

SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, JANUARY 27, 2020
NOON
Eldridge Library Branch

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law.

President Kristal Koberg-Schaefer called the January 27, 2020, meeting of the Scott County Library Board of Trustees to order at the Eldridge Branch of the Scott County Library System at noon.

Board of Trustees present: Kristal Koberg-Schaefer, Brent Herman, Linda Tuftee, Shelli Engelbrecht, Chuck Thompson, Kevin Cahill, Angie Ehlers and Director Tricia Kane.

Approval of the Agenda: The agenda was reviewed and approved by Linda Tuftee; seconded by Brent Herman. Motion carried.

Approval of the Minutes: Brent Herman moved to approve the minutes of the November 2019 meeting; seconded by Linda Tuftee. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of the Scott County Board of Supervisors for November and December 2019 were reviewed and discussed. Brent Herman moved to approve the bills and receipts; seconded by Linda Tuftee. Motion carried.

Review of the Budget Reports: The Budget Performance Report was reviewed and discussed.

Review of the Circulation Report: The December 2019 Circulation Report was reviewed and discussed.

Board Education – Kevin Cahill, from Donahue, was introduced and welcomed as our newest trustee on the board of the Scott County Library System. The five main responsibilities of the trustees and the roles they play were reviewed. Tricia presented the annual report, the past five years accomplishments, and a look ahead at where the Scott County Library System is going.

Director's Report- Every three years, public libraries in Iowa go through an accreditation process. This is a voluntary public library standards program that was established to give public libraries a tool to identify strengths and areas for improvement. Libraries can receive a Tier 1, Tier 2, or Tier 3 rating. In order to meet a Tier 3 level of standard, 67 standards must be met. Tricia will be submitting our application with having met 79 standards.

We have received a \$500 grant from the Moonlight Chase to expand the playaway collection, and also a \$500 grant from Bi-State Literacy Council to expand the Middle Grade Book Club. Tricia was also able to increase our mobile hotspot quantity from 5 to 10 through the Public Library Association grant program.

The winter reading program will be held in February for kids and adults.

Old Business – Board members still need to attend city council meetings in Eldridge, Long Grove, Riverdale and Panarama Park.

New Business – Discussion was held on the Deferred Compensation Plan Policy. Currently the Scott County Library System matches a full time non-represented employee's contribution at \$.50 for each dollar the employee contributes during the calendar year, up to a maximum of \$500. (Scott County has increased that to a maximum of \$1,000 for their employees.) We have five employees who could participate in this. Chuck Thompson moved to match a full time non-represented employee contribution at \$.50 for each dollar that employee contributes during that calendar year, up to a maximum of \$1,000; seconded by Linda Tuftee. Motion carried.

Our next meeting will be **Monday, February 24, 2020**.

Linda Tuftee moved to adjourn the meeting; seconded by Brent Herman.

Respectfully Submitted,
Angie Ehlers