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## Scott County Health Department

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### SCOTT COUNTY BOARD OF HEALTH

December 15, 2016

### MEETING MINUTES

12:00 p.m.

The meeting was called to order by Mrs. Coiner, Chair of the Scott County Board of Health.

Members Present: Mrs. Coiner, Dr. Sandeman, Dr. O'Donnell, Dr. Hanson

Member Absent: Dr. Squire

Staff Present: Edward Rivers, Amy Thoreson, Eric Bradley, Denny Coon, Roma Taylor, Tiffany Tjepkes, Teri Arnold, Brooke Barnes, Briana Boswell, Anna Copp, Carol Ferch, Leah Kroeger, Tara Marriott, Christina Mc Donough, Kim Mills, Debbie Olesen, Chris Varnes

Dr. O'Donnell moved to accept the agenda. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Dr. O'Donnell moved to approve the minutes of the November 17, 2016 Board Meeting. Motion seconded by Dr. Hanson. Motion carried unanimously.

Edward Rivers recognized the following employees for their years of service with the department.

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|---|----------|-------------|
| • Maggie King, Per Diem Nurse                   | 8 years  | December 3  |
| • Lenore Alonso, Resource Specialist            | 11 years | December 19 |
| • Debbie Olesen, Resource Assistant             | 12 years | December 27 |
| • Tiffany Tjepkes, Community Health Coordinator | 12 years | December 6  |

The following reports were reviewed and discussed by the Board:

#### A. Director's Report

Edward Rivers informed the Board of a discussion between staff and individuals from Iowa State University (ISU) regarding the 2017 Mosquito Surveillance Program. ISU collected all of the mosquito traps for maintenance and will return them in the spring. A different type of trap may also be supplied in an attempt to catch the mosquitos associated with Zika Virus. There is some thought that if the mosquitoes were to be found in this part of the country, they would be transported here, perhaps via river traffic. The testing that was done in 2016 along the Missouri/Iowa border did not yield any of the specific mosquito types that carry Zika Virus.

Edward Rivers and Denny Coon reported on a meeting they attended regarding priority dispatch at the Scott Emergency Communication Center. This program, (priority dispatch) which has been recommended by every EMS study since 1989, is being evaluated for implementation throughout Scott County in the next year. Response is determined by caller information, case severity, available resources, and time critical criteria. Fire departments, ambulances, and law enforcement would be impacted by this new change in the way dispatching is done. There was some concern as to how this would be perceived by the public.

Mr. Rivers and Roma Taylor shared that staff participated in a conference call with the Illinois Department of Public Health (ILDPH), Iowa Department of Public Health (IDPH) and Rock Island County Health Department (RICHD) STD programs. Discussion focused on streamlining case reporting across state lines. Due to limited staff at RICHD, ILDPH requested that all correspondence regarding cases that cross state lines be reported by our department directly to IDPH and not to RICHD. This will ensure that all cases are accounted for. ILDPH will do the same, reporting all cases that cross state lines to IDPH and they will in turn report the cases to us. ILDPH also reported that they may assign The Project of the QC to provide partner services on syphilis and HIV cases for RICHD. Those requests will come from ILDPH. Dr. Sandeman questioned why the department could not just communicate directly with RICH rather than have to contact IDPH. Mr. Rivers explained that ILDPH is trying to better track the response of local health departments.

- B. Public Health Activity Report for the month of November 2016.
- C. Budget Report for the month of November 2016.

Following discussion, Dr. O'Donnell moved to approve the claims. Motion seconded by Dr. Hanson. Motion carried unanimously.

- D. Scott County Kids Report

There was no one present to report. Mr. Rivers informed the Board that the Urban County Coalition legislative agenda contains a measure to increase the Decategorization (Decat) funding that has been declining over the years. Decat is a subset of Scott County Kids.

- E. Maternal, Child & Adolescent Health Program, Local Public Health Services Program, Tobacco Use Prevention Program, and Women, Infants, and Children (WIC)/Breastfeeding Peer Counseling Program Report for the month of November 2016.

Tiffany Tjepkes informed the Board that staff is gearing up for the new TAVConnect System that will be replacing the current data systems, Child and Adolescent Reporting System (CAREs) and Women's Health Information System (WHIS). These systems will be merged to the new TAVConnect System. This new system will also connect to Iowa's Immunization Registry Information System (IRIS). Training for staff will take place in January. The Child Health portion of the system will be implemented the beginning of March, with the Maternal Health portion being implemented in April or May.

F. Public Health Preparedness Program Report for the month of November 2016.

Denny Coon reported that staff attended the first meeting with the new area/regional partners. A subgroup/committee was formed to work on the fiscal year 2018 request for proposal for the Region 5a area. Two members from our coalition were selected to assist with this process. We will have good representation for this process.

G. Public Health Modernization Report for the month of November 2016.

Amy Thoreson stated that there was nothing new to report at this time.

H. Health Department Strategic Plan Report for the month of November 2016.

Edward Rivers informed the Board that most of the activities continue to focus on Accreditation and Quality Improvement (QI). Staff participated in the Culture of Quality Self-Assessment process. All service areas and levels of organization were represented. The group has a meeting planned to review the assessment. The department plans to officially submit the Public Health Accreditation Board (PHAB) Application on December 19.

Mr. Rivers informed the Board that he and Mrs. Thoreson participated in a meeting with the newly elected Board of Supervisors to discuss the various services the Department provides. This meeting also allowed us to meet a requirement of the Accreditation process stating we educate the elected officials about the duties and responsibilities of the Department.

Following discussion, Dr. Hanson moved to approve the reports. Motions seconded by Dr. Sandeman. Motion carried unanimously.

Mrs. Coiner moved to Public Comment.

There was no comment.

Mrs. Coiner moved to Unfinished Business.

There was no unfinished business.

Mrs. Coiner moved to New Business.

Amy Thoreson presented the Scott County Health Department FY'17 Amended Budget Submission to the Board. Additional documentation was provided to the members in the monthly board book. Following discussion, Dr. Hanson moved to approve the FY'17 Amended Budget as presented. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

Amy Thoreson presented the Scott County Health Department FY'18 Non-Salary Budget Submission to the Board. Additional documentation was provided to the members in the monthly board book. Following discussion, Dr. Hanson moved to approve the FY'18 Non-Salary Budget as presented. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Edward Rivers presented the County FY'18 Authorized Agency Budget Submission for Durant Ambulance, Humane Society of Scott County, and MEDIC EMS.

Following discussion, Dr. Hanson moved to approve and authorize the signature of the Memorandum of Agreement between the Iowa Department of Public Health, the Family Planning Council of Iowa, and Scott County Health Department & Correctional Health Services for the Iowa Community-Based Screening Services. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the Medical Group Participation Agreement with United Healthcare Insurance Company. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the Staff Education Requests. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Dr. Hanson inquired as to whether the Augustana students, working with the department on the lead program, will be given the opportunity to attend the National Lead and Healthy Housing Conference in March. Mr. Rivers stated he would check into it.

The next meeting will be held on January 19, 2017.

There being no further business before the Board, the meeting adjourned at 1:07 p.m.

Respectfully submitted,

Teri Arnold  
Recording Secretary