

SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, AUGUST 24, 2020
NOON

This meeting was held electronically, via Zoom

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law.

Vice President Brent Herman called the August 24, 2020, meeting of the Scott County Library Board of Trustees at noon, electronically via Zoom due to social distancing concerns related to COVID-19.

Board of Trustees present: Brent Herman, Linda Tuftee, Kevin Cahill, Nikki Wuestenberg, Angie Ehlers, and Director Tricia Kane.

Approval of Agenda: The agenda was reviewed and approved by Nikki Wuestenberg, seconded by Kevin Cahill. Motion carried.

Approval of the Minutes: Brent Herman moved to approve the minutes; seconded by Linda Tuftee. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of Scott County Board of Supervisors for July 17, 2020 – Aug. 18, 2020 were reviewed and discussed. Nikki Wuestenberg moved to approve the bills and receipts; seconded by Kevin Cahill. Motion carried.

Review of the Circulation and Budget: When compared to July 2019, obviously circulation was down at most branches but because of no in-person programming, that is to be expected. However, Princeton and Walcott's circulation was up from a year ago.

Board Education: Marketing materials with highlights and statistics were distributed to towns in our service area.

A press release was shared with the Board from the State Library of Iowa congratulating the Scott County Library System for meeting the conditions for state accreditation.

Director's Report:

The storm on August 10th caused service interruptions due to power outages. By August 13th all locations were open and with internet service.

Bookmobile – Because of COVID-19, the bookmobile will not be able to stop at schools as in the past. Instead, Cathy is reaching out to schools and promoting “book bundles” where items can be pulled on a topic and can be dropped off at school.

The Library system has received two forms of communication – both have included positive feedback.

Old Business:

Princeton brick repair – Three bids were received and discussed for the brick repair at the Princeton branch. Linda Tuftee moved to approve the estimate from Big Dog Construction in the amount of \$2,730; seconded by Nikki Wuestenberg. Motion carried.

Director's Evaluation – Directors will send comments to Kristal by the September meeting.

New Business:

Eldridge Sunday hours – Due to our library still being under a grab and go service model, and scheduling concerns, discussion was held on eliminating Sunday hours at the Eldridge location. Linda Tuftee moved to approve eliminating Sunday hours at the Eldridge location for the time period of October 2020 – April 2021; seconded by Kevin Cahill. Motion carried. Next spring we may re-evaluate the need for Sunday hours.

Circulation Policy – The fine and fee schedule of the Circulation policy has been updated to reflect the addition of new material types, fine models, and RiverShare procedures. Nikki Wuestenberg moved to approve the new Circulation Policy; seconded by Linda Tuftee. Motion carried.

Brent Herman shared that he will be moving and will be formally submitting his letter of resignation.

Our next meeting will be Monday, September 28, 2020.

Nikki Wuestenberg moved to adjourn the meeting; seconded by Kevin Cahill. Motion carried.

Respectfully Submitted,
Angie Ehlers