

SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, JULY 23, 2018
NOON
Eldridge Library Branch

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law.

Linda Tuftee called the July 23, 2018, meeting of the Scott County Library Board of Trustees to order at the Eldridge Branch of the Scott County Library System at noon.

Board of Trustees present: Chuck Thompson, Fred Meyer, Linda Tuftee, Brent Herman, Kristal Koberg Schaefer, Niki Wuestenberg, Angie Ehlers and Director Tricia Kane.

Approval of the Agenda: The agenda was reviewed and approved by Brent Herman; seconded by Fred Meyer. Motion carried.

Approval of the Minutes: Brent Herman moved to approve the minutes of the June meeting; seconded by Angie Ehlers. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of the Scott County Board of Supervisors on 6/28/18 and 7/12/18 were reviewed and discussed. Niki Wuestenberg moved to approve the bills and receipts; seconded by Chuck Thompson. Motion carried.

Review of the Budget Reports: The Budget Performance Report was reviewed and discussed. \$2,000 has been set aside for the bookmobile.

Review of the Circulation Report: The June 2018 Circulation Report was reviewed and discussed. We increased our programming attendance by over 3,000 people this past fiscal year.

Director's Report-

Scott County has asked that we revisit a potential cleaning contract in January.

The six new chairs that were purchased by the Friends of Eldridge have been delivered, and are a great addition to the Eldridge branch.

Carolyn Halverson will be transferring from the Buffalo Branch to fill the Circulation Clerk opening at Eldridge. We are now advertising for the part time opening at Buffalo.

New Business –

By-laws revision: At the last meeting, a motion was passed to change the schedule of the Board meetings on a permanent basis, which will require a revision of the Bylaws. It is proposed that the bylaws be changed to:

Regular Meetings. Regular meetings of the Board shall be held at the Library on the fourth Monday of the month, January through October. In November and December the meeting shall be held on the third Thursday of the month at the same place and same time. Any change in the regular meeting time or date shall be approved by the Board at a previous regular meeting.

This change to the by-laws will be voted on at our August meeting.

Job description - Cindi Davis will be retiring on September 7th, so her job title and description has been updated to better reflect the needs of our organization. We will advertise for that full time job internally to current employees starting in September.

Our next meeting will be Monday, August 27, 2018 at noon.

Kristal Koberg Schaffer moved to adjourn the meeting; seconded by Brent Herman.

Respectfully Submitted,
Angie Ehlers