

**SCOTT COUNTY LIBRARY SYSTEM MINUTES**  
**TUESDAY, APRIL 24, 2018**  
**6:00 p.m.**  
**Eldridge Library Branch**

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law.

Joe Ragona called the April 24, 2018, meeting of the Scott County Library Board of Trustees to order at the Eldridge Branch of the Scott County Library System at 6:00 p.m.

Board of Trustees present: Joe Ragona, Linda Tuftee, Kristal Koberg Schaefer, Shelli Engelbrecht, Brent Herman, Angie Ehlers and Director Tricia Kane.

**Approval of the Agenda:** The agenda was reviewed and approved by Kristal Koberg Schaefer; seconded Shelli Engelbrecht. Motion carried.

**Approval of the Minutes:** Shelli Engelbrecht moved to approve the minutes of the March meeting; seconded by Kristal Koberg Schaefer. Motion carried.

**Approval of Bills and Receipts:** The Accounts Payable Report for the meeting of the Scott County Board of Supervisors on 3/22/18; 4/5/18; and 4/9/18 were reviewed and discussed. Kristal Koberg Schaefer moved to approve the bills and receipts; seconded by Angie Ehlers. Motion carried.

**Review of the Budget Reports:** The Budget Performance Report was reviewed and discussed.

**Review of the Circulation Report:** The March 2018 Circulation Report was reviewed and discussed. Programming numbers compared to last year at this time have increased by double.

**Director's Report-**

IT has started deploying the new computers, and they will continue to work on installing the new machines for the public use. Office computers will be replaced during the second tier of the replacement schedule.

Penne Miller from the Princeton Branch is retiring on April 27<sup>th</sup>. A retirement lunch will be held on April 24<sup>th</sup> for Cindy Mosier, Mary Beth Hansen and Penne Miller. An open house will be held at their branches on their last day.

Cindi Davis has announced she will be retiring in September.

Planning for the summer reading program is underway.

**New Business –**

County union employees will receive a 2.25% wage increase in fiscal year 2019. In keeping in line with that, Linda Tuftee moved to give non-affiliated library employees a 2.25% wage increase in FY19; seconded by Kristal Koberg-Schaefer. Motion carried.

Shelli Engelbrecht moved to give non-benefit eligible employees a wage increase of 2.25% for FY19; seconded by Angie Ehlers. Motion carried.

Angie Ehlers moved to close all Scott County Library locations at 4:30 on July 3, 2018; seconded by Brent Herman. Motion carried.

The board reviewed the Social Media Policy, which follows Scott County and Iowa City's policy. Angie Ehlers moved to approve adopting a Scott County Library Social Media Policy; seconded by Linda Tuftee. Motion carried.

Discussion was held on summer meeting times and dates. Linda Tuftee moved to schedule the following dates for summer meetings: Monday, May 21; Monday, June 11; Monday, June 25; and Monday, July 23. These meetings will be held at noon at the Eldridge location. Seconded by Brent Herman. Motion carried.

Board members expressed concern that all members need to have the commitment to the board in order for us to have a quorum at every meeting.

Kristal Koberg Schaefer moved to adjourn the meeting; seconded by Brent Herman.

Respectfully Submitted,  
Angie Ehlers