



## Scott County Health Department

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### SCOTT COUNTY BOARD OF HEALTH

April 18, 2019

### MEETING MINUTES

12:00 p.m.

Meeting Held at: Scott County Administrative Center  
600 West 4<sup>th</sup> Street – 1st Floor Board Room  
Davenport, Iowa 52801

Dr. Hanson, Secretary of the Scott County Board of Health, called the meeting to order at 12:00 p.m.

Members Present: Dr. Hanson, Dr. Sandeman, Dr. Squire

Staff Present: Edward Rivers, Amy Thoreson, Eric Bradley, Denny Coon, Vicki Doner, Roma Taylor, Tiffany Tjepkes, Teri Arnold, Lenore Alonso, Brooke Barnes, Briana Boswell, Jackie Hall, Christina McDonough, Kim Mills, Karen Payne, Ellen Gackle (Intern)

Others Present: Diane Martens

Dr. Hanson called for a motion to accept the agenda. Dr. Sandeman moved to accept the agenda. Motion seconded by Dr. Squire. Motion carried unanimously.

Dr. Hanson called for a motion to accept the minutes. Dr. Sandeman moved to approve the minutes of the March 21, 2019 Board Meeting. Motion seconded by Dr. Squire. Motion carried unanimously.

The following reports were reviewed and discussed by the Board:

#### A. Director's Report

Mr. Rivers recognized the following employees for their years of service with the department.

• Maggie Wright, MCAH Per Diem Nurse	1 year	March 30
• Larry Linnenbrink, Seasonal Health Worker	3 years	March 21
• Nichole McCorkle, Per Diem Nurse	4 years	March 26
• Lorna Bimm, Public Health Nurse	11 years	March 24
• Brandon George, Public Health Nurse	12 years	March 9
• Sherry Holzhauer, Public Health Nurse	14 years	March 7
• Briana Boswell, Community Health Consultant	11 years	April 9
• Jackie Hall, Environmental Health Specialist	43 years	April 5

Mr. Rivers shared that staff has been in contact with the Iowa Department of Public Health's (IDPH) pool program engineer regarding a pool heater at an area high school swimming pool.

During a routine inspection of the pool, it was noted that a new heater had been installed. No reconstruction permit had been obtained and the installation was not properly vented. School personnel have been working with a contractor to resolve the situation.

Mr. Rivers reported that staff continue to provide HIV/hepatitis C (HCV) outreach services at various venues not only in Scott County but also in Burlington and Muscatine. Our staff is working with IDPH to protect citizens in the region.

Mr. Rivers shared staff attended an Iowa Department of Inspections and Appeals (DIA) webinar to learn more about licensing and inspecting unattended food establishments. This type of operation provides packaged foods or whole fruit using an automated payment system and has controlled entry not accessible by the general public.

Mr. Rivers reported staff assisted MEDIC EMS in providing a Stop the Bleed Training to a Quad City area community coalition. The training was offered in an effort to increase the overall health knowledge that this group has, and the information that they are able to spread to the community.

Dr. Hanson inquired about school nurses providing presumptive eligibility for Medicaid. Tiffany Tjepkes explained Scott County Health Department's (SCHD) Hawki outreach coordinator has been providing this training to the school nurses. They are one of the qualified entities that are allowed to provide this service.

Mr. Rivers announced that a long time staff member, Karen Payne would be retiring on April 26<sup>th</sup> after 32.5 years with SCHD. Dr. Hanson express appreciation from the Board for her many years of hard work and dedicated service.

Mr. Rivers also recognized Ellen Gackle for her time with the Health Department. She has been a great asset as an intern assisting with the Community Health Assessment and the Health Improvement Plan. Dr. Hanson expressed appreciation for her efforts and wished her well with future endeavors.

B. Dr. Hanson moved to the Public Health Activity Report.

Mr. Rivers shared the first two cases of measles have been reported in Iowa. Dr. Hanson asked if these cases link to a case currently in the news. Mr. Rivers stated that they are not.

C. Dr. Hanson moved to the Budget Report for the month of March 2019.

Following discussion, Dr. Sandeman moved to approve the claims. Motion seconded by Dr. Squire. Motion carried unanimously.

D. Dr. Hanson moved to the Scott County Kids Report.

Diane Martens reported that a community baby shower is being planned for May 4, 2019. The purpose is to introduce parents to the many resources in the community. The Health Department is also involved with planning efforts.

Mrs. Martens shared planning continues for the Kids and Community Connection Summit scheduled for June 5, 2019, at Mississippi Bend Area Education Agency. The summit is

targeted toward nurses, social workers, mental health professionals, Department of Human Services staff, school counselors, educators, and early childhood support providers. The goal is to have a targeted discussion on how to break down the silos that exist between providers and join forces. The goal is to implement a family-centric continuum of care that has a positive impact on protective factors that support families and children. The summit is planning to address the importance of home visitation and how beneficial home visits can be to local families. There are several home visitation programs in Scott County. Scott County has families in high need for these services. It has been very difficult to get families connected and participated in the programs.

- E. Dr. Hanson moved to the Title V, Local Public Health Services and Tobacco Use Prevention Program Report.

Tiffany Tjepkes reported that staff has been very busy writing grants. The Maternal, Child & Adolescent Health, Local Public Health Services, Immunization Services, and Scott County Kids grant applications have been submitted. The department is waiting to hear if contracts will be awarded. A Request for Proposal was issued for the Local Public Health Systems Grant. A team has been selected to review the applications.

Dr. Hanson stated she was hopeful that we have multiple applicants as a sign of a healthy community.

- F. Dr. Hanson moved to the Public Health Preparedness Program Report.

Denny Coon shared that the department is working on spending down the grant dollars in preparation for the end of the grant period.

Dr. Hanson inquired about the turnout for the Quad Cities Regional Disaster Conference. Mr. Coon shared that the conference went very well and the attendance was excellent. He also shared that the committee has received great feedback. They are finalizing this year's conference and starting to plan for next year.

Dr. Hanson shared that both Mrs. Coiner and she enjoyed the conference. They also enjoyed talking with Clinton County Health Department staff. Two people staff their Health Department.

- G. Dr. Hanson moved to the Public Health Modernization Report.

Amy Thoreson stated the group did not meet in March so she will have more to report at the May meeting. She shared that the bill to eliminate the Public Health Advisory Council along with several other councils did not make it through the funnel but was added as a budget amendment.

- H. Dr. Hanson moved to the Health Department Strategic Plan Report.

The majority of committee reports were focused on routine activities. The Workforce Development Committee held a joint tabletop exercise with jail staff. The Organizational Culture and Workplace Environment team are brainstorming ways to recognize staff.

Mr. Rivers shared that it is time to create a new strategic plan. He and Mrs. Thoreson are searching for a facilitator to work with the department on this process. He shared they are looking for someone that will provide an external look at what our strategic priorities, are while integrating that with the PHAB requirements as well as the Community Health Assessment and Workforce Development Plan.

Dr. Hanson expressed her appreciation for the wonderful 50<sup>th</sup> Anniversary celebration. She shared that it was very nice to hear about the history of the department, the PHAB Accreditation process, and visit with community partners and staff.

I. Dr. Hanson moved to Board of Health Orientation.

Eric Bradley presented an overview of the Scott County Food Inspection Program. The 2017 Quality Improvement (QI) project has led to an increase in foodborne illness and public health intervention violations marked during inspections; bringing the department more in alignment with state average. The Department of Inspections and Appeals (DIA) has acknowledged our improvement. Scott County has met the four DIA contract required standards from the Food and Drug Administration's (FDA) National Voluntary Retail Food Program Standards. The department is currently working on a QI project to meet an additional standard that was included in the latest contract. The goal of this standard is to lower the occurrence of the top three most occurring violations in local establishments. These are cold hold, handwashing sinks supplied, and thermometers and test strips provided.

The following was discussed after the presentation.

Dr. Sandeman commented that being first asked to increase violations and then decrease violations is confusing. Mr. Bradley explained that the decrease is not across the board, it is for a specific violation being targeting as a top problem within establishments; the increase in violations was related to the thoroughness of staff inspections.

Dr. Hanson asked if any foodborne illnesses have been linked to the establishments identified with violations. Most of the foodborne illness outbreaks are Norovirus, which could have been from a customer. Nothing has officially been tracked back to any of these violations. Handwashing is always a concern. One incident, many years ago, was linked to an employee that was working sick, which in turn made several other people sick. Dr. Hanson asked if this is something that the state reviews. Mr. Bradley reported that surveillance at the state level is more robust than it has been in the past.

Dr. Hanson asked if the establishments, with identified violations, are from year-round establishments, or whether the data includes seasonal locations. Mr. Bradley explained that the establishments being targeted are locations that are inspected one to three times a year; year-round locations with medium to medium/high risks.

Dr. Sandeman asked how often food trucks are inspected. Mr. Bradley shared that it is a requirement to inspect them twice a year. Some are only inspected once because the state prefers that they be licensed in the county the business resides, but the truck may not operate in that county. Counties are to share inspections with the county where the truck will be operating, but it rarely happens. Communication with other counties is an area to improve.

Dr. Squire inquired as to how they assure that all program participants are on the same page regarding how to determine violations. Mr. Bradley explained it is based on the risk factors at the top of the inspection forms. The top twenty-nine violations are the ones that are foodborne illness risk factors or public health interventions. CDC has determined they must focus on them very closely. Some of the other violations are considered good retail practices that probably will not cause an outbreak. Staff has also attended various trainings regarding proper inspection techniques.

Dr. Hanson called for a motion to accept the reports. Dr. Squire moved to approve the reports. Motions seconded by Dr. Sandeman. Motion carried unanimously.

Dr. Hanson moved to Public Comment. There were no comments.

Dr. Hanson moved to Unfinished Business. There were no comments.

Dr. Hanson moved to New Business.

Following discussion, Dr. Sandeman moved to approve and authorize the signature of the Care for Yourself application, contract, subcontract, and any subsequent amendments. Motion seconded by Dr. Squire. Motion carried unanimously.

Following discussion, Dr. Sandeman moved to approve and authorize the signature of the PractiSynergy Consultant Agreement. Motion seconded by Dr. Squire. Motion carried unanimously.

Following discussion, Dr. Squire moved to approve and authorize the Staff Education Request. Motion seconded by Dr. Sandeman. Motion carried unanimously.

The next meeting will be on May 16, 2019, in the Boardroom on 1<sup>st</sup> floor.

There being no further business before the Board, the meeting adjourned at 12:46 p.m.

Respectfully submitted,

Teri Arnold  
Recording Secretary