



Scott County Health Department

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SCOTT COUNTY BOARD OF HEALTH

June 15, 2017

MEETING MINUTES

12:00 p.m.

The meeting was called to order by Mrs. Coiner, Chair of the Scott County Board of Health.

Members Present: Mrs. Coiner, Dr. O'Donnell, Dr. Sandeman, Dr. Hanson

Members Absent: Dr. Squire

Staff Present: Edward Rivers, Amy Thoreson, Eric Bradley, Denny Coon, Teri Arnold, Tim Dougherty, Carol Ferch, Jackie Hall, Leah Kroeger, Tara Marriott, Christina McDonough, Kim Mills, Karen Payne, Christopher Varnes

Others Present: Becky Nowachek, Erin Sodawasser, Chuck Gipson, Brittny Askren, Michelle Ternus

Dr. Hanson moved to accept the agenda. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

Dr. O'Donnell moved to approve the minutes of the May 18, 2017 Board Meeting. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Edward Rivers recognized the following employees for their years of service with the department.

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| • Brittany Wall, Per Diem Nurse | 2 years | June 10 |
| • Jana Foran, Per Diem Nurse | 2 years | June 24 |
| • Leslie Ronnebeck, Public Health Nurse | 11 years | June 12 |

Mr. Rivers introduced Erin Sodawasser. She is a Masters of Public Health student at the University of Minnesota. She will serve as an intern for the Community Relations Information and Planning (CRIPS) service area.

Mr. Rivers also introduced Becky Nowachek. Ms. Nowachek serves as a Region 6 Community Health Consultant with the Iowa Department of Public Health.

The following reports were reviewed and discussed by the Board:

A. Director's Report

Mr. Rivers shared that staff inspected a property in Davenport associated with a new lead case. Upon arrival, staff found the home in the process of being re-sided. It was noted that no lead safe practices were being followed, there was no certified person in charge of the process, and the lead poisoned child was looking out a screen door while lead paint chips and dust were

being actively produced. Staff told the onsite manager that the project would have to be suspended until a certified person was put in charge, the site was cleaned up, containment was put into place, and the appropriate paperwork was signed by the tenants. Work ceased and the property owner's brother was tasked with cleaning up the paint chips from around the building. Staff found him using a leaf blower to blow the paint chips out from next to the home. He was told to stop, educated as to why such actions were prohibited, and told how to properly clean up lead chips from a work site. When staff returned fifteen minutes later, he was found to be using the leaf blower again. He was told that a request would be filed to the Iowa Department of Public Health for the issuance of a fine if he was found to be using unsafe practices again. The project manager corrected violations and the project was started up again six days later.

Mr. Rivers informed the Board that Diana VonStein, Regional Epidemiologist with the Iowa Department of Public Health, conducted a Communicable Disease Site Visit. Ms. VonStein reported that our department did not have any outstanding reports and that our staff does a good job.

Mr. Rivers also shared that staff completed a Financial Review of Genesis VNA for the Care for Yourself and WISEWOMAN subcontracts. The bi-annual audit is a review of financial procedures, purchasing processes, and a random selection of monthly claims. Staff reported no findings during the review.

Mr. Rivers referred to Ms. Nowachek to explain a letter from the Iowa Department of Public Health regarding the Compliance with Local Public Health Services Contract Conditions. Ms. Nowachek explained that every three years a compliance review is conducted to determine compliance with the Iowa Administrative Code and current conditions of the Local Public Health Services Contract (LPHSC). She conducted a review and completed the report of the Health Department in October 2016 and noted everything was in compliance. She just finished the report for our subcontractor, Genesis VNA. There were no major finding but there were a couple minor technical assistance issues that she discussed with them.

1. They need to inform her when there is a change to the agency charge for Nursing (Skilled), Homemaker, and HCA (PC) so that it can be updated on the IowaGrants Budget form.
2. The agency is required to provide the Regional Community Health Consultant with an updated Fee Agreement & Financial Assistance Policy and Sliding Fee Scale on May 16th.

Mr. Rivers reported that staff completed and submitted the 2017 Health Improvement Plan (HIP) progress report. A number of strategies saw movement during the last year. It was noted that multiple community-wide activities took place to increase public knowledge of mental health issues.

Mr. Rivers referred to Karen Payne to update the Board regarding a couple food service complaints. The department received a complaint of restrooms not functioning, as well as other complaints regarding the kitchen facility in general, at Timothy's House of Hope. Ms. Payne explained that the facility is not required to be licensed by the Health Department but

has been given guidance. She stated that the restrooms are being remodeled and she has been in contact with the plumber regarding the issues.

The second complaint was concern regarding general sanitation issues at the Olive Tree in Bettendorf. The facility was inspected and several violations were found. The facility was given an inspection report with the violations listed and was asked to correct the violations prior to a re-inspection. The violations had not been corrected at the time of re-inspection so the business was required to close. After a final inspection, the violations had been corrected and the establishment was allowed to re-open.

Mrs. Coiner informed Ms. Payne that she has seen an Iowa Steaks truck in her neighborhood. She asked if these types of trucks are regulated by the Health Department. Ms. Payne informed her that there are regulations to be followed and a mobile license is required. The department has not had any calls or complaints about these vendors yet this year. The license could also be issued by another county or the state.

Mr. Rivers shared that staff attended a presentation at the University of Iowa by Master's candidates in the Planning and Economic Development Program. They have been conducting research on how to utilize lead hazard remediation efforts as a means by which to spur economic development in Davenport's Urban Renewal areas.

Staff also attended a final project presentation by Tanner Osing. Mr. Osing is an Augustana student who has developed the GIS maps currently being utilized to understand the scope of the lead hazard issues in Scott County.

David Farmer, Scott County Budget and Administrative Services Director, and Health Department staff attended a presentation by Augustana College students regarding potential financing options for a proactive lead hazards remediation program. While the students essentially verified the difficulty and unlikely nature of most options, a seeded revolving loan fund has come to the surface as the option most likely to succeed. There are now efforts underway to locate dollars for the initial financial resources that are required to setup a fund. Dr. Michael Reisner and some of his staff will be delivering a report on the progress of the project to date at the joint Board of Health and Board of Supervisor meeting to be held in October.

Dr. Hanson questioned if we had heard any more on the state budget regarding the possible funding cuts for various programs. Mr. Rivers stated that the lead program might be one of the programs in jeopardy however we have not received specific details but more information should be coming soon. Mr. Rivers mentioned that there is currently no funding for lead remediation at the state level nor does he anticipate there being any. He noted that staff has been working with Genesis Health System to develop a Memorandum of Agreement to enact a Community Lead Reduction Coalition named Live Lead Free QC Coalition. There are plans to extend the offer for others to join the coalition.

Amy Thoreson stated that the department did receive a general letter stating there will be some decreases in funding for various state funded programs. We are aware that the Local

Public Health Services Contract has been decreased by four percent and the Grants to Counties funds were decreased. We haven't seen all of our contracts yet so we are not sure which ones will be impacted. The state has to figure out where to cut an additional 1.3 million dollars from the budget.

B. Public Health Activity Report for the month of May 2017

C. Budget Report for the month of May 2017

Following discussion, Dr. O'Donnell moved to approve the claims. Motion seconded by Dr. Sandeman. Motion carried unanimously.

D. Scott County Kids Report

There was no one present to report.

E. Title V, Local Public Health Services, Tobacco Use Prevention Program and WIC Report for the month of May 2017

Amy Thoreson reported that Community Health Care's application for the WIC Program was not accepted. They did not score high enough so the Request for Proposal for Scott County has been reissued. We will continue to offer our support to them as they work thru this process.

F. Public Health Preparedness Program Report for the month of May 2017

Denny Coon reported that they continue to work on closing out the programmatic and fiscal components of both the Public Health Preparedness and the Public Health Emergency Response grants. The end of June will bring a close to the working relationship with the current coalition as we move forward with the new region 5a coalition group.

G. Public Health Modernization Report for the month of May 2017

The May PHAB Newsletter was included in the packet. Ms. Thoreson reported that the Advisory Council will meet the first week in July.

H. Health Department Strategic Plan Report for the month of May 2017

Mr. Rivers informed the Board that the focus continues to be geared toward PHAB Accreditation and Quality Improvement.

The Health Education, Health Promotion, and Marketing Team are working on social media and health promotion strategies.

I. Board of Health Program Orientation

Chuck Gipson and Christina McDonough provided an overview of Hands-Only CPR and the HEARTSafe Community Coalition. Mrs. Coiner asked if they would be willing to present this message at a City Council meeting or any private group; Mr. Gipson responded that this has

been discussed for the upcoming fiscal year and is working with the City of Bettendorf to arrange a presentation. Mrs. Coiner expressed her encouragement for the program. Dr. Sandeman asked if there has been any school involvement; Ms. McDonough explained that students graduating high school in Iowa are required to have CPR training that leads to certification, but not to hold the actual CPR certification. Ms. McDonough also shared that the Scott County Conservation has used CPR Anytime Kits provided by the HEARTSafe Community Coalition to train part-time and seasonal staff on Hands-Only CPR. Dr. O'Donnell suggested reaching out to teachers and parents within the school districts on their website; Ms. Thoreson echoed that the Department has been successful in promoting programs on school districts' virtual backpack.

Following discussion, Dr. O'Donnell moved to approve the reports. Motions seconded by Dr. Hanson. Motion carried unanimously.

Mrs. Coiner moved to Public Comment

There was no comment.

Mrs. Coiner moved to Unfinished Business

There was no unfinished business.

Mrs. Coiner moved to New Business

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the FY'18 Health Department Medical Director Agreement with Dr. Katz. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the FY'18 Scott County Correctional Health Services Chief Medical Director Agreement with Dr. Posey. Motion seconded by Dr. Hanson. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the FY'18 EMS Physicians' Advisory Board Medical Director Agreement with Dr. Vermeer. Motion seconded by Dr. Hanson. Motion carried unanimously.

Following discussion, Dr. Hanson moved to approve and authorize the FY'18 Durant Volunteer Ambulance Authorized Agency Agreement. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the FY'18 Humane Society of Scott County Agreement for the Animal Shelter/Control Program and Animal Bite Follow-up. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Following discussion, Dr. Hanson moved to approve and authorize the FY'18 Scott County Medical Examiner Autopsy Transportation Agreement. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the FY'18 Waste Commission of Scott County Agreement. Motion seconded by Dr. Hanson. Motion carried unanimously.

An overview of the FY'18 Center for Alcohol & Drug Services, Inc. Authorized Agency Agreement with Scott County Board of Supervisors was presented to the Board.

Following discussion, Dr. Hanson moved to approve and authorize the signature of the Agreement of Institutional and Program Affiliation between Regents of the University of Minnesota through its School of Public Health, Division of Epidemiology and Community Health and Scott County Health Department. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the 2017 WIC Farmers' Market Nutrition Program. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Following discussion, Dr. Hanson moved to approve and authorize the signature of the FY18 Lucas Assist Devise for Cardiac Arrest Program (LADCAP) application, Memorandum of Understanding (MOU), Sub-MOU and any subsequent amendments. Motioned seconded by Dr. O'Donnell. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the Staff Education Requests. Motion seconded by Dr. Sandeman. Motion carried unanimously.

The next meeting will be held on July 20, 2017.

There being no further business before the Board, the meeting adjourned at 1:20 p.m.

Respectfully submitted,

Teri Arnold
Recording Secretary