



Scott County Health Department

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SCOTT COUNTY BOARD OF HEALTH

February 20, 2020

MEETING MINUTES

12:00 p.m.

Meeting Held at: Scott County Administrative Center
600 West 4th Street – 1st Floor Board Room
Davenport, Iowa 52801

Mrs. Coiner, Chair of the Scott County Board of Health, called the meeting to order at 12:00 p.m.

Members Present: Mrs. Coiner, Dr. Sandeman, Dr. O'Donnell, Dr. Hanson

Member Absent: Dr. Squire

Staff Present: Amy Thoreson, Eric Bradley, Roma Taylor, Tiffany Tjepkes, Teri Arnold,
Briana Boswell, Jackie Hall, Christina McDonough, Sue VanDeWalle

Others Present: Diane Martens, Matt Enright, Becky Nowachek

Mrs. Coiner called for a motion to accept the corrected agenda. Dr. O'Donnell moved to accept the agenda. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Mrs. Coiner called for a motion to accept the minutes. Dr. O'Donnell moved to approve the minutes of the December 19, 2019 Board Meeting. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Mrs. Coiner moved to Election of Officers. Dr. O'Donnell moved to retain the current officers for the coming year. Mrs. Coiner as Chair, Dr. O'Donnell, Vice Chair, and Dr. Hanson, Secretary. Motion seconded by Dr. Sandeman. Motion carried unanimously.

The following reports were reviewed and discussed by the Board:

A. Director's Report

Amy Thoreson recognized the following employees for their years of service with the department.

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| • Logan Hildebrant, Environmental Health Specialist | 4 years | January 11 |
| • Jane Morehouse, Public Health Nurse | 18 years | January 2 |
| • Heath Johnson, Community Health Interventionist | 3 years | February 20 |
| • Lashon Moore, Clinical Services Specialist | 17 years | February 24 |
| • Amy Thoreson, Deputy Director | 21 years | February 22 |

Mrs. Thoreson shared that Jane Morehouse announced retirement plans for the end of March after 18 years of service.

Mrs. Thoreson shared that staff has participated in numerous conference calls regarding Novel Coronavirus Disease (COVID-19). The state has been facilitating weekly calls with local public health and infection prevention and control staff at hospitals. There are plans in place for monitoring individuals should they come back to our community. Internal planning has also taken place. Staff has been very busy participating in the calls as well as addressing calls from the public with concerns. Resources have been added to Scott County Health Department's website linking to the Iowa Department of Public Health's website in an effort to keep the community informed with a consistent message.

Dr. Hanson shared there have been several articles in the press about this. She has been impressed that the articles mention the role of local public health. She is happy to see local public health mentioned.

Dr. Sandeman asked if we are testing locally. Mrs. Thoreson shared that currently the Center for Disease Control and Prevention (CDC) is the only location that can do the Novel Coronavirus testing. They are working to build capacity with state public health laboratories.

Mrs. Thoreson shared that staff has been working on a couple quality improvement projects. A project idea was submitted regarding the failure rate of the ServSafe exam for individuals for which English is not their primary language. The team is looking into what can be done differently to better deliver these services.

Staff met with QI Council project facilitators to follow-up and discuss outcomes on a quality improvement project that was done last year regarding foodborne illness risk factors. Staff is working on revising the guidance documents for local food establishments to use to address the most common foodborne risk factor violations.

The third quality improvement project involved the I-Smile™ coordinator. The Iowa Department of Public Health (IDPH), at the direction of the State Legislature, completed a quality improvement regarding dental screening requirements. Scott County Health Department's coordinator participated in the project.

Amy Thoreson shared that the immunization audit results are included in the board packet this month. Overall, Scott County numbers were good with 96% of students having certificates of immunizations or a provisional in schools and almost 97% in childcare centers.

Mrs. Thoreson informed the board that staff attended the Make It OK Ambassador Training put on by the Iowa Healthiest State Initiative. The training is a community campaign to reduce the stigma surrounding mental health.

Amy Thoreson shared that staff has been involved in a collaborative program with Genesis Health System to help limit hospital-acquired infections through oral health efforts. Genesis received over \$200,000 in funding from Delta Dental. Most of the grant money will be utilized to purchase quality oral care supplies for patients in all Genesis hospital locations. The department's I-Smile™ coordinators are helping to educate Genesis staff through continuing education courses and new hire orientations.

B. Mrs. Coiner moved to the Public Health Activity Report for the months of December 2019 and January 2020.

C. Mrs. Coiner moved to the Budget Report for the months of December 2019 and January 2020.

Following discussion, Dr. O'Donnell moved to approve the claims. Motion seconded by Dr. Hanson. Motion carried unanimously.

D. Mrs. Coiner moved to the Scott County Kids Report.

Diane Martens stated their board tracks the immunization rates for this program. They are very happy with the rates that were reported. She also shared that the annual site visit for the Child Care Nurse Consultant Program is scheduled for Friday, February 21. Two Scott County Kids board members are planning to attend.

Mrs. Coiner expressed her appreciation to Scott County Kids for the purchase of the AED for Assumption School.

E. Mrs. Coiner moved to the Title V, Local Public Health Services and Tobacco Use Prevention Program Report.

Tiffany Tjepkes shared that IDPH approved a two-year extension to the current project period for the Maternal, Child, and Adolescent Health Grant. Rather than issuing a competitive Request for Proposal (RFP) this spring, programs will release a continuation application for funding for the next fiscal year.

Maternal Health services will be divided into a two-tier system. Scott County will qualify for Tier Two services which means receiving additional funding. IDPH will also be making changes to the way informing and care coordination services are billed. There will also be new performance measures that are required. More information will be available once the RFP is released in March.

Ms. Tjepkes reported that Becky Nowachek, IDPH Region 6 Community Health Consultant, completed the Local Public Health Services Compliance Review for services provided by Genesis Visiting Nurse Association (GVNA). The review found they are in compliance and have no areas of concern.

Ms. Tjepkes also shared the Tobacco Grant application was just released. It is a competitive application this year.

F. Mrs. Coiner moved to the Public Health Preparedness Program Report.

Amy Thoreson shared that staff has been working to enhance the Isolation and Quarantine Procedure.

Mrs. Thoreson shared that the Public Health Preparedness report is somewhat of a duplicate to items in the Director's Report each month and was started when there was required reporting of efforts to the Board of Health. She asked if the board members preferred this separate report, or if the information could be included in the Director's Report with Public

Health Preparedness Report being removed from the agenda. All members were in favor of removing this report from the agenda.

Mrs. Coiner called for a motion to accept the reports. Dr. Hanson moved to approve the reports. Motions seconded by Dr. Sandeman. Motion carried unanimously.

Mrs. Coiner moved to Public Comment.

There were no comments.

Mrs. Coiner moved to Unfinished Business.

Amy Thoreson shared no action was needed for the FY'20 Scott County Health Department Budget Amendment. This item stays on the agenda until Board of Supervisors' approval. There was a change in legislation this year that budgets must be ratified and submitted to the state by March 31, rather than March 15.

Mrs. Thoreson explained that the deadline for the department's non-personnel budget is in November. Insurance open enrollment does not conclude until the end of November, so the information needed to complete the salary figures is not available until that time. The FY'21 Budget presented in December did not include the salary line items but was presented so board members would have an opportunity to review the budget before it was presented to the Board of Supervisors. The FY'21 Scott County Health Department Budget, including salaries, was presented. The salary trend has stayed consistent throughout the past several years. She shared slides that displayed the actual budgeted cost for each program. Appreciation for the support the county provides to allow the department to run all of the programs was expressed. Following discussion, Dr. Hanson moved to approve and authorize the FY'21 Health Department Budget as presented. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Mrs. Coiner moved to New Business.

Amy Thoreson reviewed the Fiscal Year 2020-2nd Quarter Performance Measures/Budgeting for Outcomes (BFOs). Mrs. Thoreson reported:

- The number of staff participating in Quality Improvement projects is low this fiscal year is low. This will pick up with two new projects starting in January.
- There has been a continued trend of animal bites/exposures; 93 reported this quarter.
- The Child Health Program has a new way of calculating the medical home data so the previous year's data is not applicable.
- Ambulance licenses went out this week. The numbers reflect the two additional licenses that the Board had previously approved this year.
- 2,347 immunization doses were shipped to the department in 6 months. Of these, only 3 doses were wasted.
- There have been some revisions to the Maternal Health projections based upon services that have been provided.

- Tanning inspections will be starting in March. The new ordinance has been published and staff has been in contact with tanning establishments.

When reviewing the Waste Hauler performance measures, Amy Thoreson shared there are discussions taking place with Scott County Waste Commission regarding thoughts of repealing the Waste Hauler Ordinance. It is felt that there are better ways in handling complaints through other mechanisms, including the Litter Ordinance. Eric Bradley shared that the Waste Commission informed the department that the violators are usually homeowners/individuals rather than the companies.

Dr. Sandeman asked if an actual inspection is being conducted. Mr. Bradley stated there was not an actual inspection of the truck, they are just assuring that the trucks have a tarp, broom, and dust pan.

Dr. Hanson asked if the ordinance is about inspections rather than permits. She also inquired as to who would issue the permits if Scott County does not. Amy Thoreson explained the ordinance and shared that it is felt the ordinance and permits are no longer necessary.

Dr. O'Donnell inquired if this would be a loss in revenue. Mrs. Thoreson shared that it would be a loss of six thousand dollars per year. She questioned whether it is efficient use of staff to sit at the location for a day in hopes that someone might come in that has not been licensed to haul.

Both Dr. Sandeman and Dr. Hanson shared that it seems that the department could continue permitting, but eliminate the inspections. Dr. Hanson felt that it would be important to know what companies or organization are actually hauling the waste. She felt this would allow for the monitoring if there were any future issues. Eric Bradley explained that there is really no paperwork that is completed when permits are issued.

Amy Thoreson suggested that Scott County Waste Commission be invited to come to the March meeting to further discuss this issue. Dr. Hanson asked if the Waste Commission could grant permits to companies. Mrs. Coiner asked if Mrs. Thoreson would send copies of the Waste Haulers and Littering Ordinances so the board members could review them before the next meeting.

Dr. Hanson asked if all of our cities contract with a company for citywide collection. Amy Thoreson stated that Davenport and Bettendorf do their own collection. Other cities have contracts for residential pickup, but businesses can contract with anyone they choose. Dr. Hanson expressed concerns for individuals contracting for themselves as multiple trucks may be driving in the same area and debris has been seen flying out of trucks.

Dr. O'Donnell inquired when the last time someone was penalized for this violation was. Amy Thoreson explained that it is hard to prove that someone dumped illegally. Dr. O'Donnell stated that she understands this takes a lot of effort for very little impact. This ordinance probably served its purpose when it was initially written but it seems it is no longer effective. If someone is going to dump illegally, they will not be signing up for a permit. It makes sense that with limited resources, they should be utilized more efficiently and effectively somewhere else.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the CY'20 TB Directly Observed Therapy Memorandum of Understanding (MOU), Sub-MOU, and any subsequent amendments. Motion seconded by Dr. Hanson. Motion carried unanimously.

Following discussion, Dr. Hanson moved to approve and authorize the Local Public Health Services alternate cost request to add Social Worker Assessments. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Mrs. Thoreson highlighted previous strategic plan accomplishments and discussed how those efforts have shaped the department. She presented an overview of the Draft 2020-2022 SCHED Strategic Plan. She explained that the previous plan was a five-year plan, but this will be a three-year plan. Staff will be focusing on three strategic goals. Goal 1 is to implement a health equity framework. Goal 2 is to apply community-focused strategies to department's programs and initiatives. Goal 3 is to build community infrastructure to advance identified community health priorities. The board was asked to review and provide feedback on the Strategic Plan so that formal approval can take place in March.

Following discussion, Dr. Sandeman moved to approve and authorize the Staff Education Requests. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

Following discussion, Dr. Hanson moved to approve and authorize the Augustana College Affiliation Agreement. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Mrs. Coiner thanked Eric Bradley for all of the work on the Tanning Ordinance.

The next meeting will be on March 19, 2020, in the Boardroom on 1st floor.

There being no further business before the Board, the meeting adjourned at 1:02 p.m.

Respectfully submitted,

Teri Arnold
Recording Secretary