



Scott County Health Department

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SCOTT COUNTY BOARD OF HEALTH

November 16, 2017

MEETING MINUTES

12:00 p.m.

Meeting Held at: Scott County Administrative Center
600 West 4th Street – 1st Floor Board Room
Davenport, Iowa 52801

The meeting was called to order by Mrs. Coiner, Chair of the Scott County Board of Health.

Members Present: Mrs. Coiner, Dr. Sandeman, Dr. O'Donnell, Dr. Hanson

Members Absent: Dr. Squire

Staff Present: Edward Rivers, Amy Thoreson, Eric Bradley, Denny Coon, Tiffany Tjepkes, Teri Arnold, Brooke Barnes, Briana Boswell, Anna Copp, Carole Ferch, Jackie Hall, Tia Weigandt

Others Present: Diane Martens, Becky Nowachek, Scott Hock, Theresa Hauman, Maria King, Caitlin Merritt, John Banks, Jacob Wagner

Dr. Hanson moved to accept the agenda. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Dr. O'Donnell moved to approve the minutes of the October 19, 2017 Board Meeting. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Edward Rivers recognized the following employees for their years of service with the department.

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| • Chris Varnes, Community Health Consultant | 2 years | November 16 |
| • Anna Copp, Child Health Consultant | 3 years | November 10 |
| • LaNae Ramos, Per Diem Nurse | 4 years | November 14 |
| • Christina McDonough, Community Transformation Consultant | 4 years | November 25 |
| • Seema Antony, Public Health Nurse | 9 years | November 3 |
| • Marybeth Wood, Correctional Health Coordinator | 6 years | November 7 |
| • Kim Mills, Community Tobacco Consultant | 6 years | November 7 |
| • Kevin Barker, Per Diem Nurse | 6 years | November 30 |

The following reports were reviewed and discussed by the Board:

A. Director's Report

Mr. Rivers shared that the public information officer (PIO) team participated in a quality improvement (QI) project intended to ensure regular and appropriate communication with the

media. It was noted that there has been a decline in the number of media contacts the past few years. Part of the problem stems from no longer having a health reporter at the Quad City Times, as well as turnover of reporters at local news stations. The team looked at way to increase interaction with media.

Mrs. Thoreson added that in general, there has been a change in media. Individuals are moving away from more traditional forms of media to the social media aspect. The department has been working really hard to build a strong social media presence, but there is still value in traditional media. Through the QI process, the team identified possible solutions to improve communication with the media. They sent a media packet to all local reporters regarding the Health Department. The team plans to monitor the media inquiries on a monthly basis to determine the next steps.

Mr. Rivers informed the Board that members of the Health Education, Health Promotion, and Marketing team finalized the new Health Promotion Strategy policy. This policy establishes a standardized approach to the planning, implementation, and review of targeted health promotion campaigns. This strategy will provide the department with a roadmap for creating successful public health campaigns and assure our messages are consistent.

Edward Rivers reported that staff from the State Hygienic Laboratory completed the department's Clinical Laboratory Improvement Amendments (CLIA) audit. The site visitors were new this year. There were no discrepancies noted however, they provided some recommendations that staff are incorporating into the department's processes.

Edward Rivers shared that environmental health staff members met with County Planning and Development (P&D) staff members to discuss problem properties in unincorporated Scott County. Both departments have received numerous complaints from nearby residents regarding junk on several properties. Most of these properties have a history of complaints, but there is little that can be done by either department. Some cases have been to court and the judge ruled that there was either no violation, or that the properties had not reached the level where the county inspectors would consider it a code violation. One complainant indicated plans to contact the Scott County Board of Supervisors hoping to get a better response.

Mr. Rivers also reported that staff met with the Quad Cities River Bandits to complete the Workplace CHANGE Tool assessment. The General Manager expressed interest in moving forward with a number of policy and environmental changes such as strengthening the tobacco free policy, providing a lactation room, and supporting guidelines for healthy pricing structure in the vending machine and concession stands.

Edward Rivers shared that the I-Smile™ Silver Program was chosen to be on the cover of 50+ Lifestyles Magazine for the month of November. Carole Ferch, I-Smile™ Silver Coordinator, explained that she wrote an article for the magazine to promote and highlight the direct care services that are available through this program. It takes a team of health care professionals to provide care for residents at a long term care facility. The cover photo included a resident who participated in the direct services program, the director of nursing, the director of rehabilitation, the speech pathologist, and Mrs. Ferch.

- B. Public Health Activity Report for the month of October 2017
- C. Budget Report for the month of October 2017

Following discussion, Dr. Hanson moved to approve the claims. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

- D. Scott County Kids Report

Diane Martens reported the Decat Board has released an application for one time to agencies that provide services to families in Scott County. Ms. Martens shared that she continues to work on the Childhood Behavioral Health Resource Fair. The event will be held on January 27 at the Adventure Christian Community Church. Several agencies will be there to share their information and explain the services available in Scott County for families with children age birth through eight.

- E. Title V, Local Public Health Services, Tobacco Use Prevention Program and WIC Report for the month of October 2017

Tiffany Tjepkes informed the Board that staff has been pleased as they work with community partners to discuss and identify potential sites for Maternal Health direct services. Community Health Care, Inc. (CHC) has been receptive. The plan is to offer breastfeeding classes there as well as dental screenings.

Health Department staff also met with staff at The Group to discuss the idea of co-locating to provide gap filling Maternal Health services. They offer a Centering Pregnancy class and suggested that staff offer breastfeeding classes and oral health education in conjunction with these classes.

The current plan is to present the .4 to .5 FTE per diem Maternal Health Nurse job description to the Board of Supervisors in December for approval and hopefully hire after the first of the year.

Ms. Tjepkes reported that there were several site visits throughout the month. They all went pretty well.

Ms. Tjepkes informed the Board that the I-Smile™ Coordinator has been busy conducting dental screenings to 9th grade students throughout the county. She has been able to schedule all of the high schools, with the exception of Davenport West. The service was offered to them, and a dentist and a volunteer hygienist were scheduled, but they declined our offer. Dr. Sandeman inquired as to why they would decline the service? Ms. Tjepkes explained that they did not feel they had enough time to get the forms back to the department. Dr. Hanson asked how long it takes to get the forms completed and if help was needed? Ms. Tjepkes explained that we did offer it earlier this year and some of the problem might be that it fell during the same time period that the nurses were working on the immunization audits. It was originally scheduled in August for an early November date. Dr. Sandeman asked how much notice of the cancellation was given and was informed that we were given approximately two weeks' notice.

F. Public Health Preparedness Program Report for the month of October 2017

Denny Coon shared that staff worked with Scott County Emergency Management Agency (EMA), Rock Island EMA, Rock Island County Health Department, Genesis and Unity Point Hospitals to host training and exercises to help Medicare certified agencies meet new requirements regarding preparedness. A full scale exercise was completed in November. Agencies in Iowa and Illinois participated in these exercises.

Mr. Coon also reported the Quad Cities Disaster Readiness Conference planning is on track. The Conference is scheduled for Wednesday, April 4, 2018. To date the group has received confirmation for a morning session consisting of an opiate presentation and speakers for an opiate based discussion panel. The afternoon session will consist of a mass fatality presentation, and an active shooter presentation.

G. Public Health Modernization Report for the month of October 2017

Amy Thoreson reported that the Advisory Council met at the beginning of November. They reviewed communicable disease information. A significant amount of time was spent looking at measures and how different counties were performing regarding communicable disease investigation and follow-up. More information is going to be shared at the regional epidemiology meetings with all of the counties. This is the first time they have been benchmarked.

Mrs. Thoreson shared that the minutes from the September meeting will be included in next month's packet. The newsletter that was included is a preview version. It was included in the packet in error this month. The completed version will be in the packet next month.

H. Health Department Strategic Plan Report for the month of October 2017

Edward Rivers reported that staff continues to work on the Accreditation process. As of November 6, 2017 at 3:00 PM, the status of the documentation was: 54% green, 26% yellow, and 19% red. The team has been working diligently gathering the needed documentation. The submission deadline is February 13, 2018.

The Quality Improvement team continues to work on building a toolbox of resources that all staff can access that explains the various QI tools. He also mentioned the Media Engagement process was completed in October.

The 2017 Workforce Development Survey was completed by all regular full and part time staff (excluding per diem staff). Individuals from the Midwestern Public Health Training Center at the University Of Iowa College Of Public Health compiled the data and provided a draft final report. The information will be presented to the Board next month.

The Health Education, Health Promotion, and Marketing Team continues to promote public health messages through social media, including Facebook, Twitter, Pinterest, and Instagram. Mrs. Coiner shared that she has really enjoyed the Health Department's posts and also shares them so that others can see.

I. Board of Health Program Orientation

Scott Hock and Theresa Hauman provided the Board with an overview of the Quad City Miracle Field at Prairie Heights Park and their fund raising efforts. Too often, children with physical disabilities sit on the sideline, watching others play. The Miracle Field will provide inclusive play, ensuring that children of all abilities have the opportunity to play together in a healthy and fun environment where they can make new friends while building self-esteem in the process.

Following discussion, Dr. O'Donnell moved to approve the reports. Motions seconded by Dr. Sandeman. Motion carried unanimously.

Mrs. Coiner moved to Public Comment

There was no comment.

Mrs. Coiner moved to Unfinished Business

There was no unfinished business.

Mrs. Coiner moved to New Business

Amy Thoreson reviewed the Fiscal Year 2018 – First Quarter Budgeting for Outcomes (BFOs) with the Board. She highlighted performance measures related to the following programs: Community Transformation, Correctional Health, Food Service, I-Smile™, and Water Well. Staff is working on recruitment efforts to increase the number of dentists taking Iowa Medicaid and referrals from the I-Smile™ Program since participation has been decreasing. A quality improvement project will be done regarding resampling of water wells that test positive for bacteria or nitrates.

Following discussion, Dr. Hanson moved to approve and authorize the Staff Education Requests. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the updates to the Strategic Plan. Motion seconded by Dr. Hanson. Motion carried unanimously.

The next meeting will be held on December 21, 2017.

There being no further business before the Board, the meeting adjourned at 1:00 p.m.

Respectfully submitted,

Teri Arnold
Recording Secretary