



Scott County Health Department

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SCOTT COUNTY BOARD OF HEALTH

December 19, 2019

MEETING MINUTES

12:00 p.m.

Meeting Held at: Scott County Administrative Center
600 West 4th Street – 1st Floor Board Room
Davenport, Iowa 52801

Mrs. Coiner, Chair of the Scott County Board of Health, called the meeting to order at 12:00 p.m.

Members Present: Mrs. Coiner, Dr. O'Donnell, Dr. Hanson, Dr. Squire

Member Absent: Dr. Sandeman

Staff Present: Edward Rivers, Amy Thoreson, Eric Bradley, Roma Taylor, Tiffany Tjepkes, Teri Arnold, Lenore Alonso, Brooke Barnes, Briana Boswell, Jackie Hall, Kim Mills, Brenda Schwarz, Christopher Varnes

Others Present: Diane Martens, Matt Enright, Kandi Olson

Mrs. Coiner called for a motion to accept the agenda. Dr. O'Donnell moved to accept the agenda. Motion seconded by Dr. Squire. Motion carried unanimously.

Mrs. Coiner called for a motion to accept the minutes. Dr. Hanson moved to approve the minutes of the November 21, 2019 Board Meeting. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

The following reports were reviewed and discussed by the Board:

A. Director's Report

Mr. Rivers recognized the following employees for their years of service with the department.

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| • Vicki Doner, Correctional Health Manager | 1 year | December 3 |
| • Lenore Alonso, Senior Office Assistant | 14 years | December 19 |
| • Debbie Olesen, Office Assistant | 15 years | December 27 |
| • Tiffany Tjepkes, Community Health Manager | 15 years | December 6 |

Mr. Rivers shared Stuart Scott, Disease Intervention Specialist, retired on December 2nd after 29 years of service.

At 12:05 p.m., Mrs. Coiner opened the Public Hearing. The minutes of the Public Hearing are separate from these minutes.

Following the Public Hearing, Dr. Hanson shared she has concerns that not all salons are as thorough as Ms. Olson, tanning operator described. Dr. Hanson and Dr. O'Donnell both shared that they can appreciate the new requirements may cause a decline in customers, which will have an impact on small businesses, but they have to consider the health risks involved.

Dr. O'Donnell commented she could not find a compelling reason for children less than sixteen years of age to tan. She is fine with a parent going with a child between the ages of sixteen to eighteen years of age for the first visit to give consent.

Dr. Squire asked if there is any type of disclaimer with regard to the ramification of tanning over a long period, as well as the seriousness of the various types of illnesses it can cause such as carcinoma and melanoma of the skin. Eric Bradley shared that each establishment is required to post signage regarding various risks from tanning. Dr. Squire questioned if there was anything other than the signage, and if anything is sent home for parents to read regarding the serious risks from tanning. Ms. Olson stated her establishment has the required labels from the state posted on each tanning bed as well as the manufacturer's label. Their front desk also has signage listing various hazards as well as a medication photosensitivity listing to identify which might cause a reaction if being taken when tanning. The required list from the Health Department website is displayed in every tanning room.

Jackie Hall commented that the FDA regulates tanning beds and requires a label on all tanning beds stating that the product should not be used by anyone younger than eighteen.

Following discussion, Dr. O'Donnell moved to support Scott County Code of Ordinance, Chapter 39, entitled, "Tanning Facilities" as written. Dr. Squire seconded the motion. Motion carried unanimously. The proposed will be forwarded to the Board of Supervisors for further action.

- B. Mrs. Coiner moved to the Public Health Activity Report for the month of November.
- C. Mrs. Coiner moved to the Budget Report for the month of November 2019.

Following discussion, Dr. O'Donnell moved to approve the claims. Motion seconded by Dr. Hanson. Motion carried unanimously.

- D. Mrs. Coiner moved to the Scott County Kids Report.

Diane Martens reported the children's mental health region committees have been meeting. They have been discussing universal screener for children and the use of Ages and Stages Questionnaire. They are hopeful that this will be the method used statewide.

- E. Mrs. Coiner moved to the Title V, Local Public Health Services and Tobacco Use Prevention Program Report.

Tiffany Tjepkes shared that staff has been keeping busy with the grants. Kim Mills, Community Tobacco Consultant, continues to receive numerous requests for vaping information.

- F. Mrs. Coiner moved to the Public Health Preparedness Program Report.

Chris Varnes shared he has been attending the 2020 Quad Cities Regional Disaster Conference Planning Committee meetings. The Save the Dates should be out by the end of the month. He shared the keynote speaker is a parent from the Sandy Hook mass shooting. She will be addressing the parenting side of a tragedy. One speaker is a former EMS provider, currently a cartoonist. He will share how he dealt with experiences he has witnessed. Another speaker will facilitate a risk management discussion. Brian Payne, Scott County Emergency Management Deputy Director, will talk about the flood response efforts at a pre-conference session held the day before the actual conference. Mrs. Coiner inquired what the dates are for the conference. Mr. Varnes shared the pre-conference is scheduled for April 21 and will be held at Genesis Adler Center. The conference will be held on April 22.

Mrs. Coiner called for a motion to accept the reports. Dr. Hanson moved to approve the reports. Motions seconded by Dr. Squire. Motion carried unanimously.

Mrs. Coiner moved to Public Comment.

There were no comments.

Mrs. Coiner moved to Unfinished Business.

The Board members reviewed the draft position statement/letter of support they received regarding the Syringe Services Legislation.

Dr. Hanson moved to send the position statement/letter supporting the Syringe Services Program to the State Legislators and Leaders of the House and Senate. Motion seconded by Dr. Squire. Motion carried unanimously.

Mrs. Coiner moved to New Business.

Amy Thoreson informed the board of changes in revenue and expenses included in the FY'20 Health Department budget amendment. Changes in the revenue are adjustments due to changes in grant funding, new grant funding, or service delivery funding. The department anticipates some additional revenue for Medicaid dental health direct services provided this year. The revenue for tanning inspections in Clinton County was removed since the Board of Health/department is no longer under contract with the state to provide this service.

Ms. Thoreson explained changes to the expenditures in the FY'20 budget. Again, when more or less grant money is awarded, it requires an adjustment to the budget. There was a decrease of nearly \$15,000 in the salary section based on bonus pay. As of July 1, the county no longer provides bonus pay. This is offset by the increase in the deferred compensation line item. The county increased the current \$500.00 match to \$1,000.00 match. Other expense line items have shifted. The department is utilizing grant funds for items such as training and needed supplies rather than for offsetting salary for non-grant funded positions.

Following discussion, Dr. O'Donnell moved to approve and authorize the FY'20 Health Department budget amendment as presented. Motion seconded by Dr. Squire. Motion carried unanimously.

Ms. Thoreson provided an overview of the FY'21 Health Department budget. She explained that the department had been held to a flat non-salary budget for the past several years. This year departments were given some flexibility to make changes. Adjustments similar to the FY'20 budget with regard to grant funding were made. The funding for the Humane Society Agreement was moved from a non-departmental budget to the Health Department budget. Because of this adjustment, the department's budget reflects an increase of \$34,000 to the service contract line item. From the county perspective, it is only an increase of \$1,000.00.

Ms. Thoreson also reviewed the revenue estimates with the Board. There is a slight decrease projected for this fiscal year. Changes to grant funding and Medicaid revenue plays a role in this. A decrease of \$6,000.00 for inspection fees from the Waste Commission is expected due to changes being made to the program and how it has evolved. Ms. Thoreson shared the revenue split is 62% generated from grant funding; 22% from licensing and permits; Medicaid makes up 11%; and 4.5% is charges for services with the balance of .5% for miscellaneous revenue.

Ms. Thoreson noted that salary expenses were not included in the figures, as those will be provided by county administration once open enrollment has been completed. The allocations between service areas are consistent with previous years.

Following discussion, Dr. O'Donnell moved to approve and authorize the FY'21 Health Department budget. Motion seconded by Dr. Hanson. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the Memorandum of Agreement between the Iowa Department of Public Health, the Family Planning Council of Iowa, and Scott County Health Department for Community Based Screening Services Project. Motion seconded by Dr. Hanson. Motion carried unanimously.

Following discussion, Dr. Hanson moved to approve and authorize the signature of the CY'19 TB Directly Observed Therapy Memorandum of Understanding (MOU), Sub-MOU, and any subsequent amendments. Motion seconded by Dr. Squire. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize sending letters regarding Pretrial Medicaid Coverage to Legislation. Motion seconded by Dr. Hanson. Motion carried unanimously.

Following discussion, Dr. Hanson moved to approve and authorize the Staff Education Requests. Motion seconded by Dr. Squire. Motion carried unanimously.

The next meeting will be on February 20, 2020, in the Boardroom on 1st floor.

There being no further business before the Board, the meeting adjourned at 1:18 p.m.

Respectfully submitted,

Teri Arnold
Recording Secretary