

SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, SEPTEMBER 23, 2019
NOON
Eldridge Library Branch

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law.

President Kristal Koberg-Schaefer called the September 23, 2019, meeting of the Scott County Library Board of Trustees to order at the Eldridge Branch of the Scott County Library System at noon.

Board of Trustees present: Kristal Koberg-Schaefer, Brent Herman, Chuck Thompson, Shelli Engelbrecht, Angie Ehlers and Director Tricia Kane.

Approval of the Agenda: The agenda was reviewed and approved by Brent Herman, seconded by Shelli Engelbrecht. Motion carried.

Approval of the Minutes: Chuck Thompson moved to approve the minutes of the August 2019 meeting; seconded by Brent Herman. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of the Scott County Board of Supervisors for August 2019 were reviewed and discussed. Angie Ehlers moved to approve the bills and receipts; seconded by Kristal Koberg-Schaefer. Motion carried.

Review of the Budget Reports: The Budget Performance Report was reviewed and discussed. The FY19 has wrapped up and \$2,000 has been put into the bookmobile account.

Review of the Circulation Report: The August 2019 Circulation Report was reviewed and discussed. We saw a slight increase in August when compared to August 2018. We continue to see increases in programming attendance.

Board Education – Davenport and Rock Island libraries are both getting bookmobiles which confirms our belief on how much a bookmobile means to our library system and supports our continued efforts towards expanding outreach.

Director's Report- Annual reports have been distributed to the towns within our library system.

We have had good press coverage lately. There was an article in the *Quad City Times* about the bookmobile that was then also picked up by *The Des Moines Register*. Cathy was interviewed by Don Wooten for his radio program which will air in November. There has been coverage in the *Quad City Times* and *NSP* about the IPTV STEAM trailer that stopped at the Walcott branch.

Grand Haven has requested that Cathy lead a book discussion in addition to programs she is already doing.

The library system is moving to an online time off system that will eliminate all paper forms and allow for payroll to be more efficient.

Nancy Youngbauer has been hired to fill the Program Director position for the Scott County Community Memory Project. That position has been funded by the IMLS grant. She will be working approximately 6 hours per week.

Old Business –

City Council Meetings - City council meetings needing to be covered yet are: Panarama Park, Riverdale, Long Grove, Eldridge, Donahue and Maysville.

New Business – Our current website is becoming dated and is not responsive to digital devices, is not on a secure platform, and is not meeting the needs of our users. For these reasons, we have partnered with Scott County to launch a new website. The goal is to be live by mid-October.

Our next meeting will be Monday, October 28, 2019.

Shelli Engelbrecht moved to adjourn the meeting; seconded by Kristal Koberg Schaefer.

Respectfully Submitted,
Angie Ehlers