

SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, July 26, 2021
NOON
Eldridge Library

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law. President Kristal Koberg-Shaefer called the July 26, 2021, meeting of the Scott County Library Board of Trustees at noon,

Board of Trustees present: Kristal Koberg-Schaefer, Kevin Cahill, Kim Hildebrand, Daniel True, Niki Wuestenberg, Nathan Billany, Shelli Engelbrecht, and Linda Tuftee and Director Tricia Kane

Approval of Agenda: The agenda was reviewed and approved by Niki Wuestenberg; seconded by Kim Hildebrand. Motion carried.

Approval of the Minutes: Niki Wuestenberg moved to approve the minutes; seconded by Kevin Cahill. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of Scott County Board of Supervisors for 5-14-21 –7-16-21 were reviewed and discussed. Kevin Cahill moved to approve the bills and receipts; seconded by Niki Wuestenberg. Motion carried.

Review of the Circulation and Budget: Overall circulation from FY21 was up from the previous year and digital circulation continues to be strong. We will continue to pay bills for the goods and services that were received in FY21 until the end of August, and our expenses were on target for the fiscal year.

Director's Report:

- Thank you to Linda Tuftee for the beautiful planters out front at the Eldridge Branch and to the Blue Grass Sunshine Workers 4-H Club for the gorgeous planters at the Walcott Branch. These help to beautify our entrances and make the Library more inviting.
- The Scott County Library System received some positive publicity and those were highlighted
- Patrons are now able to pay fines and fees or make a donation using a credit card by logging into their account. Patrons can also use the terminal at the self check unit to pay fines or fees. There is a minimum of \$3.00
- Meeting rooms are open for reservations, all computers are available for two hour sessions and seating has been returned. Virtual and outdoor programming are continuing, and we are seeing more people return to the library.
- Additional grant funding has been secured to support upgrades to technology, digital inclusions efforts and increasing our digital content.
- Personnel updates were provided with open positions in the process of being filled.

New Business:

- The Meeting Room Policy was reviewed and discussed. Linda Tuftee moved to approve; seconded by Shelli Engelbrecht. Motion carried.
- Kim Hildebrand moved to approve the Display Policy; seconded by Niki Wuestenberg. Motion carried
- The process for the Director's annual evaluation was explained and forms were distributed for completion.

Our next meeting will be Monday, August 23, 2021 at noon.

Niki Wuestenberg moved to adjourn the meeting; seconded by Shelli Engelbrecht. Motion carried.

Respectfully Submitted,
Tricia Kane