

SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, MAY 18, 2020
NOON

This meeting was held electronically, via Webex

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law.

President Kristal Koberg-Schaefer called the May 18, 2020, meeting of the Scott County Library Board of Trustees at noon, electronically via Webex due to social distancing concerns related to COVID19.

Board of Trustees present: Kristal Koberg-Schaefer, Brent Herman, Shelli Engelbrecht, Chuck Thompson, Kevin Cahill, Niki Wuestenburg, Angie Ehlers and Director Tricia Kane.

Approval of the Agenda: The agenda was reviewed and approved by Niki Wuestenburg; seconded by Brent Herman. Motion carried.

Approval of the Minutes: Shelli Engelbrecht moved to approve the minutes of the February 2020 meeting; seconded by Niki Wuestenburg. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of the Scott County Board of Supervisors for March, April and May 2020 were reviewed and discussed. Brent Herman moved to approve the bills and receipts; seconded by Kevin Cahill. Motion carried.

Review of the Budget Reports: The Budget Performance Report was reviewed and discussed. Tricia noted that we will not reach the anticipated fine money for the current fiscal year. However, we have exceeded our donation amount because of the grants received this year.

Review of the Circulation Report: The March/April 2020 Circulation Report was reviewed and discussed. Due to Covid-19, digital resources have skyrocketed and digital outreach by all locations has been very well received.

Old Business – Since in-person city council meetings have been put on hold, board members will attend Panorama Park and Eldridge city council meetings when those resume.

New Business – Tricia submitted a Covid-19 Library Building Reopening 5-Phased Plan. Brent Herman moved to give Tricia the authority to proceed with re-opening at her discretion; seconded by Shelli Engelbrecht. Motion carried.

Brent Herman moved and Niki Wuestenburg seconded approving closings (including early closings) for the following locations and dates:

All locations closing at 4:30 on July 3 and Nov. 25

All locations closed on July 4, Sept. 7, Nov. 26, Dec. 24, 25, 31; Jan. 1, Apr. 4, May 31

July 18 – Walcott location (Walcott Day) (Provided the event is held)

Aug. 9 – Durant (Firemen's Festival) (Provided the event is held)

Motion carried.

GWI – Chuck Thompson moved to approve a 2.25% general wage increase for non-affiliated and non-benefit eligible employees for FY21; seconded by Kevin Cahill. Motion carried.

Our next meeting will be **Monday, June 22, 2020**.

Chuck Thompson moved to adjourn the meeting; seconded by Shelli Engelbrecht.

Respectfully Submitted,
Angie Ehlers