

SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, MAY 21, 2018
NOON
Eldridge Library Branch

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law.

Kristal Koberg Schaefer called the May 21, 2018, meeting of the Scott County Library Board of Trustees to order at the Eldridge Branch of the Scott County Library System at noon.

Board of Trustees present: Chuck Thompton, Fred Meyer, Linda Tuftee, Brent Herman, Kristal Koberg Schaefer, Shelli Engelbrecht, Angie Ehlers and Director Tricia Kane.

Sarah Carlin and Emily Arnold were guests at the meeting. They explained the exciting upcoming summer reading program and how sign up and logging information can be done on-line with an app called Beanstack. This program was funded with a two-year grant from the Moonlight Chase.

Approval of the Agenda: The agenda was reviewed and approved by Shelli Engelbrecht; seconded Angie Ehlers. Motion carried.

Approval of the Minutes: Brent Herman moved to approve the minutes of the April meeting; seconded by Fred Meyer. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of the Scott County Board of Supervisors on 5/3/18 and 5/17/18 were reviewed and discussed. Linda Tuftee moved to approve the bills and receipts; seconded by Chuck Thompson. Motion carried.

Review of the Budget Reports: The Budget Performance Report was reviewed and discussed.

Review of the Circulation Report: The April 2018 Circulation Report was reviewed and discussed. We continue to see growth at some branches and the bookmobile.

Director's Report-

Tricia has completed and submitted the Nonprofit Capacity Building grant application to the Community Foundation of the Great River Bend to help fund the computer replacement project. The announcement will be made in June, and the requested amount was \$15,000. Tricia also submitted a grant application to the Scott County Regional Authority; she has been notified that a grant has been awarded and the amount will be announced May 22nd.

The bookdrop at Buffalo fell apart in the past month, so Southwick Machine and Design is building one, and it will be delivered soon.

Rachel Carter has been hired to fill the opening at the Princeton Branch.

New Business –

The contract with Durant has come up for its annual renewal. Brent Herman moved to approve the renewal of the Durant contract, with the only change being the amount adjusted to reflect the per capita tax rate for next fiscal year; seconded by Kristal Koberg Schaefer. Motion carried.

Linda Tuftee moved to readopt the Material Selections Policy with the effective date of 2018; seconded by Brent Herman. Motion carried.

Brent Herman moved to approve the Acceptable Use Policy with the only change being that all copies will be 10 cents per page; seconded by Angie Ehlers. Motion carried.

Our next meeting will be Monday, June 11th at noon.

Brent Herman moved to adjourn the meeting; seconded by Shelli Engelbrecht.

Respectfully Submitted,
Angie Ehlers