

SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, OCTOBER 26, 2020
NOON

This meeting was held electronically, via Zoom

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law.

President Kristal Koberg-Shaefer called the October 26, 2020, meeting of the Scott County Library Board of Trustees at noon, electronically via Zoom due to social distancing concerns related to COVID-19.

Board of Trustees present: Kristal Koberg-Schaefer, Linda Tuftee, Kevin Cahill, Niki Wuestenberg, Shelli Engelbrecht, Angie Ehlers, and Director Tricia Kane.

Approval of Agenda: The agenda was reviewed and approved by Linda Tuftee, seconded by Niki Wuestenberg. Motion carried.

Approval of the Minutes: Niki Wuestenberg moved to approve the minutes; seconded by Linda Tuftee. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of Scott County Board of Supervisors for 9-25-20 through 10-23-20 were reviewed and discussed. Shelli Engelbrecht moved to approve the bills and receipts; seconded by Angie Ehlers. Motion carried.

Review of the Circulation and Budget: September this year looks good when compared to September 2019, and we are gaining toward last year's measures. It does look different than last year though, in that we've been on a grab & go system and all programming is virtual.

Director's Report:

We continue to work under the grab & go system with service restrictions and the Governor's Proclamation has been extended to November 15th and could possibly be extended again. There have been some unforeseen staffing challenges. Fortunately, substitutes have been hired and have trained quickly. Maggie Collogan will be retiring December 30th after 19 years of service.

New Business:

The election of a new Vice President was tabled until the next meeting.

The Behavior Policy was reviewed. Linda Tuftee moved to include unauthorized videography as an example of inappropriate usage of the facility; seconded by Niki Wuestenberg. Motion carried. This means anyone taking pictures or filming will have to seek permission.

A branch associate has asked to be dropped from working the Wednesday 2:00 – 7:00 p.m. shift at the Buffalo Branch. After discussion and looking at usage data, Angie Ehlers moved to remove the 2:00 – 7:00 p.m. Wednesday shift; seconded by Shelli Engelbrecht. Motion carried. The Buffalo branch will still operate 23 hours per week and will still be open Wednesday mornings from 9:00 – 1:00.

FY22 Budget - Tricia met with Scott County and they recommend looking at increasing personnel cost only. Tricia will present a proposal to the board in November.

Our next meeting will be Monday November 23, 2020, at noon.

Linda Tuftee moved to adjourn the meeting; seconded by Shelli Engelbrecht. Motion carried.

Respectfully Submitted,
Angie Ehlers