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SCOTT COUNTY BOARD OF HEALTH
September 17, 2026
MEETING MINUTES
12:00 p.m.

Meeting Held at: Scott County Administrative Center
600 West 4th Street – 1st Floor Board Room
Davenport, Iowa 52801

Dr. Franzman, Chair of the Scott County Board of Health, called the meeting to order at 12:00 p.m.

Members Present: Ms. Flaherty, Dr. Franzman, Dr. Hanson, Dr. Kane, Mr. Robinson

Staff Present: Amy Thoreson, Brooke Barnes, Briana Boswell, Nicki Parmelee, Tiffany Peterson, Parker Prochaska, Mariah Benson, Anna Copp, Ellen Gackle, Vianka Herrera, Heather Hopson, Brenda Schwarz

Others Present: David Farmer, Ian Graham, Stephanie Masson

Dr. Franzman called for a motion to accept the agenda. Dr. Kane moved to accept the agenda. Motion seconded by Mr. Robinson. Motion carried unanimously.

Dr. Franzman called for a motion to accept the minutes. Mr. Robinson moved to approve the minutes of the August 20, 2026 Board Meeting. Motion seconded by Dr. Hanson. Motion carried unanimously.

Dr. Franzman moved to Public Comment.

There were no public comments.

The following reports were reviewed and discussed by the Board:

Director's Report

Ms. Thoreson recognized the following employees for their years of service to the department.

- Aubrey Hanrahan, Per Diem Dental Hygienist — 2 years — September 4
- Heather Hopson, Office Assistant — 5 years — September 13
- Tara Marriott, Environmental Health Specialist — 13 years — September 17

Ms. Thoreson reported on the Rivercrest Estates LTD mobile home park in Princeton and concerns related to the interruption of water service and its potential impact on residents. Ms. Thoreson reported that the Department received a petition requesting Scott County Board of Health action regarding the situation. The County Attorney's Office reviewed the matter and advised that the Board of Health does not have authority over the City of Princeton's municipal water and wastewater systems or the City's decision regarding water service. Staff will continue to assist residents by connecting them with available community resources.

Dr. Franzman moved to the Public Health Activity Report for the month of August 2026.

Dr. Franzman moved to the Budget Report for the month of August 2026.

Following discussion, Mr. Robinson moved to approve the claims. Motion seconded by Ms. Flaherty. Motion carried unanimously.

Dr. Franzman moved to the Board of Health Orientation: River Bend Food Bank, Stephanie Masson

Ms. Stephanie Masson, Chief Financial Officer for River Bend Food Bank, gave an overview of the organization and its role in addressing food insecurity in the community. River Bend Food Bank serves 23 counties throughout Eastern Iowa and Western Illinois, including Scott County, and works with more than 400 hunger-relief partners. Through its partner network and programs, River Bend distributes more than 17 million meals annually and provides food assistance through community partners, food pantries, school-based programs, and mobile pantries.

Ms. Masson discussed food insecurity in Scott County and referenced the 2024 Community Health Assessment which stated that 12.5 percent of adults reported either running out of food or worrying about running out of food during the previous year. A Feeding America estimate indicated approximately 21,770 Scott County residents experience food insecurity. Ms. Masson explained that limited access to nutritious food can affect public health, including chronic disease management, children's growth and learning, and overall health and stability. River Bend Food Bank promotes nutritious food choices and provides resources to help individuals access food that meets their needs.

Ms. Masson discussed the need for food assistance impact that has resulted in the community based upon Supplemental Nutrition Assistance Program (SNAP) changes. She noted that River Bend Food Bank is seeing increased demand at its hunger-relief partner agencies and food pantries. River Bend Food Bank cannot replace SNAP but works to complement the program, help fill gaps, and connect individuals with available food and other resources. Ms. Masson noted that food access is an important part of the community's health infrastructure and involves connections to food assistance, benefits, nutrition resources, and other services.

Dr. Franzman called for a motion to accept the reports. Dr. Hanson moved to approve the reports. Motion seconded by Dr. Kane. Motion carried unanimously.

Dr. Franzman moved to Unfinished Business.

Ms. Thoreson provided an update on the Medicaid work group, now branded as Stay Covered, Stay

Healthy QC, and shared that work continues regarding anticipated Medicaid changes.

The Policy Committee will continue working on policy drafts and bring any proposed updates to the Board for further discussion and consideration.

Dr. Franzman moved to New Business.

Ms. Thoreson provided an update regarding the Iowa Department of Health and Human Services (HHS) request for proposals for lead entities for the HHS districts. Following discussions among District 7 local public health departments, the Black Hawk County Board of Health is seeking to serve as the lead entity for District 7. Ms. Thoreson noted that the Scott County Health Department has decided not to apply and supports the Black Hawk County Board of Health's application. Ms. Thoreson requested Board support for a joint letter from the Board of Health and Health Department in support of the application.

Following discussion, Dr. Hanson moved to approve and authorize the signature of the Joint Letter of Support for Black Hawk County Board of Health's Application to HHS to serve as the lead entity for HHS District 7. Motion seconded by Ms. Flaherty. Motion carried unanimously.

Mr. Prochaska provided an update on proposed changes to the Food Inspection Program to align Scott County's routine inspection frequencies with the Iowa Department of Inspection, Appeals, and Licensing (DIAL) inspection schedule following DIAL's implementation of the new SAFHER database. The proposed change would maintain the current inspection frequency for higher-risk facilities while moving lower-risk facilities to less frequent routine inspections. The change would allow staff additional time to address complaints, foodborne illness investigations, and follow-up activities.

Following discussion, Ms. Flaherty moved to approve the recommendation to adopt the Iowa Department of Inspection, Appeals, and Licensing routine frequency for food establishments. Motion seconded by Dr. Kane. Motion carried unanimously.

Following discussion, Dr. Kane moved to approve and authorize the signature of the following agreement. Motion seconded by Dr. Hanson. Motion carried unanimously.

- St. Ambrose University Influenza Collaborative

Following discussion, Dr. Hanson moved to approve the Staff Education Request. Motion seconded by Ms. Flaherty. Motion carried unanimously.

Ms. Barnes reviewed the Fiscal Year 2026 – 4th Quarter Performance Measures/Budgeting for Outcomes (BFOs). Ms. Barnes explained that the measures look at the programs and resources allocated to the Health Department and the outcomes being achieved. At the end of the fiscal year, the measures provide a final look at whether established goals were met. Measures within the Department's direct control are generally expected to reach 100%, while other measures may vary based on factors outside the Department's control. The measures also help identify areas for performance improvement.

Ms. Barnes added that the measures are monitored throughout the year by department teams and managers, as well as through the Quality Improvement Council, to identify areas where changes or additional improvement may be needed.

Agenda Item F, Fiscal Year 2027 Infrastructure Team Workplan Overview, was moved to the October meeting.

The next meeting will be held on October 15, 2026, at the Scott County Emergency Operations Center, 1110 East 46th Street, Davenport. There being no further business before the Board, the meeting was adjourned at 1:20 p.m.

Respectfully submitted,
Brenda Schwarz
Recording Secretary