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## Scott County Health Department

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### SCOTT COUNTY BOARD OF HEALTH

APRIL 20, 2017

### MEETING MINUTES

12:00 p.m.

The meeting was called to order by Mrs. Coiner, Chair of the Scott County Board of Health.

Members Present: Mrs. Coiner, Dr. O'Donnell, Dr. Sandeman, Dr. Squire

Members Absent: Dr. Hanson

Staff Present: Edward Rivers, Amy Thoreson, Eric Bradley, Dennis Coon, Jackie Hall, Leah Kroeger, Roma Taylor, Christina McDonough, Kim Mills, Christopher Varnes

Others Present: Linda Frederiksen, Nicole Mann, Denis Pavlik

Dr. O'Donnell moved to accept the agenda. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Dr. O'Donnell moved to approve the minutes of the March 16, 2017 Board Meeting. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Edward Rivers recognized the following employees for their years of service with the department.

- Briana Boswell, Community Health Consultant                      9 years                      April 9
- Jackie Hall, Environmental Health Specialist                      41 years                      April 5

The following reports were reviewed and discussed by the Board:

#### A. Director's Report

Mr. Rivers reported the Iowa Department of Public Health (IDPH) sent a measles alert through the Health Alert Network for two confirmed cases of measles in Minnesota in addition to the case previously confirmed in Nebraska. Staff worked with Dr. Katz to prepare a measles memo for health care providers in Scott County.

Mr. Rivers shared that Linda Frederiksen, MEDIC EMS Director and Denis Pavlik, Scott Emergency Communications Center Director will expand on Priority Dispatching during the Board of Health Orientation.

Mr. Rivers asked Eric Bradley to inform the Board on the Hotel Davenport complaints. Mr. Bradley shared staff members have received complaints on bed bugs, mold, deteriorating walls and pool issues. The facility currently has closed the kitchen and bar. The owner of the facility

will be in Davenport the first week of May in which staff will schedule a meeting with the owner. The facility is up for auction the second week of May.

Mr. Bradley updated the Board regarding food license fees. The food bill passed the Senate Ways & Means subcommittee 3-0. There was some concern expressed from a private school lobbyist about small private schools having to pay the fee. Iowa Department of Inspections and Appeals staff spoke with this lobbyist and agreed that only private schools that receive federal money for the food program will have to pay the fees. However, they were told on April 18, 2017 that the bill would not move forward because of two other fee bills that were moving and passage of three fee bills were not wanted. In the past three years, the food bill has passed four subcommittees with a total vote of 12-0, but has not been brought before a full committee.

Mr. Rivers asked Christina McDonough to update the Board on the HEARTsafe Community Coalition. Ms. McDonough stated the second stakeholder meeting was well attended with great participation. A SWOT Analysis was done where strengths and weaknesses were identified. The next meeting will be in July where they will be developing action steps.

Mr. Rivers introduced Nicole Mann who has accepted the Scott County Kids DECAT Coordinator position.

- B. Public Health Activity Report for the month of March 2017.
- C. Budget Report for the month of March 2017.

Following discussion, Dr. O'Donnell moved to approve the claims. Motion seconded by Dr. Squire. Motion carried unanimously.

- D. Scott County Kids Report

Ms. Mann updated the Board on upcoming meetings:

- Youth Mental Health Conference – May 6, 2017
- Youth Mental Health First Aid (two half days) - May 23, 24, 2017
- Youth Mental Health First Aid (full day) – June 12, 2017

Ms. Mann shared they are planning a conference for school nurses in June with a wide variety of topics.

- E. Maternal, Child & Adolescent Health Program, Local Public Health Services Program, Tobacco Use Prevention Program, and Women, Infants, and Children (WIC)/Breastfeeding Peer Counseling Program Report for the month of March 2017.

Amy Thoreson stated this year is a competitive year for the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) grant. Ms. Thoreson shared Scott County Health Department will not be applying this year, but have offered to assist Community Health Care, Inc. with the writing of their application.

F. Public Health Preparedness Program Report for the month of March 2017.

Dennis Coon thanked Mrs. Coiner and Dr. Hanson for attending the Quad Cities Disaster Readiness Conference on April 6, 2017. Christopher Varnes is compiling the attendee evaluations. The Conference Committee will be meeting on April 28, 2017 to review the evaluations and begin planning the 2018 Quad Cities Disaster Conference.

G. Public Health Modernization Report for the month of March 2017.

Ms. Thoreson reported IDPH submitted its application to PHAB on March 31, 2017. IDPH is planning on submitting their documentation in December 2017.

H. Health Department Strategic Plan Report for the month of March 2017.

Mr. Rivers informed the Board that most of the activities continue to be PHAB Accreditation and Quality Improvement focused. The Organizational Culture and Workplace Environment (OCWE) team recognized the clinical services team on April 18<sup>th</sup> and provided treats.

I. Board of Health Program Orientation.

Ms. Frederiksen and Ms. Pavlik gave a presentation on Priority Dispatch with Determinates. A Priority Dispatch Committee has been formed to review the 35 Chief Complaint Protocols with a goal to collaboratively determine, as a community, what resources are needed, and the mode of response (hot or cold). Once the committee completes the review of all determinants, those decisions will be taken to the EMS Physician's Advisory Board for review and final approval during a special session. The goal is to finish the entire process, including training and public education so the program can be fully implemented January 1, 2018.

Following discussion, Dr. O'Donnell moved to approve the reports. Motions seconded by Dr. Sandeman. Motion carried unanimously.

Mrs. Coiner moved to Public Comment.

There was no comment.

Mrs. Coiner moved to Unfinished Business.

There was no unfinished business.

Mrs. Coiner moved to New Business.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the Maternal, Child & Adolescent Health (including *hawk-i* Outreach and I-Smile™) application, contract, subcontract, and any subsequent amendments. Motion seconded by Dr. Squire. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the Grants to Counties application, contract, and any subsequent amendments. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the Staff Education Requests. Motion seconded by Dr. Sandeman. Motion carried unanimously.

The next meeting will be held on May 18, 2017.

There being no further business before the Board, the meeting adjourned at 1:30 p.m.

Respectfully submitted,

Brenda Schwarz  
Recording Secretary