconded by Linda Tuftee. Motion carried.

Our next meeting will be Monday, October 25, 2021 at noon, in person at the Scott County Library Eldridge branch.

Kevin Cahill moved to adjourn the meeting; seconded by Dan True. Motion carried.

Respectfully Submitted,
Angie Ehlers