



## Scott County Health Department

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### SCOTT COUNTY BOARD OF HEALTH

December 17, 2020

### MEETING MINUTES

12:00 p.m.

Meeting Held at: Via Web-Ex at the Scott County Administrative Center  
600 West 4<sup>th</sup> Street – 4th Floor Conference Room  
Davenport, Iowa 52801

Dr. O'Donnell, Vice Chair of the Scott County Board of Health, called the meeting to order at 12:06 p.m.

Members Present: Via Web-Ex: Dr. O'Donnell, Dr. Hanson, Mrs. Coiner, Dr. Sandeman

Member Absent: Dr. Squire

Staff Present: Via Web-Ex: Edward Rivers, Amy Thoreson, Eric Bradley, Tiffany Peterson, Roma Taylor, Teri Arnold, Lenore Alonso, Brooke Barnes, Ann Jepson, Christina McDonough, Debbie Olesen

Others Present: Via Web-Ex: Becky Nowachek, Diane Martens, Mark Ridolfi

Dr. O'Donnell called for a motion to accept the agenda. Dr. Hanson moved to accept the agenda. Motion seconded by Mrs. Coiner. Motion carried unanimously.

Dr. O'Donnell called for a motion to accept the minutes. Dr. Sandeman moved to approve the minutes of the November 19, 2020 Board Meeting. Motion seconded by Dr. Hanson. Motion carried unanimously.

The following reports were reviewed and discussed by the Board:

#### A. Director's Report

Mr. Rivers recognized the following employees for their years of service with the department.

- |  |          |             |
|--|----------|-------------|
| • Vicki Doner, Correctional Health Manager   | 2 years  | December 3  |
| • Lenore Alonso, Senior Office Assistant     | 15 years | December 19 |
| • Debbie Olesen, Office Assistant            | 16 years | December 27 |
| • Tiffany Peterson, Community Health Manager | 16 years | December 6  |

Mr. Rivers shared Ann Jepson, Public Health Nurse, will be retiring on December 31<sup>st</sup> after 15 years of service.

Mr. Rivers provided an overview of COVID-19 cases for Scott County. As of the meeting, the Iowa Department of Public Health (IDPH) reports a total of 13,198 cases in Scott County. One hundred and twenty-one deaths had been reported compared to 66 reported at the November

meeting. On a positive note, the 14 day positivity rate is improving by approximately 10%. He is hopeful that trend will continue.

Mr. Rivers reported as of December 15th, IDPH noted they are current with contact tracing and no longer have a back log. They have started full contact tracing outside of households. IDPH has reviewed and updated the quarantine guidance to be consistent with CDC. They are recommending continuing with the 14 day quarantine in long term care and health care facilities.

Mr. Rivers explained IDPH has a new process to determine if a death is COVID related. Previously there was not an ICD-10 code for this so confirmatory testing was required. This is no longer necessary if the ICD-10 code is used by the physicians.

Mr. Rivers shared Iowa's original vaccine allocation will be reduced by 30%. He noted that IDPH issued a vaccine shortage order and explained the potential actions that will be enforced if guidelines are not followed.

Mrs. Thoreson shared that staff has been working with partners at Genesis, Unity Point, Community Health Care, and Scott County Emergency Management since September in preparation to vaccinate our community. Emergency Management Agency (EMA) has been very instrumental in securing a location to hold joint clinics with these partners. Scott County has received approximately 2,000 doses of vaccine and Rock Island County has received approximately 1,000 doses to date. They anticipate this will increase after the holidays. Currently the long term care and skilled nursing facilities have signed up for the federal partnership with pharmacies so they have been paired with either Walgreens or CVS. These pharmacies will be going into the facilities to vaccinate both residents and staff. They anticipate this process will start on December 28<sup>th</sup>. The assisted living facilities will come at a later date.

Mrs. Thoreson also shared the Health Promotion Team has been working diligently to assure messaging is getting out to the community and Scott County Information Technology Department has been exploring potential software programs to help with the vaccination process.

Dr. O'Donnell inquired if the decrease in allotment is due to production of the vaccine? Mrs. Thoreson shared that the state is still investigating this situation as they were just informed of the change on December 16<sup>th</sup>.

Dr. O'Donnell also inquired as to how they would handle vaccinating a local resident that might be in a different state for the winter. Would they be allowed to get the vaccination in a different state? Mrs. Thoreson explained that the vaccine is provided by the federal government so individuals are not required to receive the vaccine in the state/county where they reside.

Dr. Sandeman inquired how long before we start vaccinating teachers, optometrists, and veterinarians. Mrs. Thoreson explained that local public health is awaiting additional guidance from the Infectious Disease Advisory Council at the Iowa Department of Public Health as to who will fall in Phase 1B. She shared that prior to receiving notice of the decrease in allotment

they had anticipated it taking at least six weeks to two months to vaccinate the Phase 1A group. There are a lot of factors that will determine how long this will take.

- B. Dr. O'Donnell moved to the Public Health Activity Report for the months of November 2020.

Dr. O'Donnell noted that the number of influenza cases is half what was reported last year.

- C. Dr. O'Donnell moved to the Budget Report for the months of November 2020.

Following discussion, Dr. Hanson moved to approve the claims. Motion seconded by Dr. Sandeman. Motion carried unanimously.

- D. Dr. O'Donnell moved to the Scott County Kids Report.

Diane Martens shared that Amy Thoreson did a great job and provided a lot of good information on the zoom meeting the Chamber organized. She also expressed her appreciation to Jessica Redden for her guidance to the childcare providers during the pandemic. She thanked the Health Department for all that they do.

- E. Dr. O'Donnell moved to the Title V, Local Public Health Services and Tobacco Use Prevention Program Report.

Tiffany Peterson shared that staff continues to provide services virtually to clients. Staff is required to see 69 women by the end of June to meet a performance measure for the Maternal, Child, and Adolescent Health Grant. Mrs. Peterson informed the Board that Medicaid Risk Assessments can now be completed by staff other than a nurse so this will allow staff to provide additional services to support the program.

Dr. O'Donnell called for a motion to accept the reports. Mrs. Coiner moved to approve the reports. Motion seconded by Dr. Hanson. Motion carried unanimously.

Dr. O'Donnell moved to Public Comment.

There were no comments.

Dr. O'Donnell moved to Unfinished Business.

There were no items for Unfinished Business.

Dr. O'Donnell moved to New Business.

Amy Thoreson informed the board of changes in revenue and expenses included in the FY'21 Health Department budget amendment. Changes in the revenue are adjustments due to changes in grant funding, new grant funding, or service delivery funding. The department received additional dollars in several grants for the COVID-19 response. COVID-19 also decreased revenue as direct care services were limited, ServSafe training was cancelled and many temporary events were not held. Changes in expenditures were made to reflect the additional dollars needed to support the COVID-19 response as well as additional funds to support the Medical Examiner Program.

Following discussion, Dr. Hanson moved to approve the FY'21 Health Department budget amendment as presented. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Amy Thoreson provided an overview of the FY'22 Health Department revenue budget. She explained that the figures, in the packet, for this budget are being compared to the amended budget for FY'21 that she just presented. When revenue is compared to FY'20, which is more consistent as compared to this current year due to COVID, the budget increases approximately 2.4%.

Ms. Thoreson reviewed the projected expenditures for the FY'22 budget. The budget was based on expenditures necessary during a "non-pandemic" year. Salary figures are included in the projections and continue to be the department's largest expense. The medical examiner program budget was increased as staff work with Scott County Administration and Dr. Harre to strengthen the infrastructure to support that program. Projected expenditures reflect a slight decrease from the FY'21 budget but are approximately a 2% increase over the FY'20 budget, which is more consistent with previous years not impacted by COVID.

Following discussion, Mrs. Coiner moved to approve the FY'22 Health Department budget as presented. Motion seconded by Dr. Hanson. Motion carried unanimously.

Amy Thoreson shared the Fiscal Year 2021 - 1<sup>st</sup> Quarter Performance Measures/Budgeting for Outcomes (BFOs); figures were heavily influenced by our COVID response. Measures in the communicable disease investigation area were highlighted. In addition, health appraisals completed within 14 days at the jail have been impacted by the need to quarantine or isolate individuals reporting symptoms upon booking. Technical assistance requests from childcare centers are elevated as the Child Care Nurse Consultant has been extremely busy supporting them as they work to put plans together to keep kids in childcare safely.

Following discussion, Dr. Hanson moved to approve and authorize the signature of the Tobacco Grant application, contract, and any subsequent amendments. Motion seconded by Mrs. Coiner. Motion carried unanimously.

Following discussion, Mrs. Coiner moved to approve and authorize the signature of the Public Health Accreditation Board (PHAB) Annual Report. Motion seconded by Dr. Sandeman. Motion carried unanimously.

The next meeting is scheduled for January 21, 2021.

There being no further business before the Board, the meeting adjourned at 1:14 p.m.

Respectfully submitted,

Teri Arnold  
Recording Secretary