



Scott County Health Department

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SCOTT COUNTY BOARD OF HEALTH

December 21, 2017

MEETING MINUTES

12:00 p.m.

Meeting Held at: Scott County Administrative Center
600 West 4th Street – 1st Floor Board Room
Davenport, Iowa 52801

The meeting was called to order by Mrs. Coiner, Chair of the Scott County Board of Health.

Members Present: Mrs. Coiner, Dr. Sandeman, Dr. O'Donnell, Dr. Hanson

Members Absent: Dr. Squire

Staff Present: Edward Rivers, Amy Thoreson, Eric Bradley, Denny Coon, Roma Taylor, Tiffany Tjepkes, Teri Arnold, Lenore Alonso, Brooke Barnes, Jackie Hall, Christina McDonough, Kim Mills, Debbie Olesen, Chris Varnes, Tia Weigandt

Others Present: Nicole Mann

Dr. Sandeman moved to accept the agenda. Motion seconded by Dr. Hanson. Motion carried unanimously.

Dr. O'Donnell moved to approve the minutes of the November 16, 2017 Board Meeting. Motion seconded by Dr. Hanson. Motion carried unanimously.

Edward Rivers recognized the following employees for their years of service with the department.

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| • Maggie King, Per Diem Nurse | 9 years | December 3 |
| • Lenore Alonso, Resource Specialist | 12 years | December 19 |
| • Debbie Olesen, Resource Assistant | 13 years | December 27 |
| • Tiffany Tjepkes, Community Health Coordinator | 13 years | December 6 |

The following reports were reviewed and discussed by the Board:

A. Director's Report

Mr. Rivers reported that the department had another good audit. The Iowa Department of Public Health conducted a virtual audit of the department's STD treatment medication. All of the medications listed on the audit report had to be verified and accounted for. No discrepancies were identified.

Mr. Rivers informed the Board that staff met with the new owner of the Hotel Davenport, along with his contractors, to discuss efforts to bring the facility up to code. His original plan was to shut down three of the four room blocks in order to focus on getting the remaining block ready to be licensed. Eric Bradley shared that the owner was sent a letter requesting a timeline be

submitted by early January or the establishment would be in violation of operating without a license. Mr. Bradley also shared that the owner is determining whether he is going to renovate the hotel or tear it down and start fresh. The department has had a good working relationship with this owner in the past.

Edward Rivers reported that after receiving a couple calls about Davenport allowing chickens to be kept in the city, staff did research regarding the regulations and enforcement. Information was available on the City's website and it was discovered that applicants must take a class in raising urban chickens.

Edward Rivers shared that following an October 2017 presentation, staff worked with Genesis Health Group (GHG) legal staff to address their concerns about sharing patient blood lead levels (BLL) results with our department so that we can provide education and outreach. As a result, GHG has begun utilizing the proposed best practice model for drawing and managing blood lead in children as outlined by the Centers for Disease Control (CDC) and American Pediatric Association (APA) which was presented to them.

Mr. Rivers updated the Board on other progress in the collaboration with Augustana College to address lead poisoning issues. Obtaining data from the health systems will allow the department to provide education and assistance to families with children who test below the 10 mcg/dl threshold requiring action under Iowa Code. A coalition, tentatively named Live Lead Free QC, is moving toward becoming a 501(c)3 corporation capable of operationalizing a remediation program when money becomes available. It has been proposed that the FY19 county budget contain funds to be made available for remediation. The CEO of Genesis Health System and President of Augustana College will contact philanthropic groups to request grants to remediate up to 100 houses over a 3 year period. It will be necessary to develop a group of contractors capable of doing the work in Iowa, as no work has been done since 2013, and it is not known how many Iowa certified contractors remain. Collaboration with Community Action of Eastern Iowa may provide services for a pilot program, and help to develop contractors in the community to address this issue.

Mr. Rivers also reported that staff discussed the issue of dogs in restaurants and restaurant patios with a Davenport Alderman. Staff explained that animals cannot be in restaurants or on restaurant patios in Iowa, according to the food code, unless there is a variance from the Iowa Department of Inspection and Appeals. To date, no variance requests have been received. Service animals are allowed; however, comfort animals are not considered service animals according to federal regulations.

- B. Public Health Activity Report for the month of November 2017
- C. Budget Report for the month of November 2017

Following discussion, Dr. Hanson moved to approve the claims. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

- D. Scott County Kids Report

Nicole Mann shared that they have scheduled a Childhood Behavioral Health Resource Fair for January 27. The Resource Fair is geared towards childcare providers and school personnel that

are working with kids with challenging behaviors. They are also participating in a pilot project doing universal social and emotional screening with seventh graders. They are currently screening fourth graders in Scott County and are now going to screen seventh graders in a few of the schools to determine if the interventions that were applied at the fourth grade level have helped students or if changes need to be made at the fourth grade level.

Mr. Rivers commented that there was some discussion of the possibility that some of these behaviors could possibly be linked to lead poisoning because it can affect kids and make them non-compliant and hard to control. There was some discussion with the Chief Juvenile Court Officer and Juvenile Detention Director on this topic. Dr. Reisner is working to get approval from the institutional review board to conduct a study to determine if there is an association with these juvenile justice issues and the lead maps. This would allow them to look at where juvenile crime is occurring in comparison to the lead risk maps. They also discussed the possibility of conducting lead draws on the juveniles when they come into the system to determine lead levels.

Dr. Hanson added that she thought this has come up in a school district in the Des Moines area.

- E. Title V, Local Public Health Services, Tobacco Use Prevention Program and WIC Report for the month of November 2017

Tiffany Tjepkes informed the Board that the I-Smile™ Coordinator has completed all of the school dental screenings throughout the county with the exception of Davenport West. A comprehensive review and analysis of the dental screening audit results from last spring was included in the board packet for review. The report compared the different schools as well as looked at screening rates in other Iowa counties.

Ms. Tjepkes shared that staff has been working with Heritage Heights Assisted Living. They announced that they will be going smoke free on January 1.

- F. Public Health Preparedness Program Report for the month of November 2017

Denny Coon shared that through the efforts of the Scott and Rock Island County Emergency Management Agencies (EMA) numerous training courses will be available in this area. This will allow agencies in Iowa and Illinois to attend trainings that they would not normally be available to them.

- G. Public Health Modernization Report for the month of November 2017

Amy Thoreson reported that staff continues to gather the documentation in preparation for the February submission.

- H. Health Department Strategic Plan Report for the month of November 2017

Edward Rivers reported that staff continues to focus on the Accreditation process. As of December 13, 2017 the status of the documentation was: 70% green, 24% yellow, and 7% red. The team has been working diligently to gather and produce the needed documentation. Mr. Rivers has been busy reviewing the numerous plans that have been updated in anticipation of the February deadline.

The Quality Improvement team continues to focus on building a toolbox of resources that all staff can access that explains the various QI tools. The QI Council is operating according to the Quality Improvement Plan and all items outlined in the QI Workplan are progressing according to the timelines in the plan.

The Workforce Development team developed the Workforce Development Plan, FY18-19 Workplan, and 2018 Training Plan and submitted them for review in preparation for the PHAB submission as well as implementation into the department.

The Health Education, Health Promotion, and Marketing Team presented staff the Health Promotion Strategy Plan during the November All Staff meeting.

The Organizational Culture and Workplace Environment team is responsible for the employee recognition program as per the Employee Recognition Procedure.

Following discussion, Dr. Hanson moved to approve the reports. Motions seconded by Dr. Sandeman. Motion carried unanimously.

Mrs. Coiner moved to Public Comment

There was no comment.

Mrs. Coiner moved to Unfinished Business

There was no unfinished business.

Mrs. Coiner moved to New Business

Amy Thoreson presented the Scott County Health Department FY'18 Amended Budget Submission to the Board. Additional documentation was provided to the members in the monthly board book. Following discussion, Dr. Hanson moved to approve the FY'18 Amended Budget as presented. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

Amy Thoreson presented the Scott County Health Department FY'19 Non-Salary Budget Submission to the Board. Additional documentation was provided to the members in the monthly board book. Following discussion, Dr. Hanson moved to approve the FY'19 Non-Salary Budget as presented. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

The County FY'19 Authorized Agency Budget Submission for Durant Ambulance, Humane Society of Scott County, and MEDIC EMS figures were included in the packet for review.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the Memorandum of Agreement between the Iowa Department of Public Health, the Family Planning Council of Iowa, and Scott County Health Department & Correctional Health Services for the Iowa Community-Based Screening Services. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the Quad Cities Harm Reduction Coalition Agreement. Motion seconded by Dr. Hanson. Motion carried unanimously.

Amy Thoreson presented the Scott County Health Department's Workforce Development Plan and FY18/FY19 Workplan to the Board. Following discussion, Dr. O'Donnell moved to approve the Scott County Health Department Workforce Development Plan and Workplan. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Following discussion, Dr. Hanson moved to approve and authorize the signature of the Referral Partnership Agreement with QC Resource Link, a program of the United Way of the Quad Cities Area. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the Staff Education Requests. Motion seconded by Dr. Hanson. Motion carried unanimously.

The next meeting will be held on March 15, 2018.

There being no further business before the Board, the meeting adjourned at 1:18 p.m.

Respectfully submitted,

Teri Arnold
Recording Secretary