



Scott County Health Department

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SCOTT COUNTY BOARD OF HEALTH

July 18, 2019

MEETING MINUTES

12:00 p.m.

Meeting Held at: Scott County Administrative Center
600 West 4th Street – 1st Floor Board Room
Davenport, Iowa 52801

Mrs. Coiner, Chair of the Scott County Board of Health, called the meeting to order at 12:00 p.m.

Members Present: Dr. O'Donnell, Dr. Sandeman, Dr. Hanson

Staff Present: Edward Rivers, Amy Thoreson, Eric Bradley, Roma Taylor, Teri Arnold, Lenore Alonso, Brooke Barnes, Briana Boswell, Jackie Hall, Christina McDonough, Mendell Smith, Chris Varnes

Others Present: Diane Martens

Dr. O'Donnell called for a motion to accept the agenda. Dr. Sandeman moved to accept the agenda. Motion seconded by Dr. Hanson. Motion carried unanimously.

Dr. O'Donnell called for a motion to accept the minutes. Dr. Hanson moved to approve the minutes of the June 20, 2019 Board Meeting. Motion seconded by Dr. Sandeman. Motion carried unanimously.

The following reports were reviewed and discussed by the Board:

A. Director's Report

Mr. Rivers recognized the following employees for their years of service with the department.

- Cindi Levetzow, Office Assistant 11 years July 30
- Trish Beckman, Medical Assistant 14 years July 18
- Stuart Scott, Disease Intervention Specialist 29 years July 9

Mr. Rivers introduced Mendell Smith, a new environmental health staff member who started on June 25, 2019.

Mr. Rivers discussed the county's continuity of operations plan project, of which Chris Varnes, of the Scott County Health Department Public Health Safety service area, is project manager.

Mr. Rivers shared that a representative from PractiSynergy, the department's credentialing and billing consultant vendor, visited the department. The current processes were observed and a report with his recommendations will follow.

Mr. Rivers provided an update on the animal bite program regarding the Scott County Humane Society's discussions with the City of Davenport, as it related to the Scott County Health Department contract with that agency. A meeting by Scott County Health Department staff with city representatives regarding animal control in Davenport was also discussed.

Dr. O'Donnell noted that she was pleased with the results of the evaluation of the non-public health nurse program.

B. Dr. O'Donnell moved to the Public Health Activity Report.

Dr. Hanson commented that the animal bite numbers seem to be increasing. Ms. Thoreson observed that many bites also were head and face wounds, which requires more rapid response by the department and victims.

C. Dr. O'Donnell moved to the Budget Report for the month of June 2019.

Following discussion, Dr. Sandeman moved to approve the claims. Motion seconded by Dr. Hanson. Motion carried unanimously.

D. Dr. O'Donnell moved to the Scott County Kids Report.

Diane Martens noted that they are pleased to have Jessica Redden providing services, as her assistance with client questions and immunization issues greatly facilitates their operations.

E. Dr. O'Donnell moved to the Title V, Local Public Health Services and Tobacco Use Prevention Program Report.

There were no additions to the report and no questions or comments from the board.

F. Dr. O'Donnell moved to the Public Health Preparedness Program Report.

Chris Varnes described the provision of "Stop the Blood" training sessions at the Scott County Juvenile Detention.

G. Dr. O'Donnell moved to the Health Department Strategic Plan Report.

Mr. Rivers encouraged the board to participate in the department's upcoming strategic planning sessions.

H. Dr. O'Donnell moved to Board of Health Orientation.

Brooke Barnes presented the department's Health Equity Plan. Ensuring that the services the department provides is what is needed in the communities it services is a primary goal. Disparate health outcomes based on area of residence is an area to be examined. The social determinants of health are influences in each person's life that affect health outcomes. Having a policy in place that considers these factors was determined to be necessary to guide the department's programs. The Culturally and Linguistically Appropriate Service Standards were incorporated into the policy. The distinction between equity being a "project" that the department conducts and a change in viewpoint and practices was noted.

Dr. Sandeman asked where the initiative to begin the project came. Ms. Barnes noted that as a requirement of PHAB accreditation, the department must examine health equity issues. The department was doing the things that were required, but a formal plan was needed to institutionalize them.

Dr. O'Donnell asked when and how the practical application of the principles would be effected. Ms. Barnes noted that the strategic plan provided an opportunity to institute measures.

Dr. Hanson expressed a desire to watch the health equity video that was presented at the department All Staff meeting.

Dr. O'Donnell called for a motion to accept the reports. Dr. Hanson moved to approve the reports. Motions seconded by Dr. Sandeman. Motion carried unanimously.

Dr. O'Donnell moved to Public Comment. There were no comments.

Dr. O'Donnell moved to Unfinished Business. There were no comments.

Dr. O'Donnell moved to New Business.

Eric Bradley informed the board about the discontinuation of the tanning regulation program by the Iowa Department of Public Health, and that it had been indicated that local boards of health may institute an ordinance to continue inspections of those establishments. Fees associated with such ordinances may be set to recover the cost of administering the program. Age restrictions may be included in the ordinance. Dr. O'Donnell noted that the American Academy of Pediatrics and Family Practice is opposed to tanning, especially in children. Dr. Sandeman asked whether the trend in the tanning industry continues to increase. Mr. Bradley noted that, locally, the business continues to increase, in the form of larger businesses, rather than smaller operations. Dr. Hanson stated that she had read that melanoma rates in Iowa are increasing. Mr. Bradley stated that the regulations do not extend to the client level: over tanning is not restricted. Dr. O'Donnell called for a motion to direct the department to move forward with developing an ordinance. Dr. Sandeman made the motion. Motion seconded by Dr. Hanson. Motion carried unanimously.

Following discussion, Dr. Hanson moved to approve and authorize the signature of Intervention Implementation in Target Populations application, contract, subcontract, and any subsequent amendments. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Following discussion, Dr. Sandeman moved to approve and authorize the Staff Education Requests. Motion seconded by Dr. Hanson. Motion carried unanimously.

The next meeting will be on September 19, 2019, in the Boardroom on 1st floor.

There being no further business before the Board, the meeting adjourned at 12:43 p.m.

Respectfully submitted,

Teri Arnold, Recording Secretary