



Scott County Health Department

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SCOTT COUNTY BOARD OF HEALTH

September 21, 2017

MEETING MINUTES

12:00 p.m.

Meeting Held at: Scott County Administrative Center
600 West 4th Street – 1st Floor Board Room
Davenport, Iowa 52801

The meeting was called to order by Mrs. Coiner, Chair of the Scott County Board of Health.

Members Present: Mrs. Coiner, Dr. O'Donnell, Dr. Squire
Dr. Hanson arrived at 12:16 p.m.

Staff Present: Amy Thoreson, Eric Bradley, Denny Coon, Roma Taylor, Teri Arnold, Lenore Alonso, Brooke Barnes, Carole Ferch, Pam Gealy, Jackie Hall, Leah Kroeger, Tara Marriott, Christina McDonough, Debbie Olesen, Chris Varnes, Tia Weigandt

Others Present: Diane Martens, Morgan Cooper, Grace Runkel, Jacob Wagner, John Banks, Caitlin Merritt

Dr. O'Donnell moved to accept the agenda. Motion seconded by Dr. Squire. Motion carried unanimously.

Dr. O'Donnell moved to approve the minutes of the July 20, 2017 Board Meeting. Motion seconded by Dr. Squire. Motion carried unanimously.

Amy Thoreson recognized the following employees for their years of service with the department.

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| • Jessica Redden, Public Health Nurse | 5 years | August 27 |
| • Ed Rivers, Director | 7 years | August 30 |
| • Brooke Barnes, Community Health Consultant | 9 years | August 29 |
| • Ann Jepson, Public Health Nurse | 12 years | August 2 |
| • Jack Hoskins, Environmental Health Specialist | 17 years | August 7 |
| • Pam Gealy, Resource Assistant | 27 years | August 15 |
| • Tara Marriot, Environmental Health Specialist | 4 years | September 17 |
| • Teri Arnold, Administrative Office Assistant | 14 years | September 22 |
| • Roma Taylor, Clinical Services Coordinator | 38 years | September 10 |

Mrs. Thoreson introduced Sue VanDeWalle. Sue is the newest member of the Clinical Services team and will be working with the lead program. She started working for Scott County Health Department as a Public Health Nurse on August 7.

Mrs. Thoreson also introduced Tia Weigandt. Tia is the most recent member of the Community Relations, Information, and Planning team. She started working for Scott County Health Department as a Child Health Consultant on August 22.

The following reports were reviewed and discussed by the Board:

A. Director's Report

Mrs. Thoreson shared that staff attended a special Physician's Advisory Board (PAB) meeting in August that was called to discuss priority dispatch and the changes that have been proposed regarding dispatch criteria for medical calls throughout Scott County. Denise Pavlik will be providing an overview later in this meeting.

Amy Thoreson complimented staff on the tremendous amount of teamwork put into managing the back to school rush for immunizations. Two additional clinics were scheduled to accommodate the new meningococcal vaccine requirements for seventh and twelfth graders. Many parents had not gotten their adolescent vaccinated prior to the beginning of the school year, and any student who had not received one dose of the vaccine would not be allowed to start school. Staff dealt with angry parents when the department either did not have the vaccine or was not able to provide immunizations to adolescents that did not meet the Vaccines for Children Program requirements. The immunization team did an excellent job managing the numerous phone calls and appointments as well as linking clients to other providers in the community if we were not able to serve them.

Mrs. Thoreson reported that plans for the implementation of the Maternal Health Program based on community needs are becoming clearer. We are processing more Medicaid presumptive eligibility (PE) applications as a result of the Maternal Health visits that were done with providers throughout the community during the needs assessment process. Staff is working on the final needs assessment report. Mental health services for pregnant and postpartum women as well as breastfeeding support are the two top identified needs.

Amy Thoreson informed the board that staff started providing I-Smile direct care services in a nursing home with the assistance of Community Health Care, Inc. She referred to Carole Ferch to provide an update. Mrs. Ferch shared that they completed one local facility. The location chosen for the initial project housed several Medicaid residents. Forty-two residents were seen in the facility and she provided care coordination for thirty-four of them to link them to private practices for comprehensive care. They were also able to provide hygiene services and a lot of education to both residents and staff. The biggest obstacle is getting into the homes and getting staff on board to allow you to assist them.

Dr. Squire questioned how the I-Smile Silver Program handles a non-ambulatory individual. Carole Ferch informed him that they have not run into that situation yet. They did have one gentleman in a Rota chair that required an evaluation to determine further dental needs. Fortunately the dentist that had provided care to him in the past was willing to come into the facility to evaluate the patient as well as take care of his needs even though he does not have insurance. Mrs. Ferch also informed him that she is always willing to reach out to a dentist

that has provided care in the past to see what can be done. She acknowledged that mobile dentistry does present a challenge.

Mrs. Thoreson followed up on a discussion from a previous meeting regarding the new fireworks law. We were asked to reach out to local government officials. Staff developed and distributed a "Just the Facts: Fireworks" health impacts factsheet and offered our assistance to the various cities and the Board of Supervisors.

B. Public Health Activity Report for the months of July and August 2017

C. Budget Report for the months of July and August 2017

Following discussion, Dr. Squire moved to approve the claims. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

D. Scott County Kids Report

Diane Martens informed the Board that the Decat group is expanding universal social and emotional screening to seventh graders in some Scott County schools. These are some of the same group of kids that would have been screened as fourth graders. This will allow for comparison of data.

Mrs. Martens reported on the Early Childhood side of the program, the Department of Human Services put out a Request for Proposal (RFP) for children's well-being collaborative. It was decided Scott County Kids would not apply for this as it was not quite the fit that it needed to be. While reviewing and discussing the application, they had strong partnerships around the table which allowed for good discussions regarding children's mental and behavioral health. The group continues to meet and is planning a resource fair to be held in December for child care providers so they are aware of the services available in the community.

E. Title V, Local Public Health Services, Tobacco Use Prevention Program and WIC Report for the months of July and August 2017

Amy Thoreson informed the Board that the Success Story is included in the report this month. The Success Story is a required component of the Local Public Health Services Contract and it will be considered part of the approval of the reports this month.

Mrs. Thoreson also reported that Community Health Care, Inc. was awarded the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) Contract. They did not receive the first round of Breastfeeding Peer Counseling but that has been re-released. We are hopeful that they will be considered for that round.

F. Public Health Preparedness Program Report for the months of July and August 2017

Denny Coon reported the first round of tabletop exercises have been completed with both the in and out patient area CMS agencies. Representatives from Rock Island, Mercer, Clinton, and Scott County were present. This tabletop exercise is part of a new requirement for CMS to be

preparedness compliant. There are additional exercises scheduled in October. All exercises need to be completed by November 16th.

Mr. Coon also informed the Board that we continue learn all of the new Regional 5A concept and reporting requirements.

G. Public Health Modernization Report for the month of July and August 2017

Amy Thoreson reported that the Public Health Advisory Council minutes are included in the packet this month. The group did meet in September. They reviewed the recommendations of the Childhood Lead Poisoning Program as well as some initial recommendations on how to handle communicable disease investigation in areas where there is limited staffing.

Mrs. Thoreson announced the Iowa Department of Public Health (IDPH) will be submitting its documentation to PHAB on December 20, 2017.

Dr. Hanson inquired about the information in the Public Health Modernization minutes, under budget and discussion that states, "The mental health system has a good model in place and that works." Mrs. Thoreson was not at that specific meeting so she assured Dr. Hanson that she would follow up on her question and get some information to her. Dr. Hanson has had conversations with some people that disagree with this statement. So if there is a system in place that works she would like to know more about it.

H. Health Department Strategic Plan Report for the month of July and August 2017

Amy Thoreson reported that we continue to be Accreditation focused as we work toward the February deadline. We have been through 7 of the 12 domains in very detailed order and continue to push to meet our goal.

The Quality Improvement Council has been making progress on the QI Workplan. They have reviewed QI Project submissions and decided that food violations, social media followers, and media engagement will be the projects to complete in fiscal year 2018.

The Workforce Development team continues to work closely with the University of Iowa. They have developed a draft workforce development survey to send out to staff. The survey results will help guide staff development efforts.

The Health Education group continues to promote social media and is also working on the annual report. The Organizational Culture and Workplace Environment team planned a Chips, Dips, and CRIPS celebration.

I. Board of Health Program Orientation

At the end of September, Christina McDonough will have completed a 6 month fellowship with the Iowa Walking College. The Healthiest State Initiative selected 15 fellows from across the State of Iowa to learn about street design to strengthen local efforts to make communities more walkable and livable. Mrs. McDonough provided a general overview of the knowledge

and resources fellows have studied and practiced. She also shared the concept of walking as a practice that began for people that choose walking for other reasons than just transportation.

Following discussion, Dr. Squire moved to approve the reports. Motions seconded by Dr. O'Donnell. Motion carried unanimously.

Mrs. Coiner moved to Public Comment

There was no comment.

Mrs. Coiner moved to Unfinished Business

There was no unfinished business.

Mrs. Coiner moved to New Business

Eric Bradley provided the Board with an overview of the proposed changes to Scott County Codes, Chapter 23, entitled, "Private Sewage Disposal Systems" and Chapter 24, entitled, "Non-Public Water Supply Wells". At 12:30 p.m., Mrs. Coiner opened the Public Hearing. The minutes of the Public Hearing are separate from these minutes.

Following the Public Hearing, Dr. Hanson moved to approve the fee increases as presented. Motion seconded by Dr. O'Donnell. Motion carried unanimously. The proposed fee increases will be forwarded to the Board of Supervisors for further action.

Amy Thoreson reviewed the Fiscal Year 2017 4th Quarter Budgeting for Outcomes (BFOs) with the Board. She highlighted outcomes in the Communicable Disease, Community Transformation, Child Health, Food, I-Smile™, Public Health Preparedness, Recycling and Vending Programs.

Denise Pavlik provided the Board with a Priority Dispatch presentation. As a result of the Scott County Comprehensive EMS study conducted by TriData in March of 2014, it was recommended that Scott County move to Priority Dispatch with the use of determinants. Ms. Pavlik explained that a Priority Dispatch Working Committee was formed and met bi-weekly with Medical Directors, EMS transport and non-transport providers, 911 and EMD Dispatchers, as well as Law Enforcement agencies to review the determinate codes and set an appropriate community response. After reviewing each determinate code and the appropriate response, it was decided to proceed forward with the determinants and the reconfiguration of dispatch and endorse the principals of Priority Dispatch. The committee endorsed the exploration of a review process of the response time determinates and data review following six months and one year intervals.

Eric Bradley provided the Board with staff's recommendations regarding changing the risk levels and associated inspection frequency for food establishments and food service establishments. The review of our risk levels and inspection frequency was the result of the Iowa Department of Inspections and Appeals' comments during our May program review. The proposed changes will allow staff to spend additional time on higher risk facilities and will

promote quality versus quantity. Mr. Bradley gave examples of how various facilities would be classified based on risk, and as a result how often they will be inspected. Mrs. Coiner inquired regarding the frequency of buffet inspections and was informed that buffets would be considered a Risk 4 (high) establishment and inspected at least twice a year. Dr. Squire questioned the inspection of food trucks since they are becoming more prevalent. It was shared that they too are considered a Risk 4 (high) establishment and will be inspected at least twice a year. Dr. Hanson asked how the changes would impact staff workload. Mr. Bradley shared that these changes will allow staff to spend more time with facilities that have the greater risk of making individuals ill. Dr. Hanson moved to approve the changes to the food program risk levels and inspection frequencies. Motion seconded by Dr. Squire. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the Association of Food and Drug Officials (AFDO) Administered Retail Program Standards Grant Program application, contract, and any subsequent amendments. Motion seconded by Dr. Hanson. Motion carried unanimously.

Following discussion, Dr. Hanson moved to approve and authorize the signature of the FY18 Agreement with Child Care Resource and Referral for the implementation of the Healthy Child Care Iowa Program. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the Integrated HIV and Viral Hepatitis Counseling, Testing, and Referral (CTR) Services application, contract, and any subsequent amendments. Motion seconded by Dr. Squire. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the I-Smile™ Silver application, contract, and any subsequent amendments. Motion seconded by Dr. Squire. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the Precision Transcription, LLC Agreement for dictation services. Motion seconded by Dr. Hanson. Motion carried unanimously.

Following discussion, Dr. Hanson moved to approve and authorize the Staff Education Requests. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

The next meeting will be the joint meeting with the Board of Supervisors to be held on October 19, 2017.

There being no further business before the Board, the meeting adjourned at 1:25 p.m.

Respectfully submitted,

Teri Arnold
Recording Secretary



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- Staff Present: Amy Thoreson, Eric Bradley, Denny Coon, Roma Taylor, Teri Arnold, Lenore Alonso, Brooke Barnes, Carole Ferch, Pam Gealy, Jackie Hall, Leah Kroeger, Tara Marriott, Christina McDonough, Debbie Olesen, Chris Varnes, Tia Weigandt
- Others Present: Diane Martens, Morgan Cooper, Grace Runkel, Jacob Wagner, John Banks, Caitlin Merritt

At 12:30 p.m., Dr. O'Donnell moved to open the Public Hearing relative to the proposed amendments to Scott County Codes, Chapter 23, "Private Sewage Disposal Systems" and Chapter 24, "Non-Public Water Supply Wells". Motion seconded by Dr. Hanson. Motion carried unanimously.

There was no one present who wished to make comments and no written comments were received.

Eric Bradley provided the Board with an overview of the proposed changes to Scott County Codes, Chapter 23, entitled, "Private Sewage Disposal Systems" and Chapter 24, entitled, "Non-Public Water Supply Wells".

Dr. Hanson moved to close the Public Hearing at 12:33 p.m. Motion seconded by Dr. Squire. Motion carried unanimously.

Respectfully submitted,

Teri Arnold
Recording Secretary