



Scott County Health Department

600 W. 4th Street | Davenport, IA 52801-1030 | P. 563-326-8618 | F. 563-326-8774
health@scottcountyiowa.com | www.scottcountyiowa.com/health

SCOTT COUNTY BOARD OF HEALTH

January 19, 2017

MEETING MINUTES

12:00 p.m.

The meeting was called to order by Dr. O'Donnell, Vice -Chair of the Scott County Board of Health.

Members Present: Dr. O'Donnell, Dr. Sandeman, Dr. Squire

Member Absent: Mrs. Coiner, Dr. Hanson

Staff Present: Edward Rivers, Amy Thoreson, Eric Bradley, Denny Coon, Roma Taylor, Tiffany Tjepkes, Teri Arnold, Brooke Barnes, Briana Boswell, Carol Ferch, Logan Hildebrant, Christina Mc Donough, Kim Mills, Jane Morehouse, Chris Varnes, Ben Irmes (Intern)

Dr. Sandeman moved to accept the agenda. Motion seconded by Dr. Squire. Motion carried unanimously.

Dr. Sandeman moved to approve the minutes of the December 15, 2016 Board Meeting. Motion seconded by Dr. Squire. Motion carried unanimously.

Edward Rivers recognized the following employees for their years of service with the department.

- Logan Hildebrant, Environmental Health Specialist 1 year January 11
- Jane Morehouse, Public Health Nurse 15 years January 2

The following reports were reviewed and discussed by the Board:

A. Director's Report

Edward Rivers informed the Board that staff met with the new owners of Lake Canyada. The plan for the clean-up of the property was discussed. They have already started cleaning up approximately twenty trailer sites. Loose debris, not connected to a trailer, is what they have taken to the landfill for disposal. They are still waiting on asbestos test results for the trailers. At that time, they will submit a plan for disposal to the Iowa Department of Natural Resources. They started the clean-up on the north and south ends of the mobile home park as they are the most visible to the public.

Edward Rivers reported on a meeting attended by food inspection staff and the City of Davenport staff to discuss the food truck events for this coming year. There will only be licensed mobiles allowed and no temporary stands. The mobiles will also be required to obtain yearly permits from the City of Davenport.

B. Public Health Activity Report for the month of December 2016.

C. Budget Report for the month of December 2016.

Following discussion, Dr. Sandeman moved to approve the claims. Motion seconded by Dr. Squire. Motion carried unanimously.

D. Scott County Kids Report

There was no one present to report. Mr. Rivers informed the Board that the FY16 audit was performed by Gabelman and Associates. As in the past, no deficiencies or weaknesses were found.

Mr. Rivers also reported the Decategorization (Decat) Coordinator resigned. They will be reviewing resumes for her replacement next week.

E. Maternal, Child & Adolescent Health Program, Local Public Health Services Program, Tobacco Use Prevention Program, and Women, Infants, and Children (WIC)/Breastfeeding Peer Counseling Program Report for the month of December 2016.

Tiffany Tjepkes shared that in December the I-Smile Coordinator went to all of the high schools in Scott County, except for Bettendorf, which declined our services this year because it was so late, to provide dental screenings. She is currently in the schools conducting dental audits.

Tiffany Tjepkes informed the Board that staff is gearing up for the new TAVConnect System that will be replacing the current Child and Adolescent Reporting System (CAREs). It will be rolling out on March 1st so staff will start attending training in the month of February. The Maternal Health roll out will take place in either May or June.

F. Public Health Preparedness Program Report for the month of December 2016.

Denny Coon introduced Ben Irmen, a Creighton University student who will be spending a month in the department learning about the variety of services that we offer.

G. Public Health Modernization Report for the month of December 2016.

Amy Thoreson stated that there was nothing new to report other than the Public Health Advisory Council did meet in January. A copy of the Special Edition and the December Scott County PHAB Accreditation Newsletter was included in the board packet for review this month. The editions highlighted the Accreditation process and stated that Scott County Health Department's application was submitted.

H. Health Department Strategic Plan Report for the month of December 2016.

Edward Rivers informed the Board that our PHAB Accreditation application was accepted and the first payment was made. The accreditation coordinators are scheduled to attend training in February. Quality Improvement is the subject of the Board of Health Orientation this month.

I. Board of Health Program Orientation.

Amy Thoreson provided the Board with an overview of the Roadmap to a Culture of Quality Improvement. She emphasized how critical the involvement of the Board of Health is, especially as we work toward Accreditation and the Quality Improvement Processes. She gave the Board background on the development of the Roadmap and informed them of the Culture of Quality Assessment that the department had completed. A packet of information was also provided to the Board as a guide to leadership and success in local health departments.

Following discussion, Dr. Squire moved to approve the reports. Motions seconded by Dr. Sandeman. Motion carried unanimously.

Dr. O'Donnell moved to Public Comment.

There was no comment.

Dr. O'Donnell moved to Unfinished Business.

Amy Thoreson presented updates to the Scott County Health Department FY'18 Budget Submission. Following discussion, Dr. Squire moved to approve the budget. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Dr. O'Donnell moved to New Business.

Following discussion, Dr. Sandeman moved to approve and authorize the signature of the Immunization Services Grant application, contract, and any subsequent amendments. Motion seconded by Dr. Squire. Motion carried unanimously.

Following discussion, Dr. Sandeman moved to approve and authorize the Staff Education Requests. Motion seconded by Dr. Squire. Motion carried unanimously.

The next meeting will be held on February 16, 2017.

There being no further business before the Board, the meeting adjourned at 12:46 p.m.

Respectfully submitted,

Teri Arnold
Recording Secretary