



## Scott County Health Department

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### SCOTT COUNTY BOARD OF HEALTH

May 17, 2018  
MEETING MINUTES  
12:00 p.m.

Meeting Held at: Scott County Administrative Center  
600 West 4<sup>th</sup> Street – 1<sup>st</sup> Floor Board Room  
Davenport, Iowa 52801

The meeting was called to order by Mrs. Coiner, Chair of the Scott County Board of Health.

Members Present: Mrs. Coiner, Dr. Hanson, Dr. O'Donnell, Dr. Sandeman, Dr. Squire

Staff Present: Edward Rivers, Eric Bradley, Denny Coon, Lenore Alonso, Brooke Barnes, Carole Ferch, Jackie Hall, Leah Kroeger, Christina McDonough, Brenda Schwarz, Roma Taylor, Amy Thoreson, Christopher Varnes

Others Present: Deborah Dodson, Community Healthcare, Inc., Nicole Johnson, Community Healthcare, Inc., Diane Martens, Scott County Kids

Dr. Hanson moved to accept the agenda. Motion seconded by Dr. Squire. Motion carried unanimously.

Dr. O'Donnell moved to approve the minutes of the April 19, 2018 Board Meeting. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Edward Rivers recognized the following employee for his years of service with the department.

- Eric Bradley, Environmental Health Coordinator 12 years May 8

The following reports were reviewed and discussed by the Board:

#### A. Director's Report

Mr. Rivers reported staff attended a Foodborne Outbreak Tabletop exercise on April 25, 2018 coordinated by the Iowa Department of Public Health (IDPH) and the Iowa Department of Inspections and Appeals (DIA). The tabletop exercise simulated an outbreak and attendees worked together to gather critical clinical, environmental and laboratory information to eventually determine the source of the illness. The tabletop exercise was timely as staff responded to an outbreak on May 2, 2018. The lab results concluded it was a Norovirus outbreak.

Mr. Rivers reported IDPH's Immunization Program conducted the department's Annual Immunization Site Visit. He was proud to share all required and recommended outcomes were met.

Mr. Rivers shared staff led a walk audit for the City of Princeton using the Walking and Biking Suitability Assessment (WABSA) and the AARP Walk Audit Toolkit. Christina McDonough, Community Transformation Consultant explained to the Board that two members of the public volunteered to participate throughout the one-mile walk audit, one of whom is wheelchair bound and serves as the Princeton Sidewalks and Trails Committee Chair. Mrs. McDonough shared they completed ten individual assessments throughout the walk audit and the results were presented to the Princeton City Council.

Mr. Rivers reported staff completed the week-long Certified Lead Inspector/Risk Assessor training and passed the required certification test.

Lastly, Mr. Rivers shared Lorna Bimm, Public Health Nurse attended the 2018 Iowa Nurse Organization's Spring School Nurse Conference. Roma Taylor reported Mrs. Bimm shared that the conference emphasized that the need for nurses in every school has never been more apparent. The health conditions of students are constantly changing and school administration and teachers are not equipped to handle the multitude of health needs.

Dr. Sandeman inquired on the unattended comfort dog reported in the Founded Food Service Complaints in the Director's Report at the HyVee, East Kimberly Road. Eric Bradley responded that a staff member discovered an unattended dog at the location. After investigating further to discover the dog was a comfort animal, the staff member educated the pet owner and manager that comfort animals are not allowed in food establishments.

B. Public Health Activity Report for the month of April 2018

C. Budget Report for the month of April 2018

Following discussion, Dr. O'Donnell moved to approve the claims. Motion seconded by Dr. Sandeman. Motion carried unanimously.

D. Scott County Kids Report

Diane Martens, Scott County Kids Early Childhood Iowa Coordinator shared that seventy individuals attended their Conscious Discipline Training. Those attending included three school districts, nine childcare centers and nine individuals from home-based childcare facilities. The training provided knowledge and skills on handling a child with behavior issues and ways to teach the child empathy and resilience so he/she may have success.

E. Title V, Local Public Health Services, Tobacco Use Prevention Program and WIC Report for the month of April 2018

Amy Thoreson reported the department is waiting on budget amendments from IDPH reflecting the 3% hold and other potential funding cuts. Mrs. Thoreson shared they are anticipating an estimated \$10,000 decrease in the Local Public Health Services grant (\$2,800 Health Department and \$7,200 VNA) and an estimated \$800 decrease on the Maternal Child Health grant.

Dr. Hanson inquired on the impact the decreased budget would have on VNA. Mrs. Thoreson responded they have not officially heard of any cuts in services being made.

F. Public Health Preparedness Program Report for the month of April 2018

Denny Coon reported preparation is being made for the IDPH audit of the Public Health Preparedness Program on Thursday, May 24, 2018.

G. Public Health Modernization Report for the month of April 2018

Amy Thoreson shared the work of the Public Health Advisory Council continues.

Mrs. Thoreson gave an update on Pottawattamie County as the City of Council Bluffs prepares to dissolve its Public Health Department and Board of Health and duties shift to Pottawattamie County beginning July 1, 2018. IDPH is working with staff and both boards closely.

H. Health Department Strategic Plan Report for the month of April 2018

Mr. Rivers shared the work of the Quality Improvement Council, Workforce Development Committee, and Organizational Culture and Workplace Environment Committee continues.

I. Board of Health Program Orientation

Deborah Dodson, Community Healthcare, Inc. (CHC) Women, Infants, and Children (WIC) Program Coordinator reported they have 3,334 WIC participants as of April 2018. The number of participants is comparable to last year to date. Ms. Dodson updated the Board on current education and outreach activities that include outreach and education with potential participants at two local HyVee stores; attending Breastfeeding Support Groups at two local hospitals; initiating the Refer a Friend Program; attending community events through CHC promoting the WIC program; participating in the Big Latch Event in August and advertising through billboards and commercials. Lastly, Ms. Dobson explained current projects include Warm Hand Off, Newborn Well Check, Friday dental screenings and client satisfaction surveys.

Dr. Hanson inquired if there were many families that do not have a healthcare provider. Ms. Dobson responded they do not have many, but occasionally there are mothers in their last term of pregnancy that do not have a pediatrician or have not begun prenatal care. They work with the mother to connect them with a provider.

Dr. O'Donnell inquired if they had a connection with the Family Connect Program. Ms. Dobson expressed interest in learning more about the program and planned to make a connection with the program coordinator.

Following discussion, Dr. Hanson moved to approve the reports. Motion seconded by Dr. Squire. Motion carried unanimously.

Mrs. Coiner moved to Public Comment

There was no comment.

Mrs. Coiner moved to Unfinished Business

There was no unfinished business.

Mrs. Coiner moved to New Business

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the FY'19 Health Department Medical Director Agreement – Dr. Katz. Motion seconded by Dr. Hanson. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the Transient Noncommunity Water Supply Contract with the Iowa Department of Natural Resources. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the FY'19 EMS Physician's Advisory Board Medical Director Agreement – Dr. Vermeer. Motion seconded by Dr. Hanson. Motion carried unanimously.

Following discussion, Dr. Hanson moved to approve and authorize the signature of the Memorandum of Understanding with Community Health Care, Inc. for Maternal and Child Health Direct Services. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

Following discussion, Dr. Hanson moved to approve and authorize the signature of the FY'19-FY'21 Agreement with FirstMed Pharmacy. Motion seconded by Dr. Squire. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve the recommendations for Scott County Medical Examiner Autopsy Transportation. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Amy Thoreson reviewed the Fiscal Year 2018 – Third Quarter Budgeting for Outcomes (BFOs) with the Board. She highlighted performance measures related to the following programs:

Beginning January 1, 2018 the food inspection frequency were changed based on risk levels, which adjusted the number of inspections on an annual basis that needed completed. This quarter the change in the number of inspections required were made. As a result, the re-inspection frequencies has improved.

**Hawk-i** outreach numbers appear low; however, the increased contacts will show in the fourth quarter report. Staff has more outreach success in the fourth quarter, and the grant operates on a federal fiscal year.

The nonpublic schools referrals based on screening decreased with the procedure change to complete the screenings on required grade levels only.

The nuisance complaints resolved at 70% appears low; however, some complaints take longer to resolve than others while other complaints come late in the quarter, which skews the number.

Dr. Hanson inquired if the faith based contacts number regarding the *hawk-i* Program was accurate. Mrs. Thoreson responded it was accurate explaining that contacts to those organizations happen in the fourth quarter due to a greater outreach success rate.

Following discussion, Dr. Hanson moved to approve and authorize the signature of the Summer Youth Feeding Program Agreement. Motion seconded by Dr. Squire. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the Staff Education Requests. Motion seconded by Dr. Squire. Motion carried unanimously.

The next meeting will be held on June 21, 2018.

There being no further business before the Board, the meeting adjourned at 12:40 p.m.

Respectfully submitted,

Brenda Schwarz  
Recording Secretary