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## Scott County Health Department

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### SCOTT COUNTY BOARD OF HEALTH

May 18, 2017

### MEETING MINUTES

12:00 p.m.

The meeting was called to order by Mrs. Coiner, Chair of the Scott County Board of Health.

Members Present: Mrs. Coiner, Dr. O'Donnell, Dr. Sandeman, Dr. Hanson, Dr. Squire

Staff Present: Edward Rivers, Amy Thoreson, Roma Taylor, Tiffany Tjepkes, Lenore Alonso, Teri Arnold, Brooke Barnes, Briana Boswell, Jackie Hall, Tara Marriott, Christina McDonough, Kim Mills, Karen Payne, Christopher Varnes

Others Present: Mahesh Sharma

Dr. Hanson moved to accept the agenda. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

Dr. O'Donnell moved to approve the minutes of the April 20, 2017 Board Meeting. Motion seconded by Dr. Hanson. Motion carried unanimously.

Edward Rivers recognized the following employee for his years of service with the department.

- Eric Bradley, Environmental Health Coordinator                      11 years                      May 8

The following reports were reviewed and discussed by the Board:

#### A. Director's Report

Mr. Rivers shared that staff received a call from a resident inquiring about getting raccoon feces tested for *Baylisascaris procyoni*, a parasitic worm whose eggs may be found in raccoon feces. Although there are few cases reported in humans, the disease is potentially fatal. Staff put the resident in contact with the State Hygienic Lab which tested the feces and found negative results.

Mr. Rivers informed the Board of a call received by food inspection staff from a restaurant chain's home office inquiring about a possibility of one of their line cooks having Hepatitis A. The employee had not been working for approximately three weeks and they stated they wanted to keep us informed. Staff reported the department had received no information concerning any working in Scott County contracting Hepatitis A. The provider had incorrectly read the test and the worker did not have it.

Mr. Rivers also shared that an inspection was conducted at a Davenport residence in response to a complaint regarding a sewer back-up. Upon arrival, staff found Davenport Police had responded to a call about a disturbance at this address. Apparently when the owner arrived to

clean, the tenant would not let him do so until our staff was able to view the issue; this led to an altercation. Staff spoke with the resident, discussed his concerns, and scheduled and conducted a re-inspection. The re-inspection found the conditions to have been successfully resolved and the tenant was satisfied.

Mr. Rivers informed the Board of an Iowa Department of Public Health (IDPH) Regional meeting he and staff attended. Gerd Clabaugh, IDPH Director, shared state budget concerns. The Health and Human Services Appropriations Bill shows a net decrease of \$5.8 million to IDPH. The significant changes include a decrease of \$1.3 million to the Addictive Disorders appropriation, a decrease of \$112,000 to the Healthy Children and Families appropriation, a net decrease of \$658,000 to the Chronic Conditions appropriation, a net decrease of \$4.0 million to the Community Capacity appropriation, an increase of \$1.1 million to the Essential Public Health Services appropriation, a net increase of \$398,000 to the Infectious Diseases appropriation, a net decrease of \$52,000 to the Public Protection appropriation, and a decrease of \$1.3 million to be spread across all department appropriations. He will continue to monitor how these cuts impact funding and programming at the local level.

Mr. Rivers informed the Board of the recent issue that drew media attention. After an increase in inquiries, by establishments and patrons, regarding service/comfort animals, staff sent letters to area restaurants and bars reminding them of the rules regarding pets on patios and the Smoke Free Air Act. The letter has since prompted multiple calls from the media regarding this “new law” or “new crack down”. The letter was designed to be a friendly reminder of the requirements for food service in outside patios and other venues and to advise operators of their obligations, as well as our department’s, in regards to enforcing the food code. Establishments that have an interest in pursuing having non-service animals in the dining area are being directed to apply for a variance from Iowa Department of Inspections and Appeals (DIA). Our program is delivered through a contract with DIA.

Mr. Rivers shared that staff attended the National Lead and Healthy Housing Conference that was held in March at Indianapolis. The conference brought together experts in the field of healthy housing, as well as all Housing and Urban Development (HUD) program managers. A lot of information was gathered regarding the successful characteristics of a proactive lead program. Scott County is closing in on this list with very strong data collection and analysis capabilities to connect efforts to social and economic outcomes. We have some pretty robust data and continue to improve on that with Augustana conducting foot surveys in the high risk areas. They also intend to visually survey other properties that are labeled high or very high risks and are also working on a method to survey the remaining houses built before 1978 that are medium to low risk.

The other characteristics mentioned and points we continue to work on include:

- Complete buy-in, and support from local Boards of Health, Boards of Supervisors, and city councils.
- Funded from a diverse pool of sources (county budget line items, local banks, local hospital foundations, business in-kind donations, federal dollars, etc).

- Extremely strong public and private partnerships
- Strong laws to support enforcement efforts, and put a lot of effort in to holding people accountable – Referenced Chapter 27 of Scott County Code of Ordinance

Dr. Sandeman questioned whether municipalities have contacted the Department or the County regarding firework laws or filed complaint about them. Mr. Rivers deferred the question to Mr. Sharma, Scott County Administrator. Mr. Sharma explained that the County Board will be discussing this issue in the future. The largest population is Davenport and Bettendorf. Ideally the local municipalities would create uniform criteria for ordinances. The County Board is listening to law enforcement and medical folks regarding this subject. Dr. Sandeman expressed his belief that the Health Department would be the appropriate resource for city governments to reach out to when considering fire work ordinances. Mr. Rivers noted that the Health Department’s Public Health Safety Program is closely connected with the trauma community and public health safety expertise would flow through the fire departments.

- B. Public Health Activity Report for the month of April 2017.
- C. Budget Report for the month of April 2017.

Following discussion, Dr. O’Donnell moved to approve the claims. Motion seconded by Dr. Sandeman. Motion carried unanimously.

- D. Scott County Kids Report

There was no one present to report.

- E. Maternal, Child & Adolescent Health Program, Local Public Health Services Program, Tobacco Use Prevention Program, and Women, Infants, and Children (WIC)/Breastfeeding Peer Counseling Program Report for the month of April 2017.

Tiffany Tjepkes stated staff continue to transition to the new TAVConnect System. There have been a lot of challenges associated with that but staff continues to work through those and are making adjustments to our processes.

Ms. Tjepkes shared the Maternal, Child & Adolescent Health (including *hawk-i* Outreach and I-Smile™) application has been submitted. She also reported that Community Health Care, Inc. did submit their WIC application. We should hear who will be awarded these grants in June.

- F. Public Health Preparedness Program Report for the month of April 2017.

Chris Varnes reported that they are closing out the grant period so they are wrapping up the Mass Fatality and Continuity of Operations Planning. The Health Department is planning to be the first to move to the Safe Guard Iowa Template for the Continuity of Operations Plan. Ideally the County will move to this process so everyone is operating on the same frame work. They are also working with MEDIC, Genesis, and Trinity to spend down the remaining balance of grant dollars to close out the grant.

G. Public Health Modernization Report for the month of April 2017.

The March minutes were included in the packet. Ms. Thoreson reported she was unable to attend the May meeting however they were hoping to move toward some strategies. They are using a lot of data to figure out how to manage the needs of the community when volume is low. How do you keep your nurses trained in Advanced Epi when you might only see three cases of a reportable disease in an entire year? How do you use resources efficiently?

H. Health Department Strategic Plan Report for the month of April 2017.

Mr. Rivers informed the Board that a lot of the activities continue to be PHAB Accreditation and Quality Improvement focused. Staff have been gathering and imbedding documentation to be submitted and improving it where necessary.

The Quality Improvement (QI) Team has spent significant time finalizing the QI Plan and Workplan. An overview of this plan will be presented as the Board of Health Orientation for this month.

The Health Education, Health Promotion, and Marketing Team continue to promote public health messages through social media, including Facebook, Twitter, Pinterest, and Instagram. A small social media team assigns and collects information from various staff members to assist in the creation of messages. This group has also provided good speakers for All Staff Meetings.

The Organizational Culture and Workplace Environment (OCWE) Team has been discussing the need to recruit new members to the OCWE team. The group has lost a few members and it was noted that it would be good to have more representation from all of the service areas.

I. Board of Health Program Orientation.

Tiffany Tjepkes provided an overview of the Quality Improvement Plan on behalf of the Quality Improvement Council. The purpose of this plan is to provide a framework and a guide for the department toward achieving a culture of quality. Ms. Tjepkes reviewed the process to gather ideas for QI projects, how the QI council would determine which to projects to select, the process to complete the QI projects, as well as how results would be communicated and monitored.

Dr. Hanson expressed her support for the QI Process and was excited to see that time is allowed for staff to complete this process. She also wanted assurance that the evaluation of outcomes is being completed.

Following discussion, Dr. O'Donnell moved to approve the reports. Motions seconded by Dr. Squire. Motion carried unanimously.

Mrs. Coiner moved to Public Comment.

There was no comment.

Mrs. Coiner moved to Unfinished Business.

There was no unfinished business.

Mrs. Coiner moved to New Business.

Amy Thoreson reviewed the Fiscal Year 2017 – Third Quarter Budgeting for Outcomes (BFOs) with the Board.

Following discussion, Dr. Hanson moved to approve and authorize the payment of the FY'17 EMS System Development Training Grant disbursements as recommended by the Scott County EMS Association. Motion seconded by Dr. Squire. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the Older Adult Oral Health Basic Screening Survey application, contract, and any subsequent amendments. Motion seconded by Dr. Hanson. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the Summer Youth Feeding Program Agreement. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Following discussion, Dr. Hanson moved to approve and authorize the Staff Education Requests. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the Memorandum of Understanding for Mosquito Surveillance and any subsequent amendments. Motion seconded by Dr. Hanson. Motion carried unanimously.

The next meeting will be held on June 15, 2017.

Dr. Hanson asked if it was approved to change how Scott County funds mental health. Mr. Sharma shared that some progress on mental health funding had been made; however there was no additional money being added to the mental health system. The change passed allowed individuals counties to raise or lower their levy rate, but total funding within each mental health region remained the same.

There being no further business before the Board, the meeting adjourned at 12:55 p.m.

Respectfully submitted,

Teri Arnold  
Recording Secretary