

**SCOTT COUNTY LIBRARY SYSTEM MINUTES**  
**MONDAY, SEPTEMBER 28, 2020**  
**NOON**

**This meeting was held electronically, via Zoom**

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law.

President Kristal Koberg-Shaefer called the September 28, 2020, meeting of the Scott County Library Board of Trustees at noon, electronically via Zoom due to social distancing concerns related to COVID-19.

Board of Trustees present: Kristal Koberg-Schaefer, Brent Herman, Linda Tuftee, Kevin Cahill, Niki Wuestenberg, Shelli Engelbrecht, Angie Ehlers, and Director Tricia Kane.

**Approval of Agenda:** The agenda was reviewed and approved by Niki Wuestenberg, seconded by Kevin Cahill. Motion carried.

**Approval of the Minutes:** Kevin Cahill moved to approve the minutes; seconded by Niki Wuestenberg . Motion carried.

**Approval of Bills and Receipts:** The Accounts Payable Report for the meeting of Scott County Board of Supervisors for 8-19-20 through 9-25-20 were reviewed and discussed. Linda Tuftee moved to approve the bills and receipts; seconded by Niki Wuestenberg. Motion carried.

**Review of the Circulation and Budget:**

**Director's Report:**

The Scott County Library System continues to operate under the grab and go quick browsing model with service restrictions.

The Scott County Library System's employees have been doing wonderful things: Cathy Zimmerman has been selected to receive the 2020 John Philip in Excellence in Outreach Award; Emily Arnold was selected to participate in Project READY, a professional development curriculum for librarians to improve equity and access for diverse youth programs in the library; and Christine Barth has been selected to present at the Iowa Library Association Annual Conference.

Tricia Kane also noted all employees have been working hard adjusting and adapting to these stressful times.

Installation of a self-check out at Eldridge has been completed and well received.

Work is continuing to be done on preserving Scott County's past – currently working on Farm Life. This gives individuals and families the chance to talk about their past and tell their stories, and have those stories be preserved.

**Old Business:**

Director's Evaluation – Again this year, there is a consensus that Tricia has been doing a tremendous job. Her communication, management skills, organization and employee-relations are outstanding. The Scott County Library Board members commend Tricia for her dedication, and appreciate her knowledge of the library system. Some discussion was held about the future - if the numbers keep showing growth, we may want to add a position to help facilitate library services- while maintaining the budget, not necessarily increasing it.

This was Brent Herman's last meeting as he will be moving next month.

**New Business:**

Our next meeting will be Monday, October 26, 2020, and noon.

Brent Herman moved to adjourn the meeting; seconded by Linda Tuftee. Motion carried.

Respectfully Submitted,  
Angie Ehlers