

SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, NOVEMBER 15, 2018
NOON
Eldridge Library Branch

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law.

Kristal Koberg Schaefer called the November 15, 2018, meeting of the Scott County Library Board of Trustees to order at the Eldridge Branch of the Scott County Library System at noon.

Board of Trustees present: Joe Ragona, Brent Herman, Fred Meyer, Kristal Koberg Schaefer, Niki Wuestenberg, Angie Ehlers and Director Tricia Kane.

Approval of the Agenda: The agenda was reviewed and approved by Kristal Koberg Schaefer seconded by Niki Wuestenberg. Motion carried.

Approval of the Minutes: Kristal Koberg Schaefer moved to approve the minutes of the October meeting; seconded by Niki Wuestenberg. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of the Scott County Board of Supervisors on 11/1/18 and 11/15/18 were reviewed and discussed. Angie Ehlers moved to approve the bills and receipts; seconded by Kristal Koberg Schaefer. Motion carried.

Review of the Budget Reports: The Budget Performance Report was reviewed and discussed.

Review of the Circulation Report: The October 2018 Circulation Report was reviewed and discussed.

Director's Report-

The next phase of the new email system is expected to be live with the new environment on Monday, November 19th. Also, the new staff computers will be deployed, and we will be making the move to the Scott County domain so that we will have direct access to County applications and closer integration with our staff locations allowing for shared drive access for documents and information.

The request for quotes for the HVAC rooftop replacement will close on November 19th - the County has been very helpful in this process. Niki Wuestenberg moved to approve the bid based on what the county maintenance supervisor recommends; seconded by Brent Herman. Motion carried.

The bookmobile had an accident with a deer and there was some front end damage. It is still drivable, and we will be working with the Eldridge Body Shop to get that fixed. A sensor on the bookmobile also went out last month, and that was a special order part, so we do have a large bill for that. We now need a valve for the air brake system, and that has been ordered.

Emily, our Youth Services Librarian, was awarded a Theisen's More for your Community grant to purchase a collection of youth Playaway titles, and the Friends of Eldridge will be contributing matching funds for this starter collection.

Old Business -

Board members will attend the remaining town city council meetings.

New Business –

FY20 Budget – Fred Meyer moved to set the FY20 Budget at \$1,218,851.00 with the amount to be raised by the tax levy at \$1,103,693; seconded by Niki Wuestenberg. This will raise the levy rate from 38.3368 to 38.8351.

Our next meeting will be Tuesday, January 28, 2019.

Kristal Koberg Schaefer moved to adjourn the meeting; seconded by Brent Herman.

Respectfully Submitted,
Angie Ehlers