



## Scott County Health Department

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### SCOTT COUNTY BOARD OF HEALTH

November 17, 2016

### MEETING MINUTES

12:00 p.m.

The meeting was called to order by Mrs. Coiner, Chair of the Scott County Board of Health.

Members Present: Mrs. Coiner, Dr. Sandeman, Dr. O'Donnell, Dr. Hanson, Dr. Squire

Staff Present: Edward Rivers, Amy Thoreson, Eric Bradley, Denny Coon, Roma Taylor, Tiffany Tjepkes, Lenore Alonso, Teri Arnold, Brooke Barnes, Briana Boswell, Anna Copp, Carol Ferch, Leah Kroeger, Tara Marriott, Christina Mc Donough, Kim Mills, Debbie Olesen, Chris Varnes, Marybeth Wood

Others Present: Diane Marten

Dr. Hanson moved to accept the agenda. Motion seconded by Dr. Squire. Motion carried unanimously.

Dr. O'Donnell moved to approve the minutes of the October 20, 2016 Board Meeting. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Edward Rivers recognized the following employees for their years of service with the department.

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|--|---------|-------------|
| • Chris Varnes, Community Health Consultant                | 1 year  | November 16 |
| • Anna Copp, Child Health Consultant                       | 2 years | November 10 |
| • LaNae Ramos, Per Diem Nurse                              | 3 years | November 14 |
| • Christina McDonough, Community Transformation Consultant | 3 years | November 25 |
| • Seema Antony, Public Health Nurse                        | 8 years | November 3  |
| • Marybeth Wood, Correctional Health Coordinator           | 5 years | November 7  |
| • Kim Mills, Community Tobacco Consultant                  | 5 years | November 7  |
| • Kevin Barker, Per Diem Nurse                             | 5 years | November 30 |

Edward Rivers introduced two new employees, Leah Kroeger and Carole Ferch. They will serve as Community Dental Consultants for the Community Relations Information and Planning Services Area.

The following reports were reviewed and discussed by the Board:

#### A. Director's Report

Edward Rivers highlighted information in the Director's Report regarding the report of an individual that had been diagnosed with pertussis, without being tested, during a virtual

physician visit. This person was not educated by the provider about the infectious period and the case was not reported. The virtual providers can be located anywhere in the United States and possibly out of the country. Staff discussed the situation with the Iowa Department of Public Health's (IDPH) regional epidemiologist. If the provider's name can be obtained, the epidemiologist will investigate the disease reporting protocol for this type of medical care. Dr. O'Donnell suggested the insurance provider be contacted since they probably made the arrangements to work with this virtual provider.

Edward Rivers reported that staff assessed damage from an EF-1 tornado that passed through Scott County. Addresses were provided by the Scott County Emergency Management Agency, as a result of the National Weather Service's evaluation of the potential path of the tornado. Three properties had significant damage.

Edward Rivers informed the Board that staff attended the Emergency Medical Services (EMS) Physician's Advisory Board meeting. Drug dosages, new rules on Naloxone for basic care providers, and changes to EMS systems throughout the state were the primary topics of discussion.

Mr. Rivers reported that staff reached out to medical providers to improve disease and animal bite reporting. They met with emergency department staff, office managers, and nurses at three medical facilities. Staff provided each facility with updated STD and communicable disease reporting forms, and animal bite resource materials.

Mr. Rivers shared that staff assisted a Medicaid eligible family with completing their renewal application to continue Medicaid coverage. The family is native to India and due to language barriers, needed assistance with understanding the reapplication process. Staff accompanied the family to the Department of Human Services' office to request the appropriate paperwork and assisted the family with completing the application. Staff also assisted the family with finding a local vision care provider who is accepting their health insurance.

Mr. Rivers informed the Board that environmental staff attended dosimeter training. They were taught how to read dosimeter monitors that would be worn by emergency workers in the event of a radiological disaster. This training was well timed as the Health Department was asked to provide dosimeter services during the FEMA Radiological Exercise.

Referencing an item in the Director's Report, Dr. Hanson inquired about a lead case and if the Department would have the authority to condemn the home. Staff shared that when a dwelling is identified as having lead paint, the information is added to the property's abstract in order to have an official record should the property be sold. In some situations, a home may be in such a state that it could be condemned, but this is not typically the case for lead; it would be more related to structural issues. Typically, the approach is to restrict the areas in which a child can be in a home, or remove the child from a home. One of the items that is being discussed as part of the Augustana College Initiative is to establish a lead-safe registry for properties. This would be beneficial for individuals looking to rent a dwelling.

Mrs. Coiner asked if the Davenport School District had ever placed a school nurse at each school. She shared that Bettendorf currently does as well as Pleasant Valley. Roma Taylor stated that each Davenport does not currently have a nurse for each school location but they do have trained staff for each of them.

B. Public Health Activity Report for the month of October 2016.

C. Budget Report for the month of October 2016.

Following discussion, Dr. O'Donnell moved to approve the claims. Motion seconded by Dr. Sandeman. Motion carried unanimously.

D. Scott County Kids Report

Diane Martens informed the Board that immunizations are still taking place within the Child Care Nurse Consultant Program. She also stated that the department's child care nurse consultant continues to deliver the required Department of Human Services (DHS) Essentials Child Care Preservice Series. She has also been involved with the grant reviews for products that will go into child care homes and centers.

E. Child Health Program, Local Public Health Services Program, Tobacco Use Prevention Program, and Women, Infants, and Children (WIC)/Breastfeeding Peer Counseling Program Report for the month of October 2016.

Tiffany Tjepkes informed the Board that October was a busy month with the grants. Staff has attended several trainings and taken on the Dental Wellness Program Contract, which is a new grant for us this year. They are also adapting to the addition of the Maternal and Adolescent piece to the Child Health Contract.

Ms. Tjepkes also highlighted the progress that a staff member has made as she works with the LeClaire Park Board to adopt a tobacco-free/nicotine-free policy for public parks and recreational areas. They have been very receptive to strengthening policies to protect the public and set standards for the young people in LeClaire.

F. Public Health Preparedness Program Report for the month of October 2016.

Denny Coon reported that staff participated in the FEMA Radiological Exercise in DeWitt. This year they had to do recovery and reentry as part of an 8 year exercise rotation. This was a good opportunity to work with other local agencies.

G. Public Health Modernization Report for the month of October 2016.

Amy Thoreson referred the Board to the minutes of the first organizational meeting of the redefined Public Health Advisory Council. The majority of the meeting was spent providing an orientation to the new members who are a part of the public health system, but are not part of the day to day work of governmental public health. The group met again the first week of November. During the meeting, the group began the process of defining the

foundational public health services and identifying ways to measure those services. This is the charge that Iowa Department of Public Health Director Clabaugh has given the council.

H. Health Department Strategic Plan Report for the month of October 2016.

Edward Rivers provide an update of the various activities that have taken place this past month. He informed the Board that the majority of the focus has been on the PHAB process.

I. Board of Health Program Orientation.

Denny Coon and Chris Varnes provided the Board with an overview of the Scott County Healthcare Coalition for the past five year cycle and the anticipated changes being made for the next 5 year cycle.

Following discussion, Dr. O'Donnell moved to approve the reports. Motions seconded by Dr. Hanson. Motion carried unanimously.

Mrs. Coiner moved to Public Comment.

There was no comment.

Mrs. Coiner moved to Unfinished Business.

There was no unfinished business.

Mrs. Coiner moved to New Business.

Amy Thoreson reviewed the Fiscal Year 2017 – 1<sup>st</sup> Quarter Budgeting for Outcomes (BFOs) with the Board.

Following discussion, Dr. Hanson moved to approve and authorize the signature of the National CineMedia (NCM) Agreement and any subsequent amendments. Motion seconded by Dr. Squire. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the Association of Food and Drug Officials (AFDO) Administered Retail Program Standards Grant Program application, contract, and any subsequent amendments. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the Integrated HIV and Viral Hepatitis Counseling, Testing, and Referral (CTR) Services application, contract, and any subsequent amendments. Motion seconded by Dr. Hanson. Motion carried unanimously.

A letter from the Iowa Department of Public Health notifying the Board of the change in contractor for the Title V MCH Services in Scott County was included in the board packet this

month. The Local Public Health Services Contract Letter and Compliance Review were also included for the Board to review.

The next meeting will be held on December 15, 2016.

There being no further business before the Board, the meeting adjourned at 1:04 p.m.

Respectfully submitted,

Teri Arnold  
Recording Secretary