



## Scott County Health Department

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### SCOTT COUNTY BOARD OF HEALTH December 21, 2023 MEETING MINUTES 12:00 p.m.

Meeting Held at: Scott County Administrative Center  
600 West 4<sup>th</sup> Street – 1<sup>st</sup> Floor Board Room  
Davenport, Iowa 52801

Dr. Hanson, Chair of the Scott County Board of Health, called the meeting to order at 12:00 p.m.

Members Present: Dr. Hanson, Dr. O'Donnell, Mr. Robinson, Dr. Franzman (arrived 12:05)

Absent: Dr. Schermer

Staff Present: Amy Thoreson, Brooke Barnes, Briana Boswell, Lashon Moore, Nicholette Parmelee, Tiffany Peterson, Lenore Alonso, Mariah Bryner, Anna Copp, Carole Ferch, Ellen Gackle, Jodi Jorgensen, Christina McDonough, Brittany Sandlin, Brenda Schwarz, Alison Struck

Dr. Hanson called for a motion to accept the agenda. Mr. Robinson moved to accept the agenda. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

Dr. Hanson called for a motion to accept the minutes. Dr. O'Donnell moved to approve the minutes of the November 16, 2023 Board Meeting. Motion seconded by Mr. Robinson. Motion carried unanimously.

The following reports were reviewed and discussed by the Board:

#### A. Director's Report

Amy Thoreson recognized the following employees for their years of service with the department.

- |   |          |                           |
|---|----------|---------------------------|
| • Tiffany Williams, Family Health Nurse           | 1 year   | December 29 <sup>th</sup> |
| • Lydia Amissah-Harris, Family Health Coordinator | 1 year   | December 19 <sup>th</sup> |
| • Lenore Alonso, Informing Specialist             | 18 years | December 19 <sup>th</sup> |
| • Debbie Olesen, Office Assistant                 | 19 years | December 27 <sup>th</sup> |
| • Tiffany Peterson, Community Health Manager      | 19 years | December 6 <sup>th</sup>  |

Mrs. Thoreson shared new employee, Jessica Riddick, has been hired as an Office Assistant. Ms. Riddick will join the department on December 27<sup>th</sup>.

The oral health program (I-Smile™ and I-Smile Silver™) and the Integrated HIV and Viral Hepatitis Testing Services program both had successful site visits by Iowa Department of Health and Human Services (HHS) staff with positive feedback for the teams.

Mrs. Thoreson explained the US Food and Drug Administration (FDA) has placed a recall on a brand of cinnamon applesauce pouches that have been linked to excessive lead levels. The FDA is investigating a distribution company in Ecuador that supplies the cinnamon. The product was sold at Dollar Tree locations. Scott County Health Department (SCHD) staff have visited the Dollar Tree locations in Scott County to assure the product has been pulled from the shelves.

The MEDIC EMS Board of Directors and the Scott County Board of Supervisors (BOS) both approved and signed the Asset Transfer Agreement; the final legal transaction between the two entities making MEDIC EMS a unit of Scott County government on January 1, 2024. Mrs. Thoreson noted that based upon the tasks tracked in the MEDIC EMS Transition Team's workbook, 83 percent of the items are now completed, and 17 percent are in progress. The BOS recognized retiring Linda Frederiksen, MEDIC EMS Executive Director, for her 28 years of service.

B. Dr. Hanson moved to the Public Health Activity Report for the month of November 2023.

C. Dr. Hanson moved to the Budget Report for the month of November 2023.

Following discussion, Mr. Robinson moved to approve the claims. Motion seconded by Dr. Franzman. Motion carried unanimously.

Dr. Hanson called for a motion to accept the reports. Dr. O'Donnell moved to approve the reports. Motion seconded by Mr. Robinson. Motion carried unanimously.

Dr. Hanson moved to Public Comment.

There were no comments.

Dr. Hanson moved to Unfinished Business.

Mrs. Thoreson reported the internal Legislative Committee is continuing to prepare for the 2024 Iowa Legislative Session. The 2024 Iowa Association of Counties (ISAC) Legislative Priorities, 2024 ISAC Top Legislative Priorities, and 2024 Iowa Public Health Association (IPHA) Policy Priorities were included in the BOH packets.

Dr. Hanson requested the legislative committee gather more information on the status of local nursing homes and elderly care homes.

Dr. Hanson moved to New Business.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the agreements listed below. Motion seconded by Mr. Robinson. Motion carried.

- Genesis Health System Negotiated Rate for Scott County Jail Inmates
- HHS and Community-Based Screening Services (CBSS) Program Partners

Mrs. Thoreson informed the board of changes in revenue and expenses included in the FY'24 Health Department budget amendment. Changes in the revenue and expenditure are primarily technical adjustments based upon grants and/or contracts:

- The department anticipates a decrease in Medicaid revenue due to a delay in initiating the immunization Medicaid billing process project. The billing process will begin in the last half of FY'24.
- The Wisewoman Grant ended on September 30<sup>th</sup>. HHS did not reapply for funds for FFY'24 from the federal government.
- A new general ledger number was created for the Maternal Health Grant since it is a separate contract. Adjustments to service delivery estimates have been made based upon staffing and contract requirements for the Maternal, Child, Adolescent Health (MCAH) programs.
- The department chose not to renew the National Environmental Health Association (NEHA) Grant during FY'24. Staffing and other program priorities in the food program made work on the contracted amount impossible.
- After an enhanced period with increased pumper fees, the decreased fee revenue aligns with the contract amount from the Iowa Department of Natural Resources (IDNR).
- The revenue increase for the Public Health Emergency program is for additional or extended contract funds in FY'24 to support mpox and COVID vaccination efforts, mitigation strategies, and information technology infrastructure in targeted areas.

Mrs. Thoreson reviewed the proposed expenditure adjustments for the FY'24 budget. The adjustment to reimbursable allotment and subrecipient reimbursable allotment are based upon grant spending plans, staffing requirements, and contracts.

Following discussion, Mr. Robinson moved to approve the FY'24 Scott County Health Department budget amendment as presented. Motion seconded by Dr. Franzman. Motion carried unanimously.

Mrs. Thoreson provided an overview of the proposed FY'25 Health Department budget. Mrs. Thoreson explained the figures, in the packet, include non-salary expenditures only. Scott County Human Resources and Administration have not provided the FY'25 salary figures. Mrs. Thoreson will provide them at the January meeting.

Overall, the FY'25 budget is similar to the FY'24 amended budget. There are a few proposed increases compared to the FY'24 adopted budget for grants, Medicaid, the medical examiner program, and correctional health services. Mrs. Thoreson explained the medical examiner increase is based upon case number history and increased fees. The county funds to support Genesis Visiting Nurse Association (VNA) were removed in FY'24 to help balance the budget, placing the entire cost burden on the state grant. Additional funds have been allotted to support needs that the state grant may not be able to cover in the long-term but are still needed.

Mrs. Thoreson shared that after the BOH approves the FY'25 proposed budget, the budget will be reviewed by the department's budget analyst, county leadership, the BOS and will be part of the county's overall budget approved in the spring following a public hearing. The county budget must be submitted to the state by April 30<sup>th</sup>. This is a new date set by the state.

Mrs. Thoreson added that there are unforeseen variables that may have an impact on the FY'25 proposed budget. HHS has not released the final report from Health Management Associates (HMA) and the county budget may be impacted by legislative action during the 2024 legislative session.

Following discussion, Dr. Franzman moved to approve the FY'25 Scott County Health Department budget (Revenue and Non-Salary Expenditures) as presented. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

Mrs. Thoreson shared that it is the recommendation of the Scott County transition team and Public Consulting Group (PCG) that the Scott County BOH recommend to the Scott County BOS the repeal of Scott County Code of Ordinances Chapter 28 after January 1, 2024.

Following discussion, Dr. O'Donnell moved to approve the recommendation regarding the repeal of Scott County Code of Ordinances Chapter 28 to the Scott County Board of Supervisors. Motion seconded by Dr. Franzman. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to authorize the signature of the Public Health Accreditation Board (PHAB) Application Letter of Support to apply for reaccreditation. Motion seconded by Dr. Franzman. Motion carried unanimously.

The next meeting will be held on January 18, 2024, in the Boardroom on the first floor of the Scott County Administration Center. There being no further business before the Board, the meeting was adjourned at 1:15 p.m.

Respectfully submitted,

Brenda Schwarz  
Recording Secretary